

'It's Happening' to make mailing, size changes

Due to rising costs, "It's Happening at State" will make a number of adjustments, beginning in January. The campus newsletter will reduce its off-campus mailing list and issues will be limited to eight pages.

Each issue of the publication is currently mailed to about 870 off-campus addresses, including retired faculty, alumni and friends who have requested the service. That number will be narrowed significantly, and persons who are removed from the mailing list are asked to read "It's Happening" online at www.ndsu.edu/university_relations/news.

There will be no changes for on-campus delivery to faculty and staff. Any corrections to the on-campus list, including deletions, additions and moves should be sent to char.goodyear@ndsu.nodak.edu.

In addition, because of space constraints, stories will be edited for length. Persons submitting stories for publication are asked to keep them short and be aware that further editing may be needed.

Questions should be directed to Ellen Puffe at ellen.puffe@ndsu.nodak.edu or Steve Bergeson at steven.bergeson@ndsu.nodak.edu.

Development Foundation accepting grant applications

The NDSU Development Foundation Grants and Awards Committee is accepting applications from faculty and staff for grants from four funds for the 2003-04 academic year. The application deadline is Monday, Jan. 12.

The Centennial Endowment Fund can provide maximum awards of \$5,000, with a total of \$14,940 available. It supports professorships, scholarships, biotechnology, faculty development, libraries and cultural arts.

The NDSU Development Foundation Board of Trustees Endowment can provide maximum awards of \$1,000, with a total of \$2,830 available. It supports general programs across campus.

The NDSU Development Foundation Libraries Endowment has \$1,885 available. It supports requests from any academic unit on campus for materials that will enhance the collections and/or operations of university libraries.

The NDSU Development Foundation Gordon A. Larson Agricultural Research Fund has \$15,125 available. This fund has no maximum award amount and supports competitive grants for agricultural research efforts conducted at NDSU.

Faculty and staff can obtain copies of application forms for all four awards on the Development Foundation's Web site at www.ndsufoundation.com/grants.htm. The NDSU Development Foundation will notify applicants of funding decisions prior to April 1, 2004.

You're invited to

**PRESIDENT CHAPMAN'S
Holiday Open House
2-4 p.m.
Thursday, Dec. 11
Old Main**

Holiday hours to begin Dec. 22

Holiday hours for NDSU staff will begin Monday, Dec. 22, and run through Friday, Jan. 2. Hours will be 7:30 a.m.-4 p.m., with a 30-minute lunch break. Regular hours will resume Monday, Jan. 5.

'It's Happening at State' holiday scheduled reminder

"It's Happening" will be published only on Dec. 10 and Dec. 17. Regular deadlines apply. There will be no issues Dec. 24 or Dec. 31. The regular schedule resumes Jan. 7. Due to the Martin Luther King Jr. holiday Jan. 19, the deadline for the Jan. 21 issue is Wednesday, Jan. 14.

Scandinavian buffet set for Jan. 8

The annual Scandinavian buffet is scheduled for 10:30 a.m.-12:45 p.m. Thursday, Jan. 8, in the Memorial Union Ballroom. Cost is \$9 per person. Call 1-8122 for reservations.

Next Issue

Publication date: Wednesday, Dec. 17
Submissions due: noon Dec. 11
Old Main 204
Voice: 231-8326
Fax: 231-1989
ellen.puffe@ndsu.nodak.edu
www.ndsu.edu/university_relations/news

Policy updates listed

The following policies have recently been added or revised. The complete policies are available at www.ndsu.nodak.edu/policy/. Items identified by a "*" indicate new policy.

Policy 130—Annual Leave

Amends the language in section three to reflect the way annual leave will be calculated when the PeopleSoft system is implemented. Also, adds language in section four to allow flexibility in establishing annual leave accumulations for new hires in order to assist in recruitment.

Policy 152—External Professional Activities

The amendment defines teaching for another university as a form of consulting and thus requires approval through the consulting process.

Policy 155—Alcohol and Other Drugs: Unlawful and Unauthorized Use by Students and Employees

The revision adds a requirement for an employee to notify his or her supervisor of an arrest under certain circumstances and add new language requiring notification of an alcohol beverage statute conviction. Prior to the revision, notification was only required for violation of a "criminal drug statute."

Policy 223—Reduction in Force

Adds section 1.2 that allows a department the option of offering a severance package.

Policy 326—Academic Misconduct

Amends section VI.3 to allow the University Senate Executive Committee to appoint an associate professor to the Committee on Academic Integrity if a full professor is not available and allows external committee members in V.3.

Policy 346—Animal Welfare

Adds newly approved training requirements for protocol submission.

***Policy 608—Suicide Threat Response**

This policy provides procedures for reporting and following up on suicides and attempted suicides by students.

TDD/TTY calling changes announced

According to the Offices of Telecommunications and Counseling and Disability Services, on-campus users of telecommunications devices for the deaf (TDD/TTY) will now use the North Dakota Relay Service in order to place and receive telephone calls.

To use the relay service, the hearing caller dials the relay service, provides the telephone number of the person being called and a relay operator dials the number to connect the caller with the person being called. The operator then uses a TDD/TTY device to type the caller's words for the TDD/TTY users. The process is reversed for communication from the TDD/TTY user to the hearing caller, and the operator verbalizes to the hearing caller the words typed by the TDD/TTY user.

The telephone administrator in each office on campus has been notified of the change. Instructions for using the North Dakota Relay Service are found on page three of the campus telephone directory.

Books in Print database available online

NDSU Libraries now offers Web access to the Books In Print (BIP) database.

BIP provides information about books currently in print in the United States, and on various books that are forthcoming, out of print or out of stock. The database includes approximately 3 million books, other media and addresses for more than 200,000 publishers.

Features in the Web version not available through previous online catalog access include advanced search capabilities using 31 criteria; alerting service for new and upcoming releases; full-text views from 12 sources; media information; stock availability; award information; easy-to-use search engine; and book covers, author biographies, table of contents and annotations.

BIP may be accessed directly at www.booksinprint.com or from the "Databases" link on the Libraries home page. For more information call the Reference Desk at 1-8886 or contact your subject librarian.

People

Deanna Sellnow named outstanding educator



Sellnow

Deanna Sellnow, associate professor of communication, was selected for the College of Arts, Humanities and Social Sciences Advisory Board's Outstanding Educator Award. Sellnow received the award during the college's Honor's Day events held Nov. 1.

The award recognizes a college faculty member for outstanding contributions to teaching, research and service. In a letter of nomination, Sellnow's was noted for being in the top 10 percent for student ratings of instruction. She is the author of a communications textbook, and has directed up to 50 sections of the basic communications course for the past 11 years. In addition, she supervises several teaching assistants and lecturers, has served on numerous campus committees and has received several grants and honors.

The award, created in 1998, is funded by the College of Arts, Humanities and Social Sciences Advisory Board and other contributors.

Miller elected music association regional chair



Miller

E. John Miller, director of fine arts, was elected National Association of Schools of Music (NASM) Region Three chair at a conference held recently in Seattle. Miller also will serve on the association's board of directors.

NASM is the international accrediting body for schools of music, and consists of approximately 600 member institutions. Region Three includes Colorado, Kansas, Missouri, Nebraska, North Dakota, South Dakota and Wyoming.

HD&E awards, presentations listed

Anissa Wilhelm, assistant professor in the School of Education, received the Honorary American FFA degree during the national FFA convention, held Oct. 29-Nov. 1 in Louisville, Ky. The award is presented in recognition of outstanding contributions made to youth through agricultural education and FFA.

Margaret Fitzgerald assistant professor of child development and family science, presented "Copreneurs and Co-Mingling: The Mixing of Household and Business Finances" at the Association for Financial Counseling and Planning Education's annual conference held in November in Savannah, Ga.

Ronald Stammen, professor in the School of Education, served on the advisory committee for the Collaboration for Improving College Teaching and Learning during a conference held recently in Minneapolis.

Christine McGeorge, assistant professor of child development and family science, presented "Developmental Trends in Family Predictors of Adolescent Suicide: Stressors and Problem Solving" at the recent National Conference on Family Relations.

Ardith Brunt, assistant professor of health, nutrition and exercise sciences, gave a poster presentation on social support for older, rural white women at the American Public Health Association's annual conference held recently in San Francisco.

Bradford Strand, chair and professor of health, nutrition and exercise science, presented "Guidelines for Physical Activity/Exercise" at the recent 5+5 Communities Moving to Health videoconference.

Carrie Stark, graduate student, presented the workshop "Community-Based Service Learning Model" at the recent North Dakota Service Learning Conference.

Volleyball players named to All-American squad

NDSU's Jenny Gronner-Roisum was selected for the 2003 American Volleyball Coaches Association All-America first team, while Kari Holmgren was named to the third team. Kim Hebl was included on the honorable mention list.

Gronner-Roisum is a senior middle hitter from Underwood, Minn.; Holmgren is a senior setter from Elk River, Minn.; and Hebl is a junior outside hitter from Stewartville, Minn.

Events

Annual Wassail Tea scheduled

The College of Human Development and Education has scheduled a Wassail Tea for 2-4 p.m. Tuesday, Dec. 9, in the Evelyn Morrow Lebedeff Hall second floor hallway. Everyone on campus is welcome to attend.

Wassail is a traditional drink served in many countries to celebrate Twelfth Night, a holiday celebrated 12 days after Christmas. As a toast, "wassail" means "be of good health" or "good cheer." It can be followed with a reply of "drink hail."

Wassail is a mixture of ale, roasted apples, eggs, sugar, nutmeg, cloves and ginger, and is served hot. The college has adapted its own recipe for wassail using apple cider instead of ale.

NDSU's Christmas Wassail Tea originated in 1953 and all home economics students, faculty and friends were invited. Phi Upsilon Omicron began sponsoring the tea each year, and the tradition has turned into an annual event. It is now sponsored by the Dean's Student Advisory Council and the Student Advisers.

Radiation safety, lab and chemical safety short courses scheduled

Two classes for "Laboratory Use of Radioactive Material" are scheduled for 1-5 p.m. Thursday, Jan. 20, in the Memorial Union Prairie Rose Room, and 8 a.m.-noon Tuesday, Feb. 5, in the Memorial Union Peace Garden Room.

The course is designed for new or potential users of radioactive materials in the laboratory or field application. It also serves as a refresher course for those currently using radioactive materials.

Topics include basic theory of radioactivity, biological interactions with radiation, radiation protection, minimizing exposure level, rules and regulations and safety handling, decontamination and lab procedures. The instructor is William Diamanti, safety officer.

Course fee is \$25 for NDSU and cooperative agreement institutions, and \$50 for all others. Participants should bring a scientific calculator.

In addition, two laboratory and chemical safety courses are scheduled for 8 a.m.-noon, Wednesday, Jan. 14, in the Memorial Union University Chamber, and 1-5 p.m. Wednesday, Jan. 21, in the Memorial Union Meadow Lark Room. The course is required for new laboratory workers, and serves as a refresher course for anyone currently working in laboratories.

Topics will include knowledge of chemicals, personal protection, fire safety, electrical safety, hazard communication standards, physical and chemical hazards, chemical spills and waste handling. There is no fee. Diamanti is the course instructor.

To register for either course, contact Diamanti at william.diamanti@ndsu.nodak.edu or 1-9535.

Telecommunications class scheduled

The Office of Distance and Continuing Education has scheduled "Telecommunications Basic Outside Plant (OSP) Engineering Design" for 6-10 p.m. Monday, Jan. 5-Friday, Jan. 16, in Loftsgard Hall 380.

Offered primarily for Qwest Communications employees, the class is open to anyone interested and will introduce participants to the basics of telecommunications outside plant engineering planning and design. It applies to both local exchange and customer-owned outside plant environments using the AT&T Outside Plant Engineering Handbook as a technical reference.

Course topics include fundamental planning; basic transmission requirements; cable, wire and closures; pressurization design; buried cable design; aerial cable design; electronics in the loop; symbols and workprints; and right-of-way/permits. The instructor is Dale Lane.

Target audiences include entry-level outside plant engineers; "I and M" and construction technicians; project managers; contract inspectors; sales representatives; placing contractors; and telecommunications managers.

Cost of the class is \$799, and includes materials. Participants also will need to purchase the AT&T OSP handbook. Participants may register online at www.ndsu.edu/DCE, or by sending payment to Distance and Continuing Education, P.O. Box 5819, Fargo, N.D., 58105. The registration deadline is Monday, Dec. 29. For more information, call 1-5376 or 1-800-726-1724.

Staff Senate holds care package drive for soldiers overseas

The NDSU Staff Senate is collecting care-package items to send to soldiers during the holidays.

Requested items include:

- Convenience foods, snacks and candy that do not require refrigeration such as hot chocolate, microwave popcorn, beef jerky, gum, chocolate, gift packages of meat, cheese and crackers, and individual serving-sized canned or packaged food. Microwavable items are acceptable.
- New or used hand-held electronic games, paperback books, DVDs, CDs, disposable cameras, lip balm, stationery, word-find books and crossword puzzle books.

Items will be collected through Friday, Dec. 19 in the following campus locations:

- Memorial Union, Administrative Office, room 255
- Wellness Center, Main Control Desk
- Ceres Hall, Office of the Registration and Records, room 110
- Old Main, Office of the Vice President for Student Affairs, room 100
- Minard Hall, English department, room 320,

Cash donations to help defray shipping costs are being accepted the Memorial Union room 255.

Questions should be directed to Susan Bornsen at 1-6339 or susan.bornsen@ndsu.nodak.edu, or Pam Hommen at 1-7701 or pamela.hommen@ndsu.nodak.edu.

Research Opportunities

Funding for research-related conferences, travel available

The Office of Research, Creative Activities and Technology Transfer provides matching grants in various amounts to students and faculty who need funding to attend conferences in their areas of research.

More information and funding guidelines for faculty awards are available at www.ndsu.edu/research/forms/instructions/faculty_travel_awards.shtml. Information and guidelines for non-faculty travel awards are available at www.ndsu.edu/research/forms/instructions/nonfaculty_travel_awards.shtml.

Students and faculty also may use search for Community of Service (COS) funding opportunities at <http://fundingopps.cos.com/>. Click on "Main Search" and set the "Funding Type" field to "Meeting," "Conference" or "Seminar." Other criteria relevant to match the researcher's discipline or demographics also may be added to the search. A search also may be run based on funding type.

Shorts and Reminders

Union Food Court specials for Dec. 10-17

Soup of the day

Wednesday: chicken tortilla and broccoli cheese
 Thursday: baked potato and turkey rice
 Friday: beef noodle and homemade chunky tomato
 Monday: California medley and vegetable beef
 Tuesday: cream of potato and chicken noodle
 Wednesday: minestrone and cream of broccoli

The Corner Deli

Wednesday: All-American wrap
 Thursday: pastrami
 Friday: roast beef
 Monday: chicken
 Tuesday: turkey
 Wednesday: roast beef

A La Carte

Wednesday: hand-carved roast beef
 Thursday: taco salad
 Friday: chicken fried steak
 Monday: hand-carved turkey
 Tuesday: fajita bar
 Wednesday: lasagna trio

Pizza Express

Wednesday: creamy garlic chicken
 Thursday: Tuscany
 Friday: once around the kitchen
 Monday: Hawaiian
 Tuesday: farmhouse
 Wednesday: meatball

The Union Grab and Go

Wednesday: broasted chicken
 Thursday: roast beef
 Friday: sweet and sour chicken
 Monday: chicken Szechwan
 Tuesday: meat lasagna
 Wednesday: roasted turkey

More Than A Burger

Wednesday: smothered chicken
 Thursday: mushroom Swiss
 Friday: popcorn chicken
 Monday: bacon cheeseburger
 Tuesday: popcorn chicken
 Wednesday: mushroom Swiss

Items are subject to change without notice. Call the Dining Services Lunch Line at 1-9501 to check out all of our daily specials. Questions or comments may be dropped in the suggestion boxes located in each dining center and the Union Food Court or call Kristina at the Union Buffet at 1-8122.

Positions Available

Positions open and screening dates through the Office of Human Resources, Room 205, Old Main:

Telephone Receptionist/#557
 Registration and Records

\$19,500+/year
 Dec. 10

Administrative Secretary/#457
 Engineering
 \$22,000+/year
 Dec. 15

Custodian (three positions)
 5 a.m.-1:30 p.m.; M-F (two positions)
 3:30 p.m.-midnight; M-F (one position)
 Facilities Management
 \$16,752+/year
 Dec. 17

Ag Research Technician/#3259
 Central Grasslands Research Extension Center; Streeter, N.D.
 \$21,700+/year
 Dec. 12

Entomology Research Specialist
 Half-time to three-quarter time position, depending on amount of time commitment desired by applicant
 Entomology
 \$30,000+/year
 One-year position with possible continuation depending on funding
 Open until filled

Research Specialist/#5776
 Center for Nanoscale Science and Engineering
 Salary commensurate with experience
 Open until filled

Programmer Analyst
 Information Technology Services
 \$35,000+/year, depending on experience
 Dec. 10

CNSE Assistant Director/Director of Electronics Technology
 Center for Nanoscale Science and Engineering
 Salary commensurate with experience
 Dec. 15

Head of Technical Services/#0518
 NDSU Libraries
 \$42,000+/year
 Open until filled

Position openings also are available through the NDSU Web site at www.ndsu.edu/job.

Calendar

December

- Through Dec. 18 Juried student art exhibit, Memorial Union Gallery
- Through Dec. 19 "Lo Real Maravilloso: the marvelous reality" exhibit by Lourdes Hawley, President's Gallery
- Through Dec. 19 "Cheap Toys: The Search for Satisfaction" exhibit by Brian and Christina Johnson, Reineke Visual Arts Gallery. Reception 7 p.m. Saturday, Dec. 13.
- 10 Staff Senate meeting, 9:30 a.m., Memorial Union Peace Garden Room
- 10 YMCA of NDSU—Brown bag seminar, "Why Your New Year's Resolutions Won't Work!" noon, Memorial Union Peace Garden Room
- 10 Physics—Jay Ihry, teaching assistant, "Mixing Efficiency in Multi-Component Isothermal Fluids," 4 p.m., South Engineering
- 10 Concert Band and Wind Ensemble concert, 7:30 p.m., Festival Concert Hall
- 10 Entomology—Louise Vet, Netherlands Institute of Ecology and Wageningen University, Maarsse, Netherlands, "Multitrophic Interactions: Parasitoids in Multi-Research Approaches," 1 p.m., Northern Crop Science Laboratory conference room
- 11 President Chapman's holiday open house, 2-4 p.m., Old Main
- 11 Percussion Ensemble concert, 7:30 p.m., Festival Concert Hall
- 12 Visual arts ceramic and PEARS print sale and chili feed, noon-6 p.m., visual arts department.
- 12 Animal and range sciences—Ewa Borowczyk, graduate student, "Southern Analysis of the Pregnancy-Associated Glycoprotein Gene Family (PAGs), A Promising Genetic Marker in Animal Reproduction;" Sharon Escue, graduate student, "Ammonia Emissions from Feedlot Manure—Environmental Concerns and Possible Reduction Strategies," 3 p.m., Hultz 104
- 12 Student recital—Matt Tintes, bass, 7:30 p.m., Beckwith Recital Hall
- 12-13 Women's basketball hosts the Comfort Inn Classic, 5:30 p.m. and 7:30 p.m., Bison Sports Arena
- 14 Winter choral and brass ensemble concert, 2 p.m., Festival Concert Hall
- 18 Western Dakota Crops Day, 10 a.m., Hettinger, N.D., Armory
- 18 Physics—Gerd Kortemeyer, Michigan State University, "LON-CAPA: A Cross-Institutional, Open-Source Learning Content Management and Assessment System," 3 p.m., Memorial Union University Chamber

- 19 Commencement, 4 p.m., Fargodome
- 19 Men's basketball vs. Dickinson State University, 7 p.m., Bison Sports Arena
- 20 Women's basketball vs. the University of Minnesota, Crookston, 6 p.m., Bison Sports Arena
- 20 Men's basketball vs. Concordia University, St. Paul, 8 p.m., Bison Sports Arena
- 21 Women's basketball vs. Valley City State University, 4 p.m., Bison Sports Arena
- 22-Jan. 11 Semester break
- 24 Christmas Eve—university closes at noon
- 25 Christmas Day—university closed
- 30 Men's basketball vs. Northern State University, 7 p.m., Bison Sports Arena
- 31 Men's basketball vs. Mayville State University, 3 p.m., Bison Sports Arena

January

- 1 New Year's Day—university closed
- 3 Men's basketball vs. Northland College, 2 p.m., Bison Sports Arena
- 8 Scandinavian buffet, 10:30 a.m.-12:45 p.m., Memorial Union Ballroom. \$9.
- 13 Wrestling vs. Minnesota State University, Mankato, 7:30 p.m., Bison Sports Arena
- 16 Women's basketball vs. the University of Nebraska at Omaha, 6 p.m., Bison Sports Arena
- 16 Men's basketball vs. the University of Nebraska at Omaha, 8 p.m., Bison Sports Arena
- 17 Women's basketball vs. the University of South Dakota, 6 p.m., Bison Sports Arena
- 17 Men's basketball vs. the University of South Dakota, 8 p.m., Bison Sports Arena
- 19 Martin Luther King Jr. Day—university closed
- 21 Wrestling vs. the University of Mary, 7:30 p.m., Bison Sports Arena
- 23 Wrestling vs. Minnesota State University Moorhead, 7:30 p.m., Bison Sports Arena
- 30 Men's basketball vs. the University of North Dakota, 7 p.m., Bison Sports Arena
- 31 Women's basketball vs. the University of North Dakota, 7 p.m., Bison Sports Arena

February

- 1 Wrestling vs. Augustana College, 2 p.m., Bison Sports Arena
- 7 Women's basketball vs. the University of North Dakota, 6 p.m., Grand Forks, N.D.
- 7 Men's basketball vs. the University of North Dakota, time to be announced, Grand Forks, N.D.
- 13 Women's basketball vs. South Dakota State University, 6 p.m., Bison Sports Arena
- 13 Men's basketball vs. South Dakota State University, 8 p.m., Bison Sports Arena
- 14 Women's basketball vs. Augustana College, 6 p.m., Bison Sports Arena
- 14 Men's basketball vs. Augustana College, 8 p.m., Bison Sports Arena
- 18 Staff free preview night of Little Country Theatre's production of "Fiddler on the Roof," 7:30 p.m., Festival Concert Hall. Call 1-9442 for tickets.
- 20 Wrestling vs. the University of Nebraska at Omaha, 7 p.m., Bison Sports Arena
- 27 Women's basketball vs. Minnesota State University, Mankato, 6 p.m., Bison Sports Arena
- 27 Men's basketball vs. Minnesota State University, Mankato, 8 p.m., Bison Sports Arena
- 28 Women's basketball vs. St. Cloud State University, 6 p.m., Bison Sports Arena
- 28 Men's basketball vs. St. Cloud State University, 8 p.m., Bison Sports Arena

**University Relations
North Dakota State University
PO Box 5167
Fargo, ND 58105**