HISTORY

Bookkeeping is the first business related course found in the June 1891 Prospectus for the North Dakota Agricultural College. It isn’t until the 1902-1903 Annual Catalog that “Business Subjects” are listed: Bookkeeping, Farm Accounts, Commercial Law, and Shorthand. By 1905, Commercial Arithmetic, Shorthand II, and Typewriting had been added to “Business Subject.”

In 1920 the Department of Commerce came into being and consisted of the following courses: Bookkeeping and Business Methods, Bookkeeping and Accounting, Elevator Accounting, Stenography, and Typewriting. As of 1939, business related courses fell under the Department of Economics and Sociology. As of the 1947-48 catalog, business courses wee lumped with economics courses in the Department of Social Science. Course offerings were: Advertising, Accounting, Consumer Economics, Principles of Business Administration, Principles of Cooperation, Labor Problems, Personnel Administration, Money and Banking, Business Finance, Business Law, Salesmanship and Sales Management, Foreign Trade, Cost Accounting, Advanced Accounting Principles, Public Finance, Advanced Economics, and Social-Economic Systems.

In 1975, the Department of Economics changed its name to the Department of Business Administration and Economics. In July of 1985, the Department, which had been administrated under the College of Humanities and Social Sciences, was moved to the College of University Studies. In June of 1987, the State Board of Higher Education created the College of Business Administration.

On April 6, 2006, the North Dakota State Board of Higher Education approved the name change from the College of Business Administration to the College of Business.

SCOPE AND CONTENTS

This is an artificial record series compiled by the University Archives consisting primarily of publications and brochures. Due to the dearth of material this record series is divided into two sub-series: I. General, which includes promotional, program, faculty, reports, proposals, outreach, and accreditation material and II. Publications, which includes newsletters from the Business-Economics Club (1967-1969), the departmental newsletter (1984-1986), and the current newsletter, It’s Our Business (1993- present [gaps]).
BOX 1

General

1  Finding Aid; historical background
2  North Dakota Business Foundation – 1970
3  Department of Business Administration – Annual Report – January 1985
4  Report of the MBA Graduate Program – 1985
5  Management Information Systems – proposal – September 1988
6  Faculty names/appointments – 1990-1997 [gaps]
7  Accounting and Business Faculty Resumes - 1996
10  Fact Sheets – Accounting & Business Administration – August 1988, 2002
11  Business Cooperative Program – n.d.
12  Executive Education Program – c. 2000
13  Executive Education Workshop and Seminars – 2001-2002
14  Small Business Institute – April 2000
16  Business Administration Note card - 1994
17  Business Tabs – 1995
18  Accreditation of undergraduate & graduate programs by AACSB – 1/01
19  Distinguished Speaker Series (CD) – 2003
19A  Appointments – 2005
20  Note card [rendition of new building] - 2005

Publications

22  *The Department of Business Administration & Economics Newsletter* – c.1984, Winter 1985-1986 [REMOVED TO OVERSIZED PUBLICATIONS - NDSU COLLEGES]
23  *It’s Our Business* – Spring & Winter 1993; Spring & Fall 1994; Fall & Spring 1995; Spring 1996; Winter 1996-97; Fall 1997; Spring & Winter 1998; Spring 1999; Spring & Fall 2002; Fall 2003; Fall 2004; Summer 2005; [REMOVED TO OVERSIZED PUBLICATIONS - NDSU COLLEGES]
22  Business Administration and Economics Newsletter – 1984
23  Business Administration and Economics Newsletter – Winter 1985-1986
24  It’s Our Business (notes) – 1995
25  It’s Our Business (notes) – 1996

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