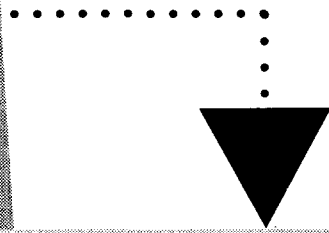


NORTH DAKOTA
STATE DEPOSITORY
DOCUMENT

EC752



Business Reports, Forms and Licenses Required in the State of North Dakota

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no.752, 2002



North Dakota State University
Fargo, North Dakota 58105

March 2002

INTRODUCTION

All businesses, whether operated in the form of proprietorships, partnerships, or corporations, are subject to certain legal reporting and tax payment requirements. These requirements relate either solely to the employers, the employees, or the types of business.

This publication is intended primarily to aid people contemplating going into business or who have just started a business in North Dakota. Each business has reports, licenses, or permits that are unique to that particular business. The information in this booklet will help business people save time in determining the common state reports, forms, and licenses required of their business in North Dakota and when they are due.

PROFESSIONAL ASSISTANCE MAY BE NEEDED. . .

Information included in this report, including the filing requirements, form numbers, and reasons for the forms, was obtained from the various agencies to which these forms must be submitted. These agencies usually provide the necessary forms, related information, and instruction on how to submit them. Legal and other professional assistance may be required for many types of businesses.

ACKNOWLEDGMENTS

The following are acknowledged for compilation of this publication

North Dakota State University Extension Service Kathleen Tweeten, Community, Economic Development Specialist
Sandy Erickson, Administrative Secretary

NOTE: This publication is available on the Internet at the NDSU website of Community Economic Development and Leadership
<http://www.ag.ndsu.nodak.edu/ced/publications/publistings.htm>

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SECTION I: REPORTS, PERMITS, NOTICES, & FORMS REQUIRED BY THE STATE OF NORTH DAKOTA

REPORT	APPLIES TO	REQUIREMENT	DUE DATE	AGENCY*	CONTACT	FORM NO
Air Pollution Control, Permit to Construct	Sole Proprietor, Partnership, Corporation	Any firm planning to operate a facility in North Dakota which may emit air pollutants must obtain this permit from the Department's Environmental Engineering Division to construct or modify the facility.	Prior to construction	North Dakota Department of Health 1200 Missouri Ave Rm 304 Bismarck, ND 58506-5520	Air Quality Division (701) 328-5188	N/A
Air Pollution Control, Permit to Operate	Sole Proprietor, Partnership, Corporation	This permit will be granted after the constructed facility which may emit air pollutants into the air has been tested and shown to operate as planned. This permit will be either be a Minor Source Permit or a Title V Permit, depending on the amount of emissions.	Prior to operation for a Minor Source; 12 months after startup for a Title V Permit	North Dakota Department of Health 1200 Missouri Ave Rm 304 Bismarck, ND 58506-5520	Air Quality Division (701) 328-5188	N/A
Alcoholic Beverage Manufacturing Report, Monthly	Sole Proprietor, Partnership, Corporation	Alcoholic beverage manufacturers including microbrew pubs must report monthly alcoholic beverages manufactured in the state. This form allows for the computation of tax required to be paid by manufacturers doing business in the state. The amount of tax due must be remitted with this report.	After the close of each month and before the 15th day of the following month	North Dakota Office of State Tax Commissioner 600 E Blvd Ave 3rd Floor Bismarck, ND 58505-0599	Alcohol Tax Section (701) 328-4576	22954
Asbestos Abatement Contractor License	Sole Proprietor, Partnership, Corporation	Any asbestos abatement contractor must be licensed by the Department's Environmental Engineering Division. All private and public employees must also receive certification from the same division.	Prior to operation	North Dakota Department of Health 1200 Missouri Ave Rm 304 Bismarck, ND 58506-5520	Air Quality Division (701) 328-5188	N/A

*See appendix for list of agency addresses

SECTION I: REPORTS, PERMITS, NOTICES, & FORMS REQUIRED BY THE STATE OF NORTH DAKOTA

REPORT	APPLIES TO	REQUIREMENT	DUE DATE	AGENCY*	CONTACT	FORM NO
Authority, Application for Certificate of	Corporations	Before transacting business or before obtaining any license or permit in North Dakota, all foreign corporations and foreign limited liability companies are required to obtain a certificate of authority from the Secretary of State before transacting business in North Dakota or before obtaining any license or permit required by North Dakota law.		North Dakota Secretary of State 600 E Blvd Ave 1st Floor Bismarck, ND 58505-0599	Alvin A. Jaeger, Secretary of State (701) 328-4284 800-352-0867, ext 8-4284	N/A
Aviation Fuel Tax Report	Sole Proprietor, Partnership, Corporation, LLC	Required to be filed by all licensed aviation fuel sellers to determine and remit the tax.	Monthly [25 th]	North Dakota Office of State Tax Commissioner 600 E Blvd Ave-7th Fl Bismarck, ND 58505-0599	Sales and Special Taxes Division (701) 328-3126 or 800-638-2901	H01
Aviation Gasoline & Jet Fuel Tax Claim for Refund	Sole Proprietor, Partnership, Corporation, LLC	To obtain a refund of aviation gasoline and jet fuel tax. All users qualify for a refund. Excise tax is deducted from the refund.	Annually [June 30]	North Dakota Office of State Tax Commissioner 600 E Blvd Ave 7th Floor Bismarck, ND 58505-0599	Sales and Special Taxes Division (701) 328-3126 or 800 638-2901	R-31
Wholesaler's Monthly Beer Report	Sole Proprietor, Partnership, Corporation	Beer wholesalers must report monthly beer purchases, sales out of state, etc. This form allows for the computation of tax required to be paid on beer by wholesalers doing business in the state. The amount of tax due must be remitted with this report.	After the close of each month and before 15th day of the following month	North Dakota Office of State Tax Commissioner 600 E Blvd Ave 3rd Floor Bismarck, ND 58505-0599	Alcohol Tax Section (701) 328-3158	22929

*See appendix for list of agency addresses

SECTION I: REPORTS, PERMITS, NOTICES, & FORMS REQUIRED BY THE STATE OF NORTH DAKOTA

REPORT	APPLIES TO	REQUIREMENT	DUE DATE	AGENCY*	CONTACT	FORM NO
Beer Shipments into North Dakota - Schedule C	Sole Proprietor, Partnership, Corporation	Persons sending beer into North Dakota shall send the State Treasurer a copy of the invoice at the time of shipment and file a monthly Schedule C report. This information documents the beer purchased each month and tax is applied to the North Dakota wholesalers reported purchases.	After the close of each month and before 15th day of the following month	North Dakota Office of State Tax Commissioner 600 E Blvd Ave 3rd Floor Bismarck, ND 58505-0599	Alcohol Tax Section (701) 328-3158	22939
Brand Registration, Application for Alcohol Beverage	Sole Proprietor, Partnership, Corporation	Application to apply for annual alcohol beverage brand registration.	Annually [July 1]	North Dakota Office of State Tax Commissioner 600 E Blvd Ave Bismarck, ND 58505-0599	Alcohol Tax Section (701) 328-3158	22940
Cigarette & Tobacco Products Monthly Tax Return	Sole Proprietor, Partnership, Corporation, LLC	All licensed wholesalers are required to file this return on cigarettes sold and tobacco products purchased.	After the close of each month and before the 15th day of the following month	North Dakota Office of State Tax Commissioner 600 E Blvd Ave 7th Floor Bismarck, ND 58505-0599	Sales and Special Taxes Division (701) 328-3470 or 800 638-2901	29CT
Corporation Income Tax Return	Corporation	Must be filed by every corporation (except subchapter S corporations) who is engaged in business in North Dakota and has sources of income from North Dakota. Cooperative corporations are also required to file if they distribute net income through patronage dividends.	April 15 for calendar year taxpayers or 15th day of fourth month following the close of the fiscal year of the corporation. Cooperatives must file by the 15th day of the ninth month following the close of the taxable year of the corporation.	North Dakota Office of State Tax Commissioner 600 E Blvd Ave 16th Floor Bismarck, ND 58505-0599	Income & Oil Taxes Division (701) 328-2406	40
Employer's Contribution & Wage Report	Sole Proprietor, Partnership, Corporation, Limited Liability Partnership, Limited Liability Companies	Must be filed by all employers quarterly. The Unemployment Insurance tax due must be remitted with this form. If more space is needed, continuation forms are available.	Quarterly [April 30, July 31, October 31, & January 31]	Job Service North Dakota PO Box 5507 Bismarck, ND 58502-5507	CS/Business Services Section (701) 328-2814 or 800 472-2952	SFN-41263 SFN-19622 04 SFN-52307

*See appendix for list of agency addresses

SECTION I: REPORTS, PERMITS, NOTICES, & FORMS REQUIRED BY THE STATE OF NORTH DAKOTA

REPORT	APPLIES TO	REQUIREMENT	DUE DATE	AGENCY*	CONTACT	FORM NO
Employer's Coverage, Self-Employed Coverage, & Officer's Coverage Under the North Dakota Workers Compensation by special contract	Sole Proprietor, Partnership, Corporation	Employers, self-employed, volunteer organizations, or executive officers of corporations may by special contract secure insurance protection for themselves or members based on North Dakota Workers Compensation approval.		North Dakota Workers Compensation 500 E Front Avenue, Bismarck, ND 58504-5685	Policyholder Services Department (701) 328-3811 or 800 777-5033	AC-38A
Employer's Payroll Report	Sole Proprietor, Partnership, Corporation	Employers must report annually the gross payroll, bonuses, commissions, value of room and board if furnished for each employee to North Dakota Workers Compensation.	Anniversary of application form	North Dakota Workers Compensation 500 E Front Avenue Bismarck, ND 58504-5685	Policyholder Services Department (701) 328-3811 or 800 777-5033	N/A
Employer's Withholding I.D. Number, Application to Register for	Sole Proprietor, Partnership, Corporation	Required of employers who must withhold North Dakota income tax from employees' wages.	Prior to start-up of business or upon employment of one or more persons	North Dakota Office of State Tax Commissioner 600 E Blvd Ave 16th Floor Bismarck, ND 58505-0599	Income & Oil Taxes Division (701) 328-1877 or 800 638-2901	WH-301 (Included in Consolidated Registration for Businesses)
Employment and Age Certificate	Sole Proprietor, Partnership, Corporation (all employers)	Required for minors 14 and 15 years of age. Upon completion, one copy is kept by the employer, one is sent to the principal of the school the minor attends, and two are returned to the Dept of Labor	Upon employment of a minor (Age 14 or 15)	North Dakota Department of Labor 600 E Blvd Ave Dept 406 Bismarck, ND 58505-0340	Wage and Hour Division North Dakota Department of Labor (701) 328-2660	SFN-4598
Equal Employment Opportunity is the Law Poster	Sole Proprietor, Partnership, Corporation (all employers)	Must be posted for employees to view. Furnished by the Dept of Labor.	Initial hiring of employees	North Dakota Department of Labor 600 E Blvd Ave Dept 406 Bismarck, ND 58505-0340	Human Rights Division (701) 328-2660	

*See appendix for list of agency addresses

SECTION I: REPORTS, PERMITS, NOTICES, & FORMS REQUIRED BY THE STATE OF NORTH DAKOTA

REPORT	APPLIES TO	REQUIREMENT	DUE DATE	AGENCY*	CONTACT	FORM NO
Fictitious Name Certificate	Partnership	Every partnership transacting business in North Dakota under a fictitious name, or a designation not showing the names of the persons interested as partners in such business, must file a fictitious name certificate with the Secretary of State with the filing fee of \$25. Foreign limited partnerships or limited liability partnerships may also need to file a fictitious name certificate if name in the state of organization is not consistent with the requirements of North Dakota laws governing foreign limited partnerships, or their names are not available for use in North Dakota, or if the foreign limited partnership or foreign limited liability partnership chooses to use a name other than the name as established in the state origin.		North Dakota Secretary of State 600 E Blvd Ave Bismarck, ND 58505-0500	Alvin A. Jaeger, Secretary of State (701) 328-4284 800-352-0867 ext. 8-4284	N/A
Financial Institutions (See N.D.C.C. Ch. 57-35.3)	Bank Holding Co., Banks, Savings Association, Thrift Institution, Trust Company, Production Credit Association, Leasing Company	Must be filed by every financial institution for the privilege of transacting business in North Dakota.	April 15 following the end of the calendar year	North Dakota Office of State Tax Commissioner 600 E Blvd Ave 16th Floor Bismarck North Dakota 58505-0599	Income & Oil Taxes Division (701) 328-2046	35
Foreign Limited Partnership, Registration of	Partnership	All foreign limited partnerships are required to register with the Secretary of State before transacting business in North Dakota. The filing fee for this registration is \$100.		North Dakota Secretary of State 600 E Blvd Ave Bismarck, ND 58505-0500	Alvin A. Jaeger, Secretary of State (701) 328-4284 800-352-0867 ext. 8-4284	N/A

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SECTION I: REPORTS, PERMITS, NOTICES, & FORMS REQUIRED BY THE STATE OF NORTH DAKOTA

REPORT	APPLIES TO	REQUIREMENT	DUE DATE	AGENCY*	CONTACT	FORM NO
Hazardous Waste Generated, Treated, and/or Disposed, Annual Report for	Sole Proprietor, Partnership, Corporation	Any major generator of hazardous waste and any permitted treatment or storage facility must report to the Department's Waste Management Division.	Biennial [March 31] Odd Number Year	North Dakota Department of Health 1200 Missouri Ave Rm 302 Bismarck, ND 58506-5520	Waste Management Division (701) 328-5166	N/A
Hazardous Waste, Permit to Treat, Store, and/or Dispose of	Sole Proprietor, Partnership, Corporation	Any person planning to treat, store, and/or dispose of hazardous waste must obtain this permit prior to engaging in any of these operations from the Department's Waste Management Division.	Prior to operation or facility modification	North Dakota Department of Health 1200 Missouri Ave Rm 302 Bismarck, ND 58506-5520	Waste Management Division (701) 328-5166	N/A
Income Tax Withheld, Return of North Dakota	Sole Proprietor, Partnership, Corporation	Employers must report total of North Dakota income tax withheld in the preceding calendar quarter. The North Dakota income tax withheld shall be remitted with this form to the Office of State Tax Commissioner. Form 306 will be mailed out approximately 30 days before the due date.	Quarterly [January 31, April 30, July 31, October 31]	North Dakota Office of State Tax Commissioner 600 E Blvd Ave 16th Floor Bismarck, ND 58505-0599	Income & Oil Taxes Division (701) 328-3125	F-306
Incorporation, Articles of	Corporation	All corporations are created by law at the time articles of incorporation are filed with the Secretary of State. Fees vary depending upon corporate type.		North Dakota Secretary of State 600 E Blvd Ave Bismarck, ND 58505-0500	Alvin A. Jaeger, Secretary of State (701) 328-4284 800-352-0867 ext. 8-4284	N/A
Individual Income Tax Return, North Dakota	Sole Proprietor	Must be filed by residents who must file federal income tax returns and nonresidents who derive income from a business, property, or personal service in North Dakota and must file a federal income tax return.	April 15 for calendar year taxpayers or 15th day of fourth month following the close of a taxable year	North Dakota Office of State Tax Commissioner 600 E Blvd Ave 16th Floor Bismarck, ND 58505-0599	Income & Oil Taxes Division (701) 328-3450 or 800 638-2901	ND-1 ND-2

*See appendix for list of agency addresses

SECTION I: REPORTS, PERMITS, NOTICES, & FORMS REQUIRED BY THE STATE OF NORTH DAKOTA

REPORT	APPLIES TO	REQUIREMENT	DUE DATE	AGENCY*	CONTACT	FORM NO
Industrial Radiographer Examination	Sole Proprietorship	Any individual who engages in industrial radiography must pass a written examination.	Prior to operation	North Dakota Department of Health 1200 Missouri Ave Rm 304 Bismarck, ND 58506-5520	Air Quality Division (701) 328-5188	N/A
Information at the Source Return	Sole Proprietor, Partnership, Corporation	Must be filed by every person who files a federal Information at the Source Return (1099). This return reports payments to nonemployees and transactions with other persons. Examples of these are rents, royalties, and pension payments & compensation to nonemployees for services rendered.	Feb 28	North Dakota Office of State Tax Commissioner 600 E Blvd Ave 16th Floor Bismarck, ND 58505-0599	Income & Oil Taxes Division (701) 328-3124 or 800 638-2901	Copies of Federal Form 1099
Liability, Report to Determine	Sole Proprietor, Partnership, Corporation, Limited Liability Company	Must be filed for all employers with the Job Insurance Division. Every employer must contribute to the State Unemployment Insurance tax fund for each employee hired.	Within 20 days of initial hiring of employees	Job Service North Dakota PO Box 5507 Bismarck, ND 58506-5507	CS/Business Services Section (701) 328-2814 or 800 472-2952	SFN-41216
Limited Liability Partnership Registration	Limited partnerships established in North Dakota and those limited liability partnerships established in another state and transacting business in North Dakota must register with the Secretary of State	A limited liability partnership must register with the Secretary of State upon creation. A limited liability partnership established in another state must register with the Secretary of State prior to transacting business in North Dakota.		North Dakota Secretary of State 600 E Blvd Ave Bismarck, ND 58505-0500 (701) 328-4284	Business Division of Secretary of State (701) 328-4284 or 800-352-0867 Ext. 8-4284	N/A
Limited Partnership Certificate	Partnership	All limited partnerships must file the limited partnership certificate with the filing fee of \$100. Forms are not prescribed by the Secretary of State.		North Dakota Secretary of State 600 E Blvd Ave Bismarck, ND 58505-0500	Alvin A. Jaeger, Secretary of State (701) 328-4284 800-352-0867 ext. 8-4284	N/A

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SECTION I: REPORTS, PERMITS, NOTICES, & FORMS REQUIRED BY THE STATE OF NORTH DAKOTA

REPORT	APPLIES TO	REQUIREMENT	DUE DATE	AGENCY*	CONTACT	FORM NO
Liquefied Petroleum Gas Report	Sole Proprietor, Partnership, Corporation, Limited Liability CO., Limited Liability Partnership, Limited Partnership	Required to be filed by all dealers engaged in the sale of propane to determine and remit tax.	Monthly [25th day]	North Dakota Office of State Tax Commissioner 600 E Blvd Ave, 7 th Fl Bismarck, ND 58505	Sales and Special Taxes Division (701) 328-3382 or 800-638-2901	J11
Liquor Gallonage Tax Report	Sole Proprietor, Partnership, Corporation	Provides a county breakdown of the liquor gallonage sold and tax to be paid for the month.	After the close of each month and before 15th day of the following month	North Dakota Office of State Tax Commissioner 600 E Blvd Ave 3rd Floor Bismarck, ND 58505-0599	Alcohol Tax Section (701) 328-4576	22922
Monthly Wholesalers Liquor Report	Sole Proprietor, Partnership, Corporation	Required to be filed by all licensed state wholesalers accompanied by copies of all invoices of liquor sold the preceding month and full amount of tax due.	After the close of each month and before 15th day of the following month	North Dakota Office of State Tax Commissioner 600 E Blvd Ave 3rd Floor Bismarck, ND 58505-0599	Alcohol Tax Section (701) 328-4576	22922
Liquor Shipment, Manifest of	Sole Proprietor, Partnership, Corporation	Liquor arriving in North Dakota shall be shipped only to licensed wholesalers pursuant to a Manifest of Liquor Shipment.	Prior to shipment	North Dakota Office of State Tax Commissioner 600 E Blvd Ave 3rd Floor Bismarck, ND 58505-0599	Alcohol Tax Section (701) 328-4576	22928
Liquor Shipped into North Dakota & Returns - Schedule A	Sole Proprietor, Partnership, Corporation	Persons sending or bringing liquor into North Dakota shall file this report for all shipments and returns for each calendar month. These figures document amounts reported on North Dakota wholesaler reports.	After the close of each month and before 15th day of the following month	North Dakota Office of State Tax Commissioner 600 E Blvd Ave 3rd Floor Bismarck, ND 58505-0599	Alcohol Tax Section (701) 328-4576	22938

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SECTION I: REPORTS, PERMITS, NOTICES, & FORMS REQUIRED BY THE STATE OF NORTH DAKOTA

REPORT	APPLIES TO	REQUIREMENT	DUE DATE	AGENCY*	CONTACT	FORM NO
Minimum Wage and Work Conditions Summary Poster	Sole Proprietor, Partnership, Corporation (all employers)	Required by State Law and furnished by the State Department of Labor. Provides information on wage & hour, child labor, employment discrimination, and retaliation laws. Must be posted in a conspicuous place for employees to view. (Posting of this poster satisfies the posting requirement for the employment of minors.)	Upon initial hiring of employees	North Dakota Department of Labor 600 E Blvd. Dept 406 Bismarck, ND 58505	Wage and Hour Division (701) 328-2660	N/A
Motor Vehicle Fuel Tax Report	Sole Proprietor, Partnership, Corporation, LLC	Required for motor fuel licensees engaged in the sale of gasoline/gasohol. It is used to determine the tax to be remitted.	Monthly [25th day]	North Dakota Office of State Tax Commissioner 600 E Blvd Ave 7th Floor Bismarck, ND 58505-0599	Sales and Special Taxes Division (701) 224-3150 or 800 638-2901	S01
Motor Vehicle Fuel Tax Claims for Refund	Sole Proprietor, Partnership, Corporation, LLC	Used by agricultural industrial and government consumers to claim a refund of tax on exempt gasoline and gasohol.	Annually [June 30]	North Dakota Office of State Tax Commissioner 600 E Blvd Ave 7th Floor Bismarck, ND 58505-0599	Sales and Special Taxes Division (701) 328-3126 or 800 638-2901	R11
New Hire Report	All employers with employees working in North Dakota. (Unless the employer has employees in two or more states, and has chosen one of those states to which to report new hires. Employers should call for more information if interested.)	Federal and State laws require that all employers report each new hire to the State Directory of New Hires. Employers must submit employee name, address, and SSN AND employer name, address, and Federal Employer Identification Number. (FEIN).	20 days from the employees first day of work.	North Dakota Department of Human Services Child Support 600 S 2 nd St Bismarck, ND 58504	Michelle Witkowski Employer Relations Administrator (701) 328-3582	1018 (This is an optional form that employers may use other formats).

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SECTION I: REPORTS, PERMITS, NOTICES, & FORMS REQUIRED BY THE STATE OF NORTH DAKOTA

REPORT	APPLIES TO	REQUIREMENT	DUE DATE	AGENCY*	CONTACT	FORM NO
Oil/Gas Gross Production Tax and Oil Extraction Tax Report	Oil & Gas Producers & Purchasers	Oil and gas produced in the state must be reported by both producers and purchasers. The tax on production sold is remitted by the purchaser. The tax on production not sold at the time of production is remitted by the producer.	Monthly [25th day for oil and 15th day for gas]	North Dakota Office of Tax Commissioner 600 E Blvd Ave 16th Floor Bismarck, ND 58505-0599	Income and Oil Taxes Division (701) 328-3593	T-10/T-11 [Producers] & T-12/T-13 [Purchasers]
Oil/Gas Production Facility Registration	Sole Proprietor, Partnership, Corporation	The owner or operator of any oil or gas well that is completed or recompleted must register the well with the Department's Air Quality Division.	90 days after completion or recompletion	North Dakota Department of Health 1200 Missouri Ave Rm 304 Bismarck, ND 58506-5520	Air Quality Division (701) 328-5188	N/A
Partnership Return of Income, North Dakota	Partnership	Must be filed by every partnership that is doing business in North Dakota.	15th day of fourth month following close of taxable year of the partnership	North Dakota Office of State Tax Commissioner 600 E Blvd Ave 16th Floor Bismarck, ND 58505-0599	Income and Oil Taxes Division (701) 328-3450 800-638-2901	58
Radiation Machine Facilities / Services, Registration of	Sole Proprietor, Partnership, Corporation	Any person who has a radiation machine facility and/or engages in the business of installing or providing radiation machine services must be registered by the Department's Air Quality Division.	Prior to operation or provision of services	North Dakota Department of Health 1200 Missouri Ave Rm 304 Bismarck, ND 58506-5520	Air Quality Division (701) 328-5188	N/A
Radioactive Material License	Sole Proprietor, Partnership, Corporation	Any person who receives, possesses, uses, transfers, owns, or acquires radioactive material must be licensed by the Department's Air Quality Division.	Prior to receipt, transfer, etc	North Dakota Department of Health 1200 Missouri Ave Rm 304 Bismarck, ND 58506-5520	Air Quality Division (701) 328-5188	N/A

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SECTION I: REPORTS, PERMITS, NOTICES, & FORMS REQUIRED BY THE STATE OF NORTH DAKOTA

REPORT	APPLIES TO	REQUIREMENT	DUE DATE	AGENCY*	CONTACT	FORM NO
Real Estate Investment Trust	Unincorporated real estate investment trusts established in North Dakota and those established in another state and are transacting business in North Dakota must register with the Secretary of State	Any unincorporated real estate investment trust established in North Dakota must register with the Secretary of State. Any unincorporated real estate investment trust established in another state and transacting business in North Dakota must register with the State of State.	Upon creation of a North Dakota unincorporated real estate investment trust and prior to transacting business in North Dakota by an unincorporated real estate investment trust established under the laws of another state	North Dakota Secretary of State 600 E Blvd Ave Bismarck, ND 58505-0500	Business Division of Secretary of State (701) 328-4284 800-352-0867 ext. 8-4284	N/A
Residency, Affidavit of	Sole Proprietor, Partnership, Corporation	Must be filed by Minnesota and Montana resident employees who wish to be exempt from having North Dakota income tax withheld from their wages. Employers are required to submit copy A to the Office of State Tax Commissioner.	Upon employment of employees by your company	North Dakota Office of State Tax Commissioner 600 E Blvd Ave 16th Floor Bismarck, ND 58505-0599	Income and Oil Taxes Division (701) 328-3124 or 800 638-2901	NDW-R
Safe Drinking Water Act Requirements	Sole Proprietor, Partnership, Corporation	Any firm planning to use a public source for supplying drinking water to the public must check with the Department's Municipal Facilities Division to assure that state and federal requirements are met.	Prior to construction or operation	North Dakota Department of Health 1200 Missouri Ave Bismarck, ND 58506-5520	Municipal Facilities Division (701) 328-5211	N/A
Sales & Use Tax Permit, Application for	Sole Proprietor, Partnership, Corporation, LLC	To obtain required sales and use tax permit for any business or institution making taxable retail sales of either tangible personal property or services. Also for supplies and equipment purchased from an out-of-state firm which does not collect the North Dakota sales tax.	Prior to start-up of business	North Dakota Office of State Tax Commissioner 600 E Blvd Ave 7th Floor Bismarck, ND 58505-0599	Sales and Special Taxes Division (701) 328-3474 or 800 638-2901	SFN-21869 (Included in Consolidated Registration for Businesses)

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SECTION I: REPORTS, PERMITS, NOTICES, & FORMS REQUIRED BY THE STATE OF NORTH DAKOTA

REPORT	APPLIES TO	REQUIREMENT	DUE DATE	AGENCY*	CONTACT	FORM NO
Sales & Use Tax Return	Sole Proprietor, Partnership, Corporation, LLC	To compute and remit sales and use tax due from Sales and Use Tax Permit holders.	Quarterly [January 31, April 30, July 31, October 31] NOTE: Businesses with taxable sales and purchases over \$333,000 per year must file monthly	North Dakota Office of State Tax Commissioner 600 E Blvd Ave 7th Floor Bismarck, ND 58505-0599	Sales and Special Taxes Division (701) 328-3470 or 800 638-2901	S1 or S2
Septic Tank Pumper's License 1997 Data-Agency did not report any updates.	Sole Proprietor, Partnership, Corporation	Any person who cleans, pumps, and services cesspools, septic tanks, or privies must obtain a license from the Department's Water Quality Division.	Prior to provision of services	North Dakota Department of Health 1200 Missouri Ave PO Box 5520 Bismarck, ND 58506-5520	Water Quality Division (701) 328-5210	N/A
Small Business Corporation (Subchapter S) Income Tax Return	Corporation	Must be filed by every Subchapter S Corporation which does business in or has sources of income from North Dakota.	15th day of fourth month following close of taxable year of the corporation	North Dakota Office of State Tax Commissioner 600 E Blvd Ave 16th Floor Bismarck, ND 58505-0599	Income and Oil Taxes Division (701) 328-3450 or 800 638-2901	60
Solid Waste Storage, Resource Recovery, or Disposal Facility Permit to Construct/Operate/Close	Sole Proprietor, Partnership, Corporation	Any person planning to construct and/or operate a solid waste storage or disposal facility (incineration, other resource recovery, or land filling) must obtain this permit from the Department's Waste Management Division.	Prior to construction, operation or facility modification	North Dakota Department of Health 1200 Missouri Ave Rm 302 Bismarck, ND 58506-5520	Waste Management Division (701) 328-5166	SFN19269
Solid Waste or Hazardous Waste, Permit to Transport	Sole Proprietor, Partnership, Corporation	Any person planning to transport solid or hazardous waste must obtain this permit from the Department's Waste Management Division.	Prior to transportation	North Dakota Department of Health 1200 Missouri Ave Rm 302 Bismarck, ND 58506-5520	Waste Management Division (701) 328-5166	SFN8391
Special Fuels Dealer's Report	Sole Proprietor, Partnership, Corporation, LLC	Required to be filed by all dealers of tractor fuel, diesel, kerosene, heater oil, furnace oil, burner fuel to determine and remit tax.	Monthly [25th day]	North Dakota Office of State Tax Commissioner 600 E Blvd Ave 7th Floor Bismarck, ND 58505-0599	Sales and Special Taxes Division (701) 328-2920 or 800 638-2901	J01

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SECTION I: REPORTS, PERMITS, NOTICES, & FORMS REQUIRED BY THE STATE OF NORTH DAKOTA

REPORT	APPLIES TO	REQUIREMENT	DUE DATE	AGENCY*	CONTACT	FORM NO
Trade Name Registration	Sole Proprietor, Partnership, Corporation	Any person engaged in business in North Dakota under a trade name must register with the Secretary of State. Any person who has registered a trade name may institute a civil suit prohibiting any other person from using the name.		North Dakota Secretary of State 600 E Blvd Ave Bismarck, ND 58505-0500	Alvin A. Jaeger, Secretary of State (701) 328-4284 800-352-0867 ext. 8-4284	N/A
Trademark Registration	Sole Proprietor, Partnership, Corporation	Any person who adopts and uses a trademark to distinguish goods from those of another may register that trademark with the Secretary of State.		North Dakota Secretary of State 600 E Blvd Ave Bismarck, ND 58505-0500	Alvin A. Jaeger, Secretary of State (701) 328-4284 800-352-0867 ext. 8-4284	N/A
Underground Injection Control Permit	Sole Proprietor, Partnership, Corporation	Any person who owns or operates a well used to inject waste or fluids underground must obtain this permit from the Department's Water Quality Division.	Prior to construction or operation	North Dakota Department of Health 1200 Missouri Ave PO Box 5520 Bismarck, ND 58506-5520	Water Quality Division (701) 328-5210	N/A
Underground Storage Tanks, Notification for	Sole Proprietor, Partnership, Corporation	Owner's of underground tanks that store gasoline, used oil, diesel fuel, industrial solvents, pesticides, herbicides, or fumigants must notify the Department's Waste Management Division.		North Dakota Department of Health 1200 Missouri Ave Rm 302 Bismarck, ND 58506-5520	Waste Management Division (701) 328-5166	SFN10980
Unemployment Insurance -Report to Determine Liability	Sole Proprietor, Partnership, Limited Liability Partnership, Corporation, Limited Liability Company	All employers must file a Report to Determine Liability. Every employer who is determined liable must provide unemployment insurance coverage for their workers.	Within 20 days of initial hiring of employees	Job Service North Dakota PO Box 5507 Bismarck, ND 58506-5507	CS/Business Services Section (701) 328-2814 or 800-472-2952 (Toll free ND only)	SFN 41216

*See appendix for list of agency addresses

SECTION I: REPORTS, PERMITS, NOTICES, & FORMS REQUIRED BY THE STATE OF NORTH DAKOTA

REPORT	APPLIES TO	REQUIREMENT	DUE DATE	AGENCY*	CONTACT	FORM NO
Wage & Tax Statement, Transmittal of	Sole Proprietor, Partnership, Corporation	Employers must report total state income taxes withheld during the preceding calendar year. A copy of Federal Form W-2 for each employee (for wages) or Form 1099 for each payee (for payments other than wages from which state income tax was withheld voluntarily) is submitted with the annual report.	January 28 or within 30 days of termination as employer	North Dakota Office of State Tax Commissioner 600 E Blvd Ave 16th Floor Bismarck, ND 58505-0599	Income and Oil Taxes Division (701) 328-3124 or 800 638-2901	F-307
Waste Handling Operations at Feedlots, Approval 1997 Data-Agency did not report any updates.	Sole Proprietor, Partnership, Corporation	The operator of concentrated animal feeding operations shall make application for approval for waste handling operations and/or discharge of wastes from the Department's Water Quality Division.	Prior to construction	North Dakota Department of Health 1200 Missouri Ave PO Box 5520 Bismarck, ND 58506-5520	Water Quality Division (701) 328-5210	N/A
Water & Wastewater Treatment Plant Operators Certification	Sole Proprietor, Partnership, Corporation	Any person, firm, corporation, municipality, or other governmental subdivision or agency, operating a water treatment plant water distribution system serving 25 or more persons or operating a wastewater treatment plant or wastewater collection system serving a demand equal to 500 or more persons must be certified in a grade corresponding to the system classification by the Department's Municipal Facilities Division.	Prior to operation	North Dakota Department of Health 1200 Missouri Ave Bismarck, ND 58506-5520	Municipal Facilities Division (701) 328-6628	N/A

*See appendix for list of agency addresses

SECTION I: REPORTS, PERMITS, NOTICES, & FORMS REQUIRED BY THE STATE OF NORTH DAKOTA

REPORT	APPLIES TO	REQUIREMENT	DUE DATE	AGENCY*	CONTACT	FORM NO
Water Pollution Control Permit to Discharge 1997 Data-Agency did not report any updates.	Sole Proprietor, Partnership, Corporation	Any firm planning to discharge wastewater to surface waters of the state must obtain this permit from the Department's Water Quality Division. Permit applications must be submitted at least six months prior to first discharge.	Prior to discharge	North Dakota Department of Health 1200 Missouri Ave PO Box 5520 Bismarck, ND 58506-5520	Water Quality Division (701) 328-5210	N/A
Workers Compensation Insurance on Your Employees, Application for (65-01-02-(18))	Sole Proprietor, Partnership, Corporation	Required by all employers to provide accident insurance through North Dakota Workers Compensation for all employees excluding agriculture, domestic service, employment of a common carrier by railroad, certain employment to transport property or person by nonresidents, all clergy members, and employees of religious organizations. (65-01-02-(22)).	Initial hiring of employees	North Dakota Workers Compensation 500 E Front Avenue Bismarck, ND 58504-5685	Policyholder Services Department (701) 328-3811 or 800 777-5033	AC-2

*See appendix for list of agency addresses

AGENTS

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

LICENSE	AGENCY*	CONTACT	APPLICATION FEE	INITIAL FEE/ RENEWAL FEE	DUE DATE	LEGAL REFERENCE
Advisory and Joint Underwriters	North Dakota Insurance Department 600 E Blvd Ave - 5th Fl Bismarck, ND 58505-0320	Jim Poolman, Insurance Commissioner 701) 328-2440	None	\$50/\$50	May 1	Century Code 26.1-25-10.1
Agent for Bank Deposit	North Dakota Department of Financial Institutions 2000 Schafer St - Ste G Bismarck, ND 58501-1204	Timothy J. Karsky Commissioner (701) 328-9933	\$25	\$25	July 1	Century Code 06-10-02
Benevolent Societies	North Dakota Insurance Department 600 E Blvd Ave - 5th Fl Bismarck, ND 58505-0320	Jim Poolman, Insurance Commissioner (701) 328-2440	\$500	\$100/\$50	May 1	Century Code 26.1-16-13 26.1-26
Charitable Solicitors	North Dakota Secretary of State 600 E Blvd Ave Dept 108 Bismarck, ND 58505-0500	Alvin A. Jaeger, Secretary of State (701) 328-3665 or 800-352-0867 Ext. 3665	None	\$25/\$10	Prior to Soliciting	Century Code 50-22-02
Credit Union	North Dakota State Credit Union Board 2000 Schafer St - Ste G Bismarck, ND 58501-1204	Timothy J. Karsky, Commissioner (701) 328-9933	None	Varies - Annual Assessment	None	Century Code 06-01-17.1 06-06-02
Employment Agency (Permanent Placing)	North Dakota Department of Labor 600 E Blvd Ave Dept 406 Bismarck, ND 58505-0340	Employment Agency Licensing (701) 328-2660	None	\$200	Annually	Century Code 34-13
Fund Raiser	North Dakota Secretary of State 600 E Blvd Ave Dept 108 Bismarck, ND 58505-0500	Alvin A. Jaeger, Secretary of State (701) 328-3665 or 800-352-0867 Ext. 3665	None	\$100	Prior to engaging in business	Century Code 50-22-02.1
Gift Annuities	North Dakota Insurance Department 600 E Blvd Ave - 5th Fl Bismarck, ND 58505-0320	Jim poolman, Insurance Commissioner (701) 328-2440	\$100	None	May 1	Century Code 26.1-34.1

*See appendix for list of addresses

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

LICENSE	AGENCY*	CONTACT	APPLICATION FEE	INITIAL FEE/ RENEWAL FEE	DUE DATE	LEGAL REFERENCE
Health Maintenance Organization	North Dakota Insurance Department 600 E Blvd Ave - 5th Fl Bismarck, ND 58505-0320	Jim Poolman, Insurance Commissioner (701) 328-2440	\$500	\$100/\$50	May 1	Century Code 26.1-18-10
Insurance Companies: Domestic and Foreign	North Dakota Insurance Department 600 E Blvd Ave - 5th Fl Bismarck, ND 58505-0320	Jim Poolman, Insurance Commissioner (701) 328-2440	\$500	\$100/\$50	May 1	Century Code 26.1-26-03
Investment Advisor	North Dakota Securities Commissioner 600 E Blvd Ave - 5th Fl Bismarck, ND 58505-0510	Karen Tyler, Securities Commissioner (701) 328-2910	\$100	\$100	May 1	Century Code 10-04-10
Investment Advisor Representative	North Dakota Securities Commissioner 600 E Blvd Ave - 5th Fl Bismarck, ND 58505-0510	Karen Tyler, Securities Commissioner (701) 328-2910	\$50	\$50	May 1	Century Code 10-04-10
Non-Profit Health Service Corporation	North Dakota Insurance Department 600 E Blvd Ave - 5th Fl Bismarck, ND 58505-0320	Jim Poolman, Insurance Commissioner (701) 328-2440	\$500	\$100/\$50	May 1	Century Code 26.1-17-23; 26.1-26
Partnership and Corporations	North Dakota Real Estate Commission PO Box 727 Bismarck, ND 58502-0727	Dennis Schulz, Executive Director (701) 328-9749	\$60	\$60	December 31	Century Code 43-23-13
Pre-Paid Legal Services	North Dakota Insurance Department 600 E Blvd Ave - 5th Fl Bismarck, ND 58505-0320	Jim Poolman, Insurance Commissioner (701) 328-2440	\$500	\$10	May 1	Century Code 26.1-19-10; 26.1-26
Pre-Paid Limited Health Service Organizations	North Dakota Insurance Department 600 E Blvd Ave - 5th Fl Bismarck, ND 58502-0702	Jim Poolman, Insurance Commissioner (701) 328-2440	\$500	\$100/\$50	May 1 Annually	Century Code 26.1-17.1

*See appendix for list of addresses

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

LICENSE	AGENCY*	CONTACT	APPLICATION FEE	INITIAL FEE/ RENEWAL FEE	DUE DATE	LEGAL REFERENCE
Premium Finance	North Dakota Insurance Department 600 E Blvd Ave - 5th Fl Bismarck, ND 58505-0320	Jim Poolman, Insurance Commissioner (701) 328-2440	None	\$100/\$100	April 1	Century Code 26.1-20.1
Real Estate Broker	North Dakota Real Estate Commission PO Box 727 Bismarck, ND 58502-0727	Dennis Schulz, Executive Director (701) 328-9749	\$110	\$60	December 31	Century Code 43-23-13
Real Estate Salesperson	North Dakota Real Estate Commission PO Box 727 Bismarck, ND 58502-0727	Dennis Schulz, Executive Director (701) 328-9749	\$100	\$50	December 31	Century Code 43-23-13
Risk Retention and Purchasing Group	North Dakota Insurance Department 600 E Blvd Ave - 5th Fl Bismarck, ND 58505-0320	Jim Poolman, Insurance Commissioner (701) 328-2440	None	\$10	May 1	Century Code 26.1-26; 26.1-46-11
Savings and Loan Association	North Dakota Department of Financial Institutions 2000 Schafer St - Ste G Bismarck, ND 58501-1204	Timothy J. Karsky, Commissioner (701) 328-9933	None	Varies	None	Century Code 06-01-17.1; 07-02-01; 07-03-04
Securities Dealers	North Dakota Securities Commissioner 600 E Blvd Ave - 5th Fl Bismarck, ND 58505-0510	Karen Tyler, Securities Commissioner (701) 328-2910	\$200	\$200	12/31 or CRD Policy	Century Code 10-04-10
Securities Salesman	North Dakota Securities Commissioner 600 E Blvd Ave - 5th Fl Bismarck, ND 58505-0510	Karen Tyler, Securities Commissioner (701) 328-2910	\$60	\$60	12/31 or CRD Policy	Century Code 10-04-10
Self Insurers	North Dakota Insurance Department 600 E Blvd Ave - 5th Fl Bismarck, ND 58505-0320	Jim Poolman, Insurance Commissioner (701) 328-2440	None	\$100/NA	None	Century Code 26.1-41-05

*See appendix for list of addresses

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

**LICENSE AGENCY* CONTACT APPLICATION FEE INITIAL FEE/
RENEWAL FEE DUE DATE LEGAL
REFERENCE**

Subdivider	North Dakota Real Estate Commission PO Box 727 Bismarck, ND 58502-0727	Dennis Schulz, Executive Director (701) 328-9749	\$100	\$100	Annually	Century Code 43-23.1-09(4)
Surplus Lines Insurers (Approved only)	North Dakota Insurance Department 600 E Blvd Ave - 5th Fl Bismarck, ND 58505-0320	Jim Poolman, Insurance Commissioner (701) 328-2440	\$100	N/A	N/A	Century Code 26.1-44

*See appendix for list of addresses

BUSINESSES

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

LICENSE	AGENCY*	CONTACT	APPLICATION FEE	INITIAL FEE/ RENEWAL FEE	DUE DATE	LEGAL REFERENCE
Addiction Treatment Facilities and Programs	North Dakota Department of Human Services 1839 E Capitol Ave Bismarck, ND 58505-2152	Division of Mental Health & Substance Abuse (701) 328-8920	None	None	Biennially	Century Code 33-08
Aerial Applicators	North Dakota Aeronautics Commission PO Box 5020 Bismarck, ND 58502-5020	Executive Director (701) 328-9650	None	\$15 per aircraft	Annually	Century Code 02-05-18
Aircraft Dealer	North Dakota Aeronautics Commission PO Box 5020 Bismarck, ND 58502-5020	Executive Director (701) 328-9650	None	\$150	Annually	Century Code 02-08-03
Alcoholic: Retail	North Dakota Attorney General 600 E Blvd Ave -17th Fl Bismarck, ND 58505-0040	Licensing Division (701) 328-2329	None	\$50 to \$100	January 1	Century Code 05-02-01
All-Terrain Vehicle Dealer	North Dakota Department of Transportation 608 E Blvd - DOT Bldg Bismarck, ND 58505-0780	Motor Vehicle Division Lyle Paulson, Administrator Dealers Licensing & Services (701) 328-2725	None	\$10	December 31 (Biennially)	Century Code 39-29
Amusement Games and Devices	North Dakota Attorney General 600 E Blvd Ave -17th Fl Bismarck, ND 58505-0040	Licensing Division (701) 328-2329	None	\$25 per machine (location license) & \$1000 (operator license)	July 1	Century Code 53-04-02
Anhydrous Ammonia License	North Dakota Department of Agriculture 600 E Blvd Ave Dept 602 Bismarck, ND 58505	Registration (701) 328-1500	None	\$25 Storage; \$100 retail storage permanent	None	Century Code 19-20.02-03

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

LICENSE	AGENCY*	CONTACT	APPLICATION FEE	INITIAL FEE/ RENEWAL FEE	DUE DATE	LEGAL REFERENCE
Antifreeze	North Dakota Department of Health 1200 Missouri Ave PO Box 5520 Bismarck, ND 58506-5520	Waste Management (701) 328-5166	None	\$40 per product	June 30	Century Code 19-16.1-03
Auctioneer and Auction Clerk	North Dakota Public Service Commission 600 E Blvd Ave- 12th Fl Bismarck, ND 58505-0480	Jon H. Mielke, Executive Secretary (701) 328-4097	None	\$35 *\$25 late filing fee	December 31 * if submitted after January 31	Century Code 51-05.1
Aviation Fuel	North Dakota Office of State Tax Commissioner 600 E Blvd Ave Bismarck, ND 58505-0599	Sales & Special Taxes Division (701) 328-2765 800-638-2901	\$20	None	None	Century Code 57-43.3-08
Bait: Retail	North Dakota Game and Fish Department 100 N Bismarck Expwy. Bismarck, ND 58501-5095	Licensing Division (701) 328-6335	None	\$15	None	Century Code 20.1-06-14
Bait: Wholesale	North Dakota Game and Fish Department 100 N Bismarck Expwy Bismarck, ND 58501-5095	Licensing Division (701) 328-6335	None	\$30	None	Century Code 20.1-06-14
Bakery	North Dakota Department of Health 2635 E Main Bismarck, ND 58502	Division of Food and Lodging (701) 328-6150	None	\$50 - \$60	January 1	Century Code 23-09-16
Bank	North Dakota State Banking Board 2000 Schafer St - Ste G Bismarck, ND 58501-1204	Timothy J. Karsky, Commissioner (701) 328-9933	None	Varies- annual assessment	None	Century Code 06-01-17.1; 06-02-01
Bar/Tavern	North Dakota Department of Health 2635 E Main Bismarck, ND 58501	Division of Food and Lodging (701) 328-6150	None	\$40	January 1	Century Code 23-09-16

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

LICENSE	AGENCY*	CONTACT	APPLICATION FEE	INITIAL FEE/ RENEWAL FEE	DUE DATE	LEGAL REFERENCE
Barber Shop	North Dakota State Board of Barber Examiners PO Box 885 Bowman, ND 58623-0885	Jill Mrnak, Secretary/Treasurer (701) 523-3327	None	\$35	June (After July 1 \$10 penalty)	Century Code 43-04-42
Barberry Permit	North Dakota Department of Agriculture 600 E Blvd Ave, 14 th Fl Bismarck, ND 58505	David Nelson, State Entomologist 701-328-4765	None	None	None	Administrative Rules 7-04
Basic Care Facilities	North Dakota Department of Health 600 E Blvd Ave Bismarck, ND 58505-0200	Division of Health Facilities (701) 328-2352	None	None	January 1	Century Code 23-09.3
Bed and Breakfast Facilities	North Dakota Department of Health 2635 E Main Bismarck, ND 58501	Division of Food and Lodging (701) 328-6150	None	\$15	January 1	Century Code 23-09.1
Bee Keeper	North Dakota Department of Agriculture 600 E Blvd Ave - 14th Fl Bismarck, ND 58505-0200	Judy Carlson, State Bee Inspector (701) 328-4997	\$5 per license & \$.15 per colony	None	March 1	Century Code 04-12.2-04
Beer: Retail	North Dakota Attorney General 600 E Blvd Ave -17th Fl Bismarck, ND 58505-0040	Licensing Division (701) 328-2329	None	\$50 to \$100	January 1	Century Code 05-02-01
Wholesale Beer License	North Dakota Office of State Tax Commissioner 600 E Blvd Ave - 3rd Fl Bismarck, ND 58505-0600	Alcohol Tax Section (701) 328-4576	None	\$200	December 31	Century Code 05-03-01
Beverages: Registration of Non-Alcoholic Beverages	North Dakota Department of Health 2635 E Main Bismarck, ND 58501	Division of Food and Lodging (701) 328-6150	None	\$40	December 31	Century Code 19-08-04

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

LICENSE	AGENCY*	CONTACT	APPLICATION FEE	INITIAL FEE/ RENEWAL FEE	DUE DATE	LEGAL REFERENCE
Boxers, Kickboxers, Managers, and Referees	North Dakota Secretary of State 600 E Blvd Ave Bismarck, ND 58505-0500	Alvin A. Jaeger, Secretary of State (701) 328-3665 or 800-352-0867, Ext. 3665	None	\$10/\$25	None	Century Code 53-01-15
Brand Recording	ND Stockmen's Association 407 South Second Bismarck, ND 58504-5591	Nancy Dawson, Brand Recorder (701) 223-2522	None	\$15	Every 10 years on or before January 1 in the year ending in '6'	Century Code 36-09-02
Farm Winery	North Dakota Office of State Tax Commissioner 600 E Blvd Ave - 7th Fl Bismarck, ND 58505-0599	Alcohol Tax Section (701) 328-4576	None	Farm Winery \$50 Microbrew Pub \$500	December 31	Century Code 05-01-04; 05-01-14 05-01-17
Campground	North Dakota Department of Health 2635 E Main Bismarck, ND 58501	Division of Food and Lodging (701) 328-6150	None	\$50 to \$120	January 1	Century Code 23-10-03
Certificate of Authority, Engineering or Land Surveying (Corporation or Partnership)	North Dakota State Board of Registration for Professional Engineers and Land Surveyors PO Box 1357 Bismarck, ND 58502-1357	Clifford E. Keller, Executive Secretary (701) 258-0786	\$100	\$100 annual renewal fee - attach a copy of most recent annual report to ND Secretary of State	December 31	Century Code 43-19.1
Child Placing Agencies: Foster Care	North Dakota Department of Human Services 600 E Blvd Ave - 3rd Fl Judicial Wing Bismarck, ND 58505-0250	Children and Family Services Division (701) 328-2316	None	None	Annually	Century Code 50-12
Collection Agency	North Dakota Department of Financial Institutions 2000 Schafer St Ste G Bismarck, ND 58501-1204	Timothy J. Karsky, Commissioner (701) 328-9933	\$500	\$200	July 1	Century Code 13-05

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

**LICENSE AGENCY* CONTACT APPLICATION FEE INITIAL FEE/
RENEWAL FEE DUE DATE LEGAL
REFERENCE**

Common Carriers: Air Service/Airline	North Dakota Aeronautics Commission PO Box 5020 Bismarck, ND 58502-5020	Executive Director (701) 328-9650	None	\$150	None	Century Code 02-05-15
Consumer Finance	North Dakota Department of Financial Institutions 2000 Schafer St - Ste G Bismarck, ND 58501-1204	Timothy J. Karsky, Commissioner (701) 328-9933	Investigation Fee: \$500	\$200	July 1	Century Code 13-03.1-03; 13-03.1-05
Cosmetology School	North Dakota State Board of Cosmetology PO Box 2177 Bismarck, ND 58502-2177	Bert Knell, President (701) 224-9800	\$500	\$200	December 31	Century Code 43-11-17
Dairy Products, Grader, Sampler, or Tester	North Dakota Department of Agriculture 600 E Blvd Ave - 6th Fl Bismarck, ND 58505-0020	William Davis, Dairy Commissioner (701) 328-4763	None	\$10	January 1	Century Code 04-30-12
Dams, Dikes Permit	North Dakota State Water Commission 900 E Blvd Bismarck, ND 58505-0850	State Engineer and Secretary (701) 328-4940	None	None	None	Century Code 61-16.1-38
Drainage Permit	North Dakota State Water Commission 900 E Blvd Bismarck, ND 58505-0850	State Engineer and Secretary (701) 328-4940	None	None	None	Century Code 61-32-03
Early Childhood Services (Childcare Center)	North Dakota Department of Human Services 600 E Blvd Ave - 3rd Fl Judicial Wing Bismarck, ND 58505-0250	Children and Family Services Division (701) 328-2316	None	\$40 or \$75	Annually or Biennially	Century Code 50-11.1

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

LICENSE	AGENCY*	CONTACT	APPLICATION FEE	INITIAL FEE/ RENEWAL FEE	DUE DATE	LEGAL REFERENCE
Early Childhood Services (Family Daycare)	North Dakota Department of Human Services 600 E Blvd Ave - 3rd Fl Judicial Wing Bismarck, ND 58505-0250	Children and Family Services Division (701) 328-2316	None	\$20 or \$35	Annually or Biennially	Century Code 50-11.1
Early Childhood Services (Group Daycare)	North Dakota Department of Human Services 600 E Blvd Ave - 3rd Fl Judicial Wing Bismarck, ND 58505-0250	Children and Family Services Division (701) 328-2316	None	\$25 or \$45	Annually or Biennially	Century Code 50-11.1
Early Childhood Services (Preschool Education Facility)	North Dakota Department of Human Services 600 E Blvd Ave - 3rd Fl Judicial Wing Bismarck, ND 58505-0250	Children and Family Services Division (701) 328-2316	None	\$30 or \$55	Annually or Biennially	Century Code 50-11.1
Egg Flocks	North Dakota Department of Agriculture 600 E Blvd Ave - 6th Fl Bismarck, ND 58505-0020	William Davis, Poultry Director (701) 328-4763	None	\$10	June 1	Century Code 04-07
Electrologists	North Dakota Department of Health 600 E Blvd Ave Bismarck, ND 58505-0200	Division of Health Facilities (701) 328-2352	None	\$50 initial \$25 renewal	January 1	Century Code 43-38
Emergency OTC Pharmaceuticals Home Remedy	North Dakota State Board of Pharmacy PO Box 1354 Bismarck, ND 58502-1354	Howard C. Anderson, Executive Director (701) 328-9535	None	\$3	July 1	Century Code 43-15-33
Employers of Vocational Students or Disabled Persons at a Sub-Minimum Wage	North Dakota Department of Labor 600 E Blvd Ave Dept 406 Bismarck, ND 58505-0340	Sub-minimum Wage Licensing (701) 328-2660	None	None	Annually	Century Code 34-06-15

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

LICENSE	AGENCY*	CONTACT	APPLICATION FEE	INITIAL FEE/ RENEWAL FEE	DUE DATE	LEGAL REFERENCE
Facilities for Developmentally Disabled Persons	North Dakota Department of Human Services 600 S 2nd St - Ste 1B Bismarck, ND 58504-5729	Disability Services Division (701) 328-8930	None	Varies	None	Century Code 25-16-02
Feeds, Commercial (Dealer)	North Dakota Department of Agriculture 600 E Blvd Ave - 6th Fl Bismarck, ND 58505-0020	Registration (701) 328-1500	None	\$50 (retail dealers) biennium	January 1	Century Code 19-13.1-03
Feeds, Commercial (Manufacturer)	North Dakota Department of Agriculture 600 E Blvd Ave - 6th Fl Bismarck, ND 58505-0020	Registration (701) 328-1500	None	\$100 (manufacturers) biennium	January 1	Century Code 19-13.1-03
Fertilizer (Product Registration, Dealer License)	North Dakota Department of Agriculture 600 E Blvd Ave - 6th Fl Bismarck, ND 58505-0020	Registration (701) 328-2231	None	\$50 per product/biennium & \$100 per location /biennium	July 1	Century Code 12-20.1-03.1
Fisherman, Commercial (Contract)	North Dakota Game and Fish Department 100 N Bismarck Expwy Bismarck, ND 58501-5095	Fisheries Division (701) 328-6349	None	None	Annually	Century Code 20.1-06-10
Fisherman, Commercial (Non-contract)	North Dakota Game and Fish Department 100 N Bismarck Expwy Bismarck, ND 58501-5095	Fisheries Division (701) 328-6349	None	Varies (associated only with the gear type being used)	Annually	Century Code 20.1-06-10
Fishing or Hunting Guide	North Dakota Game and Fish Department 100 N Bismarck Expwy Bismarck, ND 58501-5095	Licensing Division (701) 328-6335	None	\$100	Annually	Century Code 20.1-02-05(17)
Food Processing Plant	North Dakota Department of Health 2635 E Main Bismarck, ND 58501	Division of Food and Lodging (701) 328-6150	None	\$25	January 1	Century Code 23-09-16

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

LICENSE	AGENCY*	CONTACT	APPLICATION FEE	INITIAL FEE/ RENEWAL FEE	DUE DATE	LEGAL REFERENCE
Foster Family Home for Adults	North Dakota Department of Human Services 600 E Blvd Ave - 3rd Fl Judicial Wing Bismarck, ND 58505-0250	Aging Services Division (701) 328-8910	\$25	\$25	Every two years (Biennially)	Century Code 50-11
Foster Family Home for Children	North Dakota Department of Human Services 600 E Blvd Ave - 3rd Fl Judicial Wing Bismarck, ND 58505-0250	Children and Family Services Division (701) 328-2316	None	None	Annually	Century Code 50-11
Frog Dealer	North Dakota Game and Fish Department 100 N Bismarck Expwy Bismarck, ND 58501-5095	Licensing Division (701) 328-6335	None	\$50 to \$200	Annually	Century Code 20.1-03-12
Fur Dealer (Green)	North Dakota Game and Fish Department 100 N Bismarck Expwy Bismarck, ND 58501-5095	Licensing Division (701) 328-6335	None	\$8 to \$500	None	Century Code 20.1-03-22
Gaming Distributors (Gambling)	North Dakota Attorney General 600 E Blvd Ave - 1st Fl Bismarck, ND 58505-0040	Gaming Division (701) 328-4848	None	\$1500	April 1	Century Code 53-06.1-14
Gaming Organization (Gambling)	North Dakota Attorney General 600 E Blvd Ave - 1st Fl Bismarck, ND 58505-0040	Gaming Division (701) 328-4848	None	\$150	July 1	Century Code 53-06.1-03
Ginseng	North Dakota Department of Agriculture 600 E Blvd Ave 14th Fl Bismarck, ND 58505-0020	David Nelson, State Entomologist (701) 328-4765	None	\$10	Every 2 years	Century Code 04-39

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

LICENSE	AGENCY*	CONTACT	APPLICATION FEE	INITIAL FEE/ RENEWAL FEE	DUE DATE	LEGAL REFERENCE
Grain Warehouse	North Dakota Public Service Commission 600 E Blvd Ave -12th Fl Bismarck, ND 58505-0480	Jon H. Mielke, Executive Secretary (701) 308-4097	None	\$300 to \$550	July 31	Century Code 60-02
Group Child Care Center	North Dakota Department of Human Services 600 E Blvd Ave - 3rd Fl Judicial Wing Bismarck, ND 58505-0250	Children and Family Services Division (701) 328-2316	\$25	\$25 (1 yr) or \$45 (2 yrs)	Annually or Biennially	Century Code 50-11.1-03
Group Home /Residential Child Care Facility	North Dakota Department of Human Services 600 E Blvd Ave - 3rd Fl Judicial Wing Bismarck, ND 58505-0250	Children and Family Services Division (701) 328-2316	None	None	Annually	Century Code 50-11
Gun Dog Trainer, Professional	North Dakota Game and Fish Department 100 N Bismarck Expwy Bismarck, ND 58501-5095	Licensing Division (701) 328-6335	None	\$10	Annually	Century Code 20.1-04
Hearing Instruments	North Dakota Board of Examiners for Hearing Instrument Specialists 825 25th St SW Fargo, ND 58103-2303	Administrative Secretary (701) 237-9977	None	\$150	January 1	Century Code 43-33-06
Home Health Agency	North Dakota Department of Health 600 E Blvd Ave Bismarck, ND 58505-0200	Division of Health Facilities (701) 328-2352	None	None	January 1	Century Code 23-17.3
Horse Racing, Live and Simulcast	North Dakota Horse Racing Commission 900 E Blvd Bismarck, ND 58505-0041	Racing Commission (701) 328-4290	None	Varies	None	Century Code 53-06.2-07
Hospice Program	North Dakota Department of Health 600 E Blvd Ave Bismarck, ND 58505-0200	Division of Health Facilities (701) 328-2352	None	None	January 1	Century Code 23-17.4

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

LICENSE	AGENCY*	CONTACT	APPLICATION FEE	INITIAL FEE/ RENEWAL FEE	DUE DATE	LEGAL REFERENCE
Hospital	North Dakota Department of Health 600 E Blvd Ave Bismarck, ND 58505-0200	Division of Health Facilities (701) 328-2352	None	\$10 per bed	January 1	Century Code 23-16-01
Hospital, Chiropractic	North Dakota State Board of Chiropractic Examiners PO Box 185 Grafton, ND 58237-0185	Jerry Blanchard, D.C., Executive Director (701) 352-1690	\$150	\$150 Annual	Sept 1	Century Code 23-17-06
Hotel, Lodging House, & Motel	North Dakota Department of Health 2635 E Main Bismarck, ND 58501	Division of Food and Lodging (701) 328-6150	None	\$20 to \$80	January 1	Century Code 23-09-16
Household Goods Movers	North Dakota Department of Transportation 600 E Blvd Ave Bismarck, ND 58505-0780	Frank LaQua, Administrator, Motor Carrier Service (701) 328-4634	\$100	N/A	Before Operating	Century Code 39-32
Independent Contractor Verification	North Dakota Department of Labor 600 E Blvd Ave Dept 406 Bismarck, ND 58505-0340	Independent Contractor Verification (701) 328-2660	None	None	None	Century Code 34-05-01.4
Liquified Petroleum Gas	North Dakota Tax Department 600 E Blvd Ave - 7th Fl Bismarck, ND 58505-0599	Sales and Special Taxes Division (701) 328-4576 or 800 638-2901	\$20	None	None	Century Code 57-43.2-05
Licensed Child Placing Agencies: Adoptions	North Dakota Department of Human Services 600 E Blvd Ave - 3rd Fl Judicial Wing Bismarck, ND 58505-0250	Children and Family Services Division (701) 328-2316	None	None	Annually	Century Code 50-12-02
Liquor: Retail	North Dakota Attorney General 600 E Blvd Ave, 17 th Fl Bismarck, ND 58505	Licensing Division (701) 328-2329	None	\$50 to \$100	January 1	Century Code 05-12-01

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

LICENSE	AGENCY*	CONTACT	APPLICATION FEE	INITIAL FEE/ RENEWAL FEE	DUE DATE	LEGAL REFERENCE
Wholesale Liquor License	North Dakota Office of State Tax Commissioner 600 E Blvd Ave - 7th Fl Bismarck, ND 58505-0599	Alcohol Tax Section (701) 328-4576	None	\$1000	December 31	Century Code 05-03-01
Livestock Auction Markets	North Dakota Department of Agriculture 600 E Blvd Ave - 6th Fl Bismarck, ND 58505-0020	Wayne Carlson, Livestock Director (701) 328-4761	None	\$200	March 31	Century Code 36-05-03
Livestock Dealer	North Dakota Department of Agriculture 600 E Blvd Ave - 6th Fl Bismarck, ND 58505-0020	Wayne Carlson, Livestock Director (701) 328-4761	None	\$50	June 30	Century Code 36-04-03
Livestock Medicines	North Dakota Department of Agriculture 600 E Blvd Ave - 6th Fl Bismarck, ND 58505-0020	Registration (701) 328-1500	None	\$20 per medicine /biennium	June 30	Century Code 19-14-04
Limited Restaurant	North Dakota Department of Health 2635 E Main Bismarck, ND 58501	Division of Food and Lodging (701) 328-6150	None	\$50	January 1	Century Code 23-09-16
Manufacturers of Gaming Equipment (Gambling)	North Dakota Attorney General 600 E Blvd Ave -17th Fl Bismarck, ND 58505-0040	Gaming Division (701) 328-4848	None	\$4000	April 1	Century Code 53-06.1-14
Maternity Home for Unwed Mothers	North Dakota Department of Human Services 600 E Blvd Ave - 3rd Fl Judicial Wing Bismarck, ND 58505-0250	Children and Family Services Division (701) 328-2316	None	None	Annually	Century Code 50-19-02
Meat Market	North Dakota Department of Health 2635 E Main Ave Bismarck, ND 58501	Division of Food and Lodging (701) 328-6150	None	\$50 - \$60	January 1	Century Code 23-09-16

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

LICENSE	AGENCY*	CONTACT	APPLICATION FEE	INITIAL FEE/ RENEWAL FEE	DUE DATE	LEGAL REFERENCE
Mine Foreman Certification	North Dakota Workers Compensation 500 E Front Ave Bismarck, ND 58504-5685	Loss Prevention Manager (701) 328-3887	None	None	None	Century Code 65-03-03
Mining (Coal)	North Dakota Public Service Commission 600 E Blvd Ave -12th Fl Bismarck, ND 58505-0480	Jim Deutsch, Reclamation Director (701) 328-4096	\$500 (non-refundable) & \$10 per acre	None	Every 5 years	Century Code 38-14.1
Mobile Food Unit	North Dakota Department of Health 2635 E Main Ave Bismarck, ND 58501	Division of Food and Lodging (701) 328-6150	None	\$50	January 1	Century Code 23-09-16
Mobile Home Park	North Dakota Department of Health 2635 E Main Ave Bismarck, ND 58501	Division of Food and Lodging (701) 328-6150	None	\$50 to \$120	January 1	Century Code 23-10-03
Mobile Homes Dealer	North Dakota Department of Transportation 608 E Blvd - DOT Bldg Bismarck, ND 58505-0780	Motor Vehicle Division Lyle Paulson, Administrator Dealer, Licensing & Services (701) 328-2725	None	\$35	December 31	Century Code 39-18-01
Motor Vehicle Dealer	North Dakota Department of Transportation 608 E Blvd - DOT Bldg Bismarck, ND 58505-0700	Motor Vehicle Division Lyle Paulson, Administrator Dealer, Licensing & Services (701) 328-2725	None	\$50	January 1	Century Code 39-22-02
Motor Vehicle Fuel	North Dakota Office of State Tax Commissioner 600 E Blvd Ave - 7th Fl Bismarck, ND 58505-0599	Sales and Special Taxes Division (701) 328-4576 or 800 638-2901	\$20	None	None	Century Code 57-43.1-13
Motor Vehicle Transporter	North Dakota Department of Transportation 608 E Blvd - DOT Bldg Bismarck, ND 58505-0700	Motor Vehicle Division Lyle Paulson, Administrator Dealer, Licensing & Services (701) 328-2725	None	\$65	January 1	Century Code 39-04-44.1

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

LICENSE	AGENCY*	CONTACT	APPLICATION FEE	INITIAL FEE/ RENEWAL FEE	DUE DATE	LEGAL REFERENCE
Motorcycle Dealer	North Dakota Department of Transportation 608 E Blvd - DOT Bldg Bismarck, ND 58505-0780	Motor Vehicle Division Lyle Paulson, Administrator Dealer, Licensing & Services (701) 328-2725	None	\$25	December 31	Century Code 39-22-03
Community Rehabilitation Programs for the Handicapped paying a Sub-Minimum Wage	North Dakota Department of Labor 600 E Blvd Ave Dept 406 Bismarck, ND 58505	Sub-minimum Wage Licensing (701) 328-2660	None	None	Annually	Century Code 04-21.1-06
Nursery	North Dakota Department of Agriculture 600 E Blvd Ave -14th Fl Bismarck, ND 58505-0340	David Nelson, State Entomologist (701) 328-4765	None	\$50	December 31	Century Code 34-06-15
Nursing Facilities	North Dakota Department of Health 600 E Blvd Ave Bismarck, ND 58505-0200	Division of Health Facilities (701) 328-2352	None	\$7 per bed	January 1	Century Code 23-16-01
Oil and Gas Wells	North Dakota Industrial Commission 600 E Blvd Ave Bismarck, ND 58505-0840	Oil and Gas Division (701) 328-8020	\$100	None	None	Century Code 38-08-05
Oil and Gas Wells: Exploration Permit	North Dakota Industrial Commission 600 E Blvd Ave Bismarck, ND 58505-0840	Oil and Gas Division (701) 328-8020	\$100	None	None	Century Code 38-08.1-04.1
Outpatient Facilities	North Dakota Department of Health 600 E Blvd Ave Bismarck, ND 58505-0200	Division of Health Facilities (701) 328-2352	None	None	January 1	Century Code 23-01-03
Pesticide Applicator	NDSU Extension Service	Local NDSU County Extension Agent	Varies Depending on category of certification	Varies	April 1	Century Code 04-3

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

LICENSE	AGENCY*	CONTACT	APPLICATION FEE	INITIAL FEE/ RENEWAL FEE	DUE DATE	LEGAL REFERENCE
Pesticides, Fungicides, and Herbicides	North Dakota Department of Agriculture 600 E Blvd Ave - 6th Fl Bismarck, ND 58505-0020	Registration (701) 328-1505	None	\$350 per product /biennium	January 1	Century Code 19-18-04
Pet Foods Registrations	North Dakota Department of Agriculture 600 E Blvd Ave Dept 602 Bismarck, ND 58505	Registration (701) 328-1500	None	\$50 per product/biennium	January 1	Century Code 19-13.1-03
Pharmacy	North Dakota State Board of Pharmacy PO Box 1354 Bismarck, ND 58502-1354	Howard C. Anderson, Executive Director (701) 328-9535	None	\$175 currently; Maximum \$300	July 1	Century Code 43-15-34
Potato Dealer, Wholesale	North Dakota Seed Department PO Box 5257 Fargo, ND 58105-5257	Ken Bertsch, Seed Commissioner (701) 231-5400	None	\$150	June 30	Century Code 04-11-02
Poultry Dealer, Buyer, Processor - Hatchery	North Dakota Department of Agriculture 600 E Blvd Ave - 6th Fl Bismarck, N D 58505-0020	William Davis, Poultry Director (701) 328-4763	None	\$5	July 1	Century Code 04-13.2-05
Private Detective Agency	North Dakota Private Security Board 513 E Bismarck Expwy #5 Bismarck, ND 58504	Francine Johnson, Executive Director (701) 222-3063	\$100	\$300	September 30 Biennially /odd year)	Administrative Rule 93-02-01 or Century Code 43-30
Private Fish Hatchery	North Dakota Game and Fish Department 100 N Bismarck Expwy Bismarck, ND 58501-5095	Licensing Division (701) 328-6335	None	\$75	Annually	Century Code 20.1-06-12
Private Shooting Preserve	North Dakota Game and Fish Department 100 N Bismarck Expwy Bismarck, ND 58501-5095	Licensing Division (701) 328-6335	None	Varies	Annually	Century Code 20.1-12

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

LICENSE	AGENCY*	CONTACT	APPLICATION FEE	INITIAL FEE/ RENEWAL FEE	DUE DATE	LEGAL REFERENCE
Processor, Sales Distributor, and Manufacturer	North Dakota Department of Agriculture 600 E Blvd Ave - 6th Fl Bismarck, ND 58505-0020	William Davis Dairy Director (701) 328-4763	None	\$25	June 30	Century Code 04-30-02
Quarantined Feedlots for Sheep	North Dakota State Board of Animal Health 600 E Blvd Ave - 6th Fl Bismarck, ND 58505-0020	Larry Schuler, State Veterinarian (701) 328-2655	None	\$50	Annually	Century Code 36-01-08
Radioactive Materials	North Dakota Department of Health 1200 Missouri Ave Box 5520 Bismarck, ND 58506-5520	Ken Wangler, Air Quality Division (701) 328-5188	Varies	Varies	Varies	Century Code 23-20.1-04
Registration: Aircraft	North Dakota Aeronautics Commission PO Box 5020 Bismarck, ND 58502-5020	Executive Director (701) 328-9650	None	Varies	Annually	Century Code 02-05-11
Rendering Plant	North Dakota Board of Animal Health 600 E Blvd Ave - 6th Fl Bismarck, ND 58505-0020	Larry Schuler, State Veterinarian (701) 328-2655	None	\$50	Annually	Century Code 36-07-03
Residential Treatment Centers for Children	North Dakota Department of Human Services 600 E Blvd Ave - 3rd Fl Judicial Wing Bismarck, ND 58505-0250	Mental Health Services Division (701) 328-2335	None	None	Biennially	Century Code 25-03.2
Restaurant	North Dakota Department of Health 2635 E Main Bismarck, ND 58501	Division of Food and Lodging (701) 328-6150	None	\$60-\$85	January 1	Century Code 23-09-16
Retail Food Store	North Dakota Department of Health 2635 E Main Bismarck, ND 58501	Division of Food and Lodging (701) 328-6150	None	\$50-\$60	January 1	Century Code 23-09-16

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

LICENSE	AGENCY*	CONTACT	APPLICATION FEE	INITIAL FEE/ RENEWAL FEE	DUE DATE	LEGAL REFERENCE
Roving Grain or Facility Based Grain Buyer	North Dakota Public Service Commission 600 E Blvd Ave -12th Fl Bismarck, ND 58505-0480	Jon H. Mielke, Executive Secretary (701) 328-4097	None	\$200 or \$300	July 31	Century Code 60-02.1
Hay Buyer	North Dakota Public Service Commission 600 E Blvd Ave -12th Fl Bismarck, ND 58505-0480	Jon H. Mielke, Executive Secretary (701) 328-4097	None	\$100	July 31	Century Code 60-03
Sales of Checks	North Dakota Department of Financial Institutions 2000 Schafer St - Ste G Bismarck, ND 58501-1204	Timothy J. Karsky, Commissioner (701) 328-9933	\$500	\$200	July 1	Century Code 51-17
Salon	North Dakota State Board of Cosmetology PO Box 2177 Bismarck, ND 58502-2177 (701) 224-9800	Bert Knell, President (701) 224-9800	\$75	\$25	December 31	Century Code 43-11-17
Salvage Food Operation	North Dakota Department of Health 2635 E Main Bismarck, ND 58501	Division of Food and Lodging (701) 328-6150	None	\$50	January 1	Century Code 23-09-16
Satellite Video Livestock Auction Markets	North Dakota Department of Agriculture 600 E Blvd Ave - 6th Fl Bismarck, ND 58505-0020	Wayne Carlson, Livestock Director (701) 328-4761	None	\$100	June 30	Century Code 36-05.1-02
Security Agency	North Dakota Private Security Board 513 E Bismarck Expwy #5 Bismarck, ND 58504	Francine Johnson, Executive Director (701) 222-3063	\$100	\$300	September 30 (Biennially /odd year)	Century Code 93-02-01
Security Provider	North Dakota Private Investigative and Security Board 513 E Bismarck Expwy #5 Bismarck, ND 58504	Francine Johnson, Executive Director (701) 222-3063	\$100	\$150	September 30 (Biennially /odd year)	Century Code 93-02-01

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

LICENSE	AGENCY*	CONTACT	APPLICATION FEE	INITIAL FEE/ RENEWAL FEE	DUE DATE	LEGAL REFERENCE
Seed Dealer's Permit	North Dakota Seed Department PO Box 5257 Fargo, ND 58105-5257	Ken Bertsch, Seed Commissioner (701) 231-5400	None	\$25	June 30	Century Code 04-09-14.1; 04-25-04
Seed Bulk Retail Facility License	North Dakota Seed Department PO Box 5257 Fargo, ND 58105-5257	Ken Bertsch, Seed Commissioner (701) 231-5400	None	\$40	January 1	Century Code 04-09-14.1; 04-25-04
Approved Plant to Condition Cerx Seed	North Dakota Seed Department PO Box 5257 Fargo, ND 58105-5257	Ken Bertsch, Seed Commissioner (701) 231-5400	None	\$40	January 1	Century Code 04-09-14.1; 04-25-04
Services for Developmentally Disabled	North Dakota Department of Human Services 600 S 2nd St - Ste 1B Bismarck, ND 58504-5729	Disability Services Division (701) 328-8930	None	None	Annually	Century Code 25-15; 25-16
Snowmobile Dealer	North Dakota Department of Transportation 608 E Blvd - DOT Bldg Bismarck, ND 58505-0780	Motor Vehicle Division Lyle Paulson, Administrator Dealer, Licensing & Services (701) 328-2725	None	\$20	October 1 (Biennially)	Century Code 39-24
Soft Drinks and Bottled Water	North Dakota Department of Health 2635 E Main Bismarck, ND 58501	Division of Food and Lodging (701) 328-6150	None	\$40	January 1	Century Code 19-08-04
Sovereign Land Authority	North Dakota State Water Commission 900 E Blvd Bismarck, ND 58505-0850	State Engineer and Secretary (701) 328-4940	None	None	None	Century Code 61-33-02
Special Fuel	North Dakota Tax Department 600 E Blvd Ave - 7th Fl Bismarck, ND 58505-0599	Sales and Special Taxes Division (701) 328-4576 or 800 638-2901	\$20	None	None	Century Code 57-43.2-05

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

LICENSE	AGENCY*	CONTACT	APPLICATION FEE	INITIAL FEE/ RENEWAL FEE	DUE DATE	LEGAL REFERENCE
Taxidermist	North Dakota Game and Fish Department 100 N Bismarck Expwy Bismarck, ND 58501-5095	Licensing Division (701) 328-6335	None	\$25	None	Century Code 20.1-03-15
Tobacco, Cigarettes, Snuff: Retail	North Dakota Attorney General 600 E Blvd Ave -17th Fl Bismarck, ND 58505-0040	Licensing Division (701) 328-2329	None	\$15	July 1	Century Code 57-36-02
Tobacco, Cigarettes, Snuff: Wholesale	North Dakota Attorney General 600 E Blvd Ave -17th Fl Bismarck, ND 58505-0040	Licensing Division (701) 328-2329	None	\$25	July 1	Century Code 57-36-02
Trailer Dealer	North Dakota Department of Transportation 608 E Blvd - DOT Bldg Bismarck, ND 58505-0700	Motor Vehicle Division Lyle Paulson, Administrator Dealer, Licensing & Services (701) 328-2725	None	\$30	December 31	Century Code 39-22.1-01
Transient Merchants	North Dakota Attorney General 600 E Blvd Ave -17th Fl Bismarck, ND 58505-0040	Licensing Division (701) 328-2329	None	\$200	Annually	Century Code 51-04-02
Trust Companies	North Dakota Department of Financial Institutions 2000 Schafer St - Ste G Bismarck, ND 58501-1204	Timothy J. Karsky, Commissioner (701) 328-9933	\$5000	None	Perpetual	Century Code 06-01-17.1; 06-05-01
Ultralight Vehicle Dealer	North Dakota Aeronautics Commission PO Box 5020 Bismarck, ND 58502-5020	Executive Director (701) 328-9650	None	\$50	Annually	Century Code 02-08-04
Water Craft for Hire	North Dakota Game and Fish Department 100 N Bismarck Expwy Bismarck, ND 58501-5095	Licensing Division (701) 328-6335	None	\$6 to \$30	None	Century Code 20.1-13-04

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

LICENSE	AGENCY*	CONTACT	APPLICATION FEE	INITIAL FEE/ RENEWAL FEE	DUE DATE	LEGAL REFERENCE
Water Disposal, Hazardous	North Dakota Department of Health 1200 Missouri Ave PO Box 5520 Bismarck, ND 58506-5520	Water Quality Division (701) 328-5210	None	None	None	Century Code 23-20.3-05
Water Permit	North Dakota State Water Commission 900 E Blvd Bismarck, ND 58505-0850	State Engineer and Secretary (701) 328-4940	None	Varies	None	Century Code 61-04-02
Water Vendor	North Dakota Department of Health 2635 E Main Bismarck, ND 58501	Division of Food and Lodging (701) 328-6150	None	\$40	January 1	Century Code 19-08-04
Wool Dealer	North Dakota Department of Agriculture 600 E Blvd Ave - 6th Fl Bismarck, ND 58505-0020	Wayne Carlson, Livestock Director (701) 328-4761	None	\$10	June 30	Century Code 36-04-07

INDIVIDUALS

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

LICENSE	AGENCY*	CONTACT	APPLICATION FEE	INITIAL FEE/ RENEWAL FEE	DUE DATE	LEGAL REFERENCE
Abstractor	North Dakota State Abstractors' Board of Examiners PO Box 551 New Rockford, ND 58356-0551	Rodney B. Lindstrom, Secretary/Treasurer (701) 947-2446	\$100	\$20	June 30	Century Code 43-01-10
Accountant, Certified Public	North Dakota State Board of Accountancy 2701 S Columbia Road Grand Forks, ND 58202	James Abbott, Executive Director (701) 775-7100 or 800-532-5904	\$140	\$45	July 1	Accounting Rules 3-02-02-04
Accountant, Licensed Public	North Dakota State Board of Accountancy 2701 S Columbia Road Grand Forks, ND 58202	James Abbott, Executive Director (701) 775-7100 or 800-532-5904	None	\$45	July 1	Accounting Rules 3-02-02-04
Accountant, Public Practice Permit	North Dakota State Board of Accountancy 2701 S Columbia Road Grand Forks, ND 58202	James Abbott, Executive Director (701) 775-7100 or 800-532-5904	None	\$10	July 1	Century Code 43-02.2
Aeronautics Instructor and Schools	North Dakota Aeronautics Commission PO Box 5020 Bismarck, ND 58502-5020	Executive Director (701) 328-9650	None	\$10	Annually	Century Code 02-05-12
Ambulance Service Licensor	North Dakota Department of Health 600 E Blvd Ave Bismarck, ND 58505-0200	Division of Emergency Health Services (701) 328-2388	None	\$25	June 30	Century Code 23-27
Architect	North Dakota State Board of Architecture 419 E Brandon Dr Bismarck, ND 58501	Bonnie Larson Staiger Board Administrator (701) 223-3184	\$10	\$130/Biannual	None	Century Code 43-03-09
Attorney	North Dakota State Board of Law Examiners 600 E Blvd Ave - 1st Fl Judicial Wing Bismarck, ND 58505-0530	Penny Miller, Secretary/Treasurer or Carla Kolling (701) 328-4201	None	Currently \$305 maximum	January 1	Century Code 27-11-22

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

LICENSE	AGENCY*	CONTACT	APPLICATION FEE	INITIAL FEE/ RENEWAL FEE	DUE DATE	LEGAL REFERENCE
Audiologist or Speech- Language Pathologist	North Dakota State Board of Examiners on Audiology and Speech- Language Pathology UND PO Box 7189 Grand Forks, ND 58202-7189	Bev Solseng, Executive Secretary (701) 777-4421	\$75	\$30	January 1	Century Code 43-37-03
Barber	North Dakota State Board of Barber Examiners PO Box 885 Bowman, ND 58623-0885	Jill Mrnak, Secretary/Treasurer (701) 523-3327	None	\$20 (apprentice) & \$45 (master)	June (After July 1 \$10 penalty per license)	Century Code 43-04-42
Boxer, Kickboxing Sparing	North Dakota Secretary of State 600 E Blvd Ave Bismarck, ND 58505-0500	Alvin A. Jaeger, Secretary of State (701) 328-2900	None	\$10-\$100	None	Century Code 53-01-15
Chiropractor	North Dakota State Board of Chiropractic Examiners PO Box 185 Grafton, ND 58237-0185	Jerry Blanchard, D.C., Executive Director (701) 352-1690	\$150	\$150	September 1	Century Code 43-06-11
Cleaner of Cesspool	North Dakota Department of Health 1200 Missouri Ave PO Box 5520 Bismarck, ND 58506-5520	Water Quality Division (701) 328-5210	\$50 first year + \$15 each additional unit over 1	\$15 per unit per year	Annually	Century Code 23-19; Administrative Code 33-21-01
Coal Exploration	North Dakota Geological Survey 600 E Blvd Ave Bismarck, ND 58505-0840	Ed Murphy, Geologist (701) 328-8000	\$100 plus Bond	None	None	Century Code 38-12.1
Collection Agency	North Dakota Department of Financial Institutions 2000 Schafer St - Ste G Bismarck, ND 58501-1204	Timothy J. Karsky, Commissioner (701) 328-9933	\$500	\$200	July 1	Century Code 13-05

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

LICENSE	AGENCY*	CONTACT	APPLICATION FEE	INITIAL FEE/ RENEWAL FEE	DUE DATE	LEGAL REFERENCE
Continuing Professional Education (form)	North Dakota State Board of Accountancy 2701 S Columbia Road Grand Forks, ND 58202	James Abbott, Executive Director (701) 775-7100	None	None	January	Accounting Rules: Article 03-03
Contractor	North Dakota Secretary of State 600 E Blvd Ave Bismarck, ND 58505-0500	Alvin A. Jaeger, Secretary of State (701) 328-3665 or 800-352-0867, Ext.8- 3665	None	\$50 to \$300 \$10 to \$60	March 1 Prior to transacting business over \$2000	Century Code 43-07-04
Contractor, Asbestos Abatement	North Dakota Department of Health 600 E Blvd Ave Bismarck, ND 58505-0200	Air Quality Division (701) 328-5188	\$100	\$100	Annually	Century Code 23-25-03.1
Contractor, Monitoring Well	North Dakota State Board of Water Well Contractors 900 E Blvd Ave Bismarck, ND 58505-0187	Milton Lindvig, Secretary/Treasurer (701) 328-2754	None	\$50	April 1 (Expires: December 31)	Century Code 43-35-12; 43-35-13
Contractor, Pump and Pitless Unit	North Dakota State Board of Water Well Contractors 900 E Blvd Ave Bismarck, ND 58505--0187	Milton Lindvig, Secretary/Treasurer (701) 328-2754	None	\$25	April 1 (Expires: December 31)	Century Code 43-35-11
Contractor, Water Well	North Dakota State Board of Water Well Contractors 900 E Blvd Ave Bismarck, ND 58505-0187	Milton Lindvig, Secretary/Treasurer (701) 328-2754	None	\$50	April 1 (Expires: December 31)	Century Code 43-35-11
Cosmetologist	North Dakota State Board of Cosmetology PO Box 2177 Bismarck, ND 58502-2177	Bert Knell, President (701) 224-9800	\$20	\$10	December 31	Century Code 43-11-13
Counselor, Licensed Addiction	North Dakota Board of Addiction Counseling Examiners PO Box 975 Bismarck, ND 58502-0975	Nikki Owings, Secretary (701) 255-1439	\$150	\$100 Renewal	December 1	Century Code 43-45-05.1

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

LICENSE	AGENCY*	CONTACT	APPLICATION FEE	INITIAL FEE/ RENEWAL FEE	DUE DATE	LEGAL REFERENCE
Dental Assistant, Registered	North Dakota State Board of Dental Examiners PO Box 7246 Bismarck, ND 58507	Wayne Mattern, Executive Director (701) 223-1474	Registration Fee: \$35	\$35	January 1	Century Code 43-20-01; 43-20-12
Dental Hygienist	North Dakota State Board of Dental Examiners PO Box 7246 Bismarck, ND 58507	Wayne Mattern, Executive Director (701) 223-1474	\$55 (grad within 5 yrs) & \$165 (licensed by credentials-out of school 5 yrs or more) [AS SET BY THE BOARD]	\$55 [AS SET BY THE BOARD]	January 1	Century Code 43-20-02
Dentist	North Dakota State Board of Dental Examiners PO Box 7246 Bismarck, ND 58507	Wayne Mattern, Executive Director (701) 223-1474	\$200 (grad within past 5 yrs) & \$450 (licensed by credentials-out of school more than 5 yrs) [AS SET BY THE BOARD]	\$110 [AS SET BY THE BOARD]	January 1	Century Code 43-28-10
Dietitian	North Dakota Board of Dietetic Practice PO Box 6142 Grand Forks, ND 58206-6142	Sandra Walen, Secretary (701) 746-9171	\$60	\$45	Annually	Century Code 43-44-06
Electrician	North Dakota State Electrical Board 721 Memorial Highway PO Box 857 Bismarck, ND 58502-0857	Donald Offerdahl, Executive Director (701) 328-9522	\$50 maximum depending on type of license	Same as application fee	Annually	Century Code 43-09-09
Emergency Medical Technicians	North Dakota Department of Health 600 E Blvd Ave Bismarck, ND 58504-0200	Division of Emergency Health Services (701) 328-2388	None	\$10	March 31	Administration Code 50-03-03-03
Engineer (Registration and Temporary Permit) (Temporary Permit is Non-renewable)	North Dakota State Board of Registration for Professional Engineers and Land Surveyors PO Box 1357 Bismarck, ND 58502-1357	Clifford E. Keller, Executive Secretary (701) 258-0786	\$50	Biennial renewal fee \$88	December 31	Century Code 43-19.1-01

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

LICENSE	AGENCY*	CONTACT	APPLICATION FEE	INITIAL FEE/ RENEWAL FEE	DUE DATE	LEGAL REFERENCE
Environmental Health Practitioner	North Dakota Department of Health 600 E Blvd Ave Bismarck, ND 58505-0200	State Health Officer (701) 328-2372	\$50	\$15	Biennially	Century Code 43-43-02
Esthetician	North Dakota State Board of Cosmetology PO Box 2177 Bismarck, ND 58502-2177	Bert Knell, President (701) 224-9800	\$20	\$15	December 31	Century Code 43-11-13
Firm Registration 1. Public practice; 2. Other	North Dakota State Board of Accountancy 2701 S Columbia Road Grand Forks, ND 58201	James Abbott, Executive Director (701) 775-7100 or 800-532-5904	1. \$50 or higher 2. \$10	1. \$50 or higher 2. \$10	June 30 for 1 & 2	Accounting Rules: Chapter 3- 03-02-03
Gaming Employees (Gambling)	North Dakota Attorney General 600 E Blvd Ave -17th Fl Bismarck, ND 58505-0040	Gaming Division (701) 328-4848 or 800 326-9240	None	\$20 plus additional fee if necessary	None	Century Code 53-06.1-06
Geothermal Resource Development	North Dakota Geological Survey 600 E Blvd Ave Bismarck, ND 58505-0840	Mark Gonzalez, Geologist (701) 328-8000	\$100 plus Bond	None	None	Century Code 38-19
Horse Race Track Employees	North Dakota Horse Racing Commission 900 E Blvd Ave Bismarck, ND 58505-0041	Racing Commission (701) 328-4633	None	Varies	None	Century Code 53-06.2-05
Individual Private Investigator	North Dakota Private Investigative and Security Board 513 E Bismarck Expway #5 Bismarck, ND 58504	Francine Johnson, Executive Director (701) 222-3063	\$100	\$150	September 30 (Biennially /odd years)	Administrative Rules 93-02-01 or Century Code 43-30
Instructor	North Dakota State Board of Cosmetology PO Box 2177 Bismarck, ND 58502-2177	Bert Knell, President (701) 224-9800	\$50	\$15	December 31	Century Code 43-11-13

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

LICENSE	AGENCY*	CONTACT	APPLICATION FEE	INITIAL FEE/ RENEWAL FEE	DUE DATE	LEGAL REFERENCE
Land Surveyor Registration	North Dakota State Board of Registration for Professional Engineers and Land Surveyors PO Box 1357 Bismarck, ND 58502-1357	Clifford E. Keller, Executive Secretary (701) 258-0786	\$50	Biennial Renewal Fee: \$88	December 31	Century Code 43-19.1-01
Lobbyist	North Dakota Secretary of State 600 E Blvd Ave - 1st Fl Bismarck, ND 58505-0500	Alvin A. Jaeger, Secretary of State (701) 328-3665 or 800-352-0867, Ext. 3665	\$20	\$20/\$5 per entity	Prior to lobbying	Century Code 54-05.1-01
Manager Operator	North Dakota State Board of Cosmetology PO Box 2177 Bismarck, ND 58502-2177	Bert Knell, President (701) 224-9800	\$20	\$15	December 31	Century Code 43-11-01
Manicurist	North Dakota State Board of Cosmetology PO Box 2177 Bismarck, ND 58502-2177	Bert Knell, President (701) 224-9800	\$20	\$15	December 31	Century Code 43-11-01
Massage Therapy	North Dakota State Board of Massage PO Box 701 Dickinson, ND 58601	Phil Reisenauer, Secretary/Treasurer (701) 225-3906	\$150	\$50	December 31	Century Code 43-25-03
Money Broker	North Dakota Department of Financial Institutions 2000 Schafer St - Ste G Bismarck, ND 58501-1204	Timothy J. Karsky, Commissioner (701) 328-9933	\$500	\$200	July 1	Century Code 13-04.1
Mortician	North Dakota State Board of Funeral Service PO Box 633 Devils Lake, ND 58301-0633	Rodger Haugen, Executive Secretary (701) 662-2511	None	Initial: \$50 (apprentice), \$75 (ND residents), & \$100 (out-of-state transfers) and Renewal: \$75	December 31	Century Code 43-10-15
Non-Traditional Livestock	North Dakota Board of Animal Health 600 E Blvd Ave - 6th Fl Bismarck, ND 58505-0020	Larry Schuler, Executive Secretary (701) 328-2655	None	Bird species-\$7 (\$40 maximum); Other species-\$15 (\$100 maximum)	January 1	Century Code 36-01-08.1

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

LICENSE	AGENCY*	CONTACT	APPLICATION FEE	INITIAL FEE/ RENEWAL FEE	DUE DATE	LEGAL REFERENCE
Notary Public	North Dakota Secretary of State 600 E Blvd Ave Dept 108 Bismarck, ND 58505-0500	Alvin A. Jaeger, Secretary of State (701) 328-2901 or 800- 352-0867, Ext.8-2901	\$25	\$25	Prior to notarizing	Century Code 44-06-04
Nurse, Advanced Practice Registered (APRN)	North Dakota Board of Nursing 919 7th St S- Ste 504 Bismarck, ND 58504-5881	Constance B. Kalanek Executive Director (701) 328-9777	\$100	\$40	December 31 Biennial	Century Code 43-12.1-08.1
Nurse Assistant	North Dakota Board of Nursing 919 7th St S - Ste 504 Bismarck, ND 58504-5881	Constance B. Kalanek Executive Director (701) 328-9777	\$10	\$10	24 Months	Century Code 43-12.1-08
Nurse, Licensed Practical	North Dakota Board of Nursing 919 7th St S - Ste 504 Bismarck, ND 58504-5881	Constance B. Kalanek, Executive Director (701) 328-9777	\$75	\$60	December 31 Biennial	Century Code 43-12.1-03
Nurse, Registered	North Dakota Board of Nursing 919 7th St S - Ste 504 Bismarck, ND 58504-5881	Constance B. Kalanek, Executive Director (701) 328-9777	\$75	\$70	December 31 Biennial	Century Code 43-12.1-03
Nurse, Transitional Licensed Practical	North Dakota Board of Nursing 919 7th St S - Ste 504 Bismarck, ND 58504-5881	Constance B. Kalanek, Executive Director (701) 328-9777	\$75	\$50	December 31 Biennial	Century Code 43-12.1-08
Nurse, Transitional Registered	North Dakota Board of Nursing 919 7th St S - Ste 504 Bismarck, ND 58504-5881	Constance B. Kalanek, Executive Director (701) 328-9777	\$75	\$60	December 31 Biennial	Century Code 43-12.1-08
Nursing Home Administration	North Dakota Board of Examiners for Nursing Home Administrators 1900 N. 11th Bismarck, ND 58501	Bev Herman, Executive Secretary (701) 222-4867	\$100	\$100	December 31	Century Code 43-34

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

LICENSE	AGENCY*	CONTACT	APPLICATION FEE	INITIAL FEE/ RENEWAL FEE	DUE DATE	LEGAL REFERENCE
Occupational Therapy Assistant, Licensed	Board of Occupational Therapy Practice Box 4005 Bismarck, ND 58502	Nikki Owings, Executive Secretary (701) 250-0847	\$50 Application Fee \$55 License Fee	Initial Fee \$55	July 1 every year	Century Code 43-40; 55.5
Occupational Therapist, Licensed	Board of Occupational Therapy Practice Box 4005 Bismarck, ND 58502	Nikki Owings, Executive Secretary (701) 250-0847	\$50 Application Fee \$75 renewal	Initial fee \$75	July 1 of every year	Century Code 43-40; 55.5
Optometrist	North Dakota State Board of Optometry 341 1 st St E Dickinson, ND 58601-3951	Alan King, Secretary (701) 483-9141	\$175	\$150	December 31	Century Code 43-13
Osteopath	North Dakota State Board of Medical Examiners 418 E Bdwy Ave Ste 12 Bismarck, ND 58501-4086	Rolf Sletten, Executive Secretary/Treasurer (701) 328-6500	\$200	\$150 Annually	January 1 (A-L); July 1 (M-Z)	Century Code 43-17
Paleontological Resource Protection	North Dakota Geological Survey 600 E Blvd Ave Bismarck, ND 58505-0840	John Hoganson, Paleontologist (701) 328-8000	None	None	None	Century Code 54-17.3
Peace Officer	North Dakota Peace Officer Standards and Training Board Law Enforcement Training Academy 600 E Blvd Ave Dept 504 Bismarck, ND 58505-0240	Mark Gilbertson, Executive Secretary (701) 328-9968	None	\$15	July 1 (Every 3 years)	Century Code 12-63-03
Pesticide Applicator, Private Citizen for own use (restricted pesticides)	NDSU Extension Service	Local County Extension Agent	Variable depending on category of certification	Varies	April 1	Century Code 04-35
Pharmacist	North Dakota State Board of Pharmacy PO Box 1354 Bismarck, ND 58502-1354	Howard C. Anderson, Executive Director (701) 328-9535	None	Currently \$150 annual; \$200 maximum	March 1	Century Code 43-15-25

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

LICENSE	AGENCY*	CONTACT	APPLICATION FEE	INITIAL FEE/ RENEWAL FEE	DUE DATE	LEGAL REFERENCE
Pharmacy Technician	North Dakota State Board of Pharmacy PO Box 1354 Bismarck, ND 58501-1354	Howard C. Anderson, Executive Director (701) 328-9535	None	\$35 Annual (Registration Fee) No License Issued	March 1 Renewal	Century Code 43-15-01(22)
Physical Therapist	North Dakota State Examining Committee of Physical Therapists PO Box 69 Grafton, ND 58237-0069	Tami Anderson-Egeland Administrative Assistant (701) 322-0125	\$100	\$50-Renewal (Annual)	January 31	Century Code 43-26-13
Physical Therapist Assistant	North Dakota State Examining Committee of Physical Therapists PO Box 69 Grafton, ND 58237-0069	Tami Anderson-Egeland Administrative Assistant (701) 322-0125	\$50	\$20-Renewal (Annual)	January 31	Century Code 43-26-13
Physician Assistant (PA-C)	North Dakota State Board of Medical Examiners 418 E Bdwy Ave Ste 12 Bismarck, ND 58501-4086	Rolf Sletten, Executive Secretary/Treasurer (701) 328-6500	\$50	\$50	September 1	Administrative Code 50-03-01
Physician, Surgeon	North Dakota State Board of Medical Examiners 418 E Bdwy Ave Ste 12 Bismarck, ND 58501-4086	Rolf Sletten, Executive Secretary/Treasurer (701) 328-6500	\$200	\$150 Annually	January 1 (A-L); July 1(M-Z)	Century Code 43-17
Plumber, Apprentice	North Dakota State Board of Plumbing 204 W Thayer Ave Bismarck, ND 58502-3772	Robert Leingang, Secretary Chief Inspector (701) 328-9979	None	\$20 (first year), \$30 (second year), \$40 (third year), & \$50 (fourth year), \$75 (after 7600 hrs)	December 31	Century Code 43-18
Plumber, Journeyman	North Dakota State Board of Plumbing 204 W Thayer Ave Bismarck, ND 58501-3772	Robert Leingang, Secretary Chief Inspector (701) 328-9979	None	\$75	December 31	Century Code 43-18
Plumber, Master	North Dakota State Board of Plumbing 204 W Thayer Ave Bismarck, ND 58501-3772	Robert Leingang, Secretary Chief Inspector (701) 328-9979	None	\$165	December 31	Century Code 43-18

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

LICENSE	AGENCY*	CONTACT	APPLICATION FEE	INITIAL FEE/ RENEWAL FEE	DUE DATE	LEGAL REFERENCE
Podiatrist	North Dakota State Board of Podiatrist Medicine 2215 Sims Dickinson, ND 58601	Lee Hofsommer, Cherian Mathen (701) 483-6986	\$150	\$500	January 1	Century Code 43-05
Polygraph Operator	North Dakota Attorney General 600 E Blvd Ave -17th Fl Bismarck, ND 58505-0040	Licensing Division (701) 328-2329	None	\$35	October 1	Century Code 43-31-01
Practice Review (If performing auditing, reviews, or compilations)	North Dakota State Board of Accountancy 2701 S Columbia Road Grand Forks, ND 58202	James Abbott, Executive Director (701) 775-7100	None	None	Every 3 years	Accounting Rules: Article 03-05
Professional Counselors	North Dakota Board of Counselor Examiners 2112 10 th Ave SE Mandan, ND 58554	Marge Ellefson Executive Secretary (701)667-5969	\$150	\$100 Renewal Fee for LPC License \$150 renewal fee for LPCLPCC	Every 2 yrs from date initially licensed	Century Code 43-47-06
Psychologist	North Dakota State Board of Psychologist Examiners PO Box 8380 Grand Forks, ND 58202	Sally Hanson, Secretary/Treasurer (701) 777-2044	\$525	\$100	January 1	Century Code 43-32-17
Real Estate Appraiser	North Dakota Real Estate Appraiser Qualifications & Ethics Board PO Box 1336 Bismarck, ND 58502-1336	Jodie or David Campbell Executive Directors (701) 222-1051	\$275	\$225	Annual renewal date is January 1	Century Code 43.23-3
Respiratory Care	North Dakota State Board of Respiratory Care PO Box 2223 Bismarck, ND 58502-2223	Duane Flick, Administrative Assistant (701) 222-1564	None	\$50 maximum	January 31	Century Code 43--42-01 thru 43-42-07
Sewer and Water Contractor - Installer - Apprentice	North Dakota State Board of Plumbing 204 W Thayer Ave Bismarck, ND 58501-3876	Robert Leingang, Secretary Chief Inspector (701) 328-9979	None	\$25 (installer) & \$100 (contractor)	June 30	Century Code 43-18.2

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

LICENSE	AGENCY*	CONTACT	APPLICATION FEE	INITIAL FEE/ RENEWAL FEE	DUE DATE	LEGAL REFERENCE
Social Workers	North Dakota Board of Social Work Examiners PO Box 914 Bismarck, ND 58502-914	Tom Tupa, Executive Director (701) 222-0255	\$25 Application Fee \$75 License Fee	\$40	December 31 (Biennially /odd year)	Century Code 43-41
Soil Classifier	North Dakota State Board of Registration for Professional Soil Classifiers 1141 12th Ave W Dickinson, ND 58701-3657	Kenneth Thompson, Secretary (701) 225-3381	Examination Fee: \$25	\$100	December 31	Century Code 43-36-10
Subsurface Minerals	North Dakota Geological Survey 600 E Blvd Ave Bismarck, ND 58505-0840	Ed Murphy, Geologist (701) 328-8000	\$100 plus Bond	None	None	Century Code 38-12
Taxidermy	North Dakota Game and Fish Department 100 N Bismarck Expwy Bismarck, ND 58501-5095	Licensing Division (701) 328-6335	None	\$25	None	Century Code 20.1-03-12
Teacher (North Dakota Educator's Professional License)	Educational Standards and Practices Board 600 E Blvd Ave - 9th Fl Bismarck, ND 58505-0440	Janet Placekwelk, Director (701) 328-1659	\$25	\$60 initial/Renewal \$100-5 yr \$40-2 yr	Every 2 or 5 years	Century Code 15-36-11
Veterinarians	North Dakota Board of Veterinary Medical Examiners PO Box 5001 Bismarck, ND 58502	John R. Boyce, Executive Secretary (701) 328-9540	Examination Fee: \$50	\$35	July 1	Century Code 43-29-06
Veterinary Technician	North Dakota Board of Veterinary Medical Examiners PO Box 5001 Bismarck, ND 58502	John R. Boyce, Executive Secretary (701) 328-9540	Application Fee: \$25 Examination Fee \$100	\$10	January 1	Century Code 43-29-07.1; 43-29-08.1
Water Conditioning Contractor	North Dakota State Board of Plumbing 204 W Thayer Ave Bismarck, ND 58501-3876	Robert Leingang, Secretary Chief Inspector (701) 328-9979	None	\$40	December 31	Century Code 43-18.1

SECTION II: LICENSES REQUIRED OF BUSINESS PEOPLE BY THE STATE OF NORTH DAKOTA

LICENSE	AGENCY*	CONTACT	APPLICATION FEE	INITIAL FEE/ RENEWAL FEE	DUE DATE	LEGAL REFERENCE
Water Conditioning Installer	North Dakota State Board of Plumbing 204 W Thayer Ave Bismarck, ND 58501-3876	Robert Leingang, Secretary Chief Inspector (701) 328-9979	None	\$20	December 31	Century Code 43-18.1

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 Subsurface Minerals (49)
 Surplus Lines Insurers (Approved only) (19)

Taxidermist (37)
 Taxidermy (49)
 Teacher (North Dakota Educator's Professional
 License) (49)
 Tobacco, Cigarettes, Snuff: Retail (37)
 Tobacco, Cigarettes, Snuff: Wholesale (37)
 Trade Name Registration (13)
 Trademark Registration (13)
 Trailer Dealer (37)
 Transient Merchants (37)
 Trust Companies (37)

Ultra-light Vehicle Dealer (37)
 Underground Injection Control Permit (13)
 Underground Storage Tanks, Notification
 form (13)
 Unemployment Insurance - Report to Determine
 Liability (13)

Veterinarians (49)
 Veterinary Technician (49)

Wage & Tax Statement, Transmittal of (15)
 Waste handling Operations at Feedlots, Approval
 for (14)
 Water Conditioning Contractor (49)
 Water Conditioning Installer (50)
 Water Disposal, Hazardous (38)
 Water Permit (38)
 Water Vendor (38)
 Water & Wastewater Treatment Plant Operators
 Certification (14)
 Water Pollution Control Permit to Discharge (15)
 Wool Dealer (38)
 Workers Compensation Insurance on Your
 Employees, Application for (65-01-02-18) (15)

BOARD OF OCCUPATIONAL THERAPY PRACTICE

Occupational Therapy Assistant, Licensed (46)
Occupational Therapist, Licensed (46)

NDSU EXTENSION SERVICE

Pesticide Applicator (32)

EDUCATIONAL STANDARDS AND PRACTICES BOARD

Teacher (North Dakota Educator's Professional License) (49)

JOB SERVICE NORTH DAKOTA

Employer's Contribution & Wage Report (3)
Liability, Report to Determine (7)
Unemployment Insurance (13)

NORTH DAKOTA ABSTRACTORS' BOARD OF EXAMINERS

Abstractor (39)

NORTH DAKOTA AERONAUTICS COMMISSION

Aerial Applicators (20)
Aeronautics Instructor and Schools (39)
Aircraft Dealer (20)
Common Carriers: Air Service/Airline (24)
Mechanic (A&P) (47)
Registration: Aircraft (34)
Ultralight Vehicle Dealer (37)

NORTH DAKOTA ATTORNEY GENERAL

Alcoholic: Retail (20)
Amusement Games and Devices (20)
Beer: Retail (22)
Gaming Distributors (Gambling) (27)
Gaming Employees (Gambling) (43)
Gaming Organization (Gambling) (27)
Liquor: Retail (29)
Manufacturers of Gaming Equipment (Gambling) (27)
Polygraph Operator (48)
Tobacco, Cigarettes, Snuff: Retail (37)
Tobacco, Cigarettes, Snuff: Wholesale (37)
Transient Merchants (37)

NORTH DAKOTA BOARD OF COUNSELOR EXAMINERS

Professional Counselors (48)

NORTH DAKOTA BOARD OF DIETETIC PRACTICE

Dietitian (42)

NORTH DAKOTA BOARD OF EXAMINERS FOR HEARING INSTRUMENT SPECIALISTS

Hearing Instruments (28)

NORTH DAKOTA BOARD OF EXAMINERS FOR NURSING HOME ADMINISTRATORS

Nursing Home Administration (45)

NORTH DAKOTA BOARD OF NURSING

Nurse, Advanced Practice Registered (APRN) (45)
Nurse Assistant (45)
Nurse, Licensed Practical (45)
Nurse, Registered (45)
Nurse, Transitional Licensed Practical (45)
Nurse, Transitional Registered (45)

NORTH DAKOTA DEPARTMENT OF AGRICULTURE

Anhydrous Ammonia (20)
Barberry Permit (22)
Bee Keeper (22)
Dairy Products, Grader, Sampler, or Tester (24)
Egg Flocks (25)
Feeds, Commercial (Dealer) (26)
Feeds, Commercial (Manufacturer) (26)
Fertilizer (Product Registration, Dealer License) (26)
Ginseng (27)
Livestock Auction Markets (30)
Livestock Dealer (30)
Livestock Medicines (30)
Nursery (32)
Pesticides, Fungicides, and Herbicides (33)
Pet Food Registrations (33)
Poultry Dealer, Buyer, Processor-Hatchery (33)
Processor, Sales Distributor and Manufacturer (36)
Satellite Video Livestock Auction Markets (35)
Wool Dealer (38)

NORTH DAKOTA DEPARTMENT OF FINANCIAL INSTITUTIONS

Agent for Bank Deposit (16)
Collection Agency (23) (40)
Consumer Finance (24)
Money Broker (44)
Sales of Checks (35)
Savings and Loan Association (18)

NORTH DAKOTA DEPARTMENT OF HUMAN SERVICES

Addiction Treatment Facilities and Programs (20)
Child Placing Agencies: Foster Care (23)
Early Childhood Services (Childcare Center) (24)
Early Childhood Services (Family Daycare) (25)
Early Childhood Services (Group Daycare) (25)
Early Childhood Services (Preschool Education Facility) (25)
Facilities for Developmentally Disabled Persons (26)
Foster Family Home for Adults (27)
Foster Family Home for Children (27)
Group Child Care Center (28)
Group Home/Residential Child Care Facility (28)
Licensed Child Placing Agencies: Adoptions (30)
Maternity Home for Unwed Mothers (30)
New Hire Report (9)
Residential Treatment Centers for Children (34)
Services for Developmentally Disabled (36)

NORTH DAKOTA DEPARTMENT OF LABOR

Employment Agency (16)
Employment and Age Certificate (4)
Equal Employment Opportunity is the Law Poster (4)
Independent Contractor Verification (29)

NORTH DAKOTA DEPARTMENT OF TRANSPORTATION

All-Terrain Vehicle Dealer (20)
Household Goods Movers (29)
Mobile Homes (31)
Motor Vehicle Dealer (31)
Motor Vehicle Transporter (31)
Motorcycle Dealer (31)
Snowmobile Dealer (36)
Trailer Dealer (37)

NORTH DAKOTA GAME AND FISH DEPARTMENT

Bait: Retail (21)
Bait: Wholesale (21)
Fisherman, Commercial (Contact) (26)
Fisherman Commercial (Non-Contract) (26)
Fishing or Hunting Guide (26)
Frog Dealer (27)
Fur Dealer (Green) (27)
Gun Dog Trainer, Professional (28)
Private Fish Hatchery (33)
Private Shooting Preserve (33)
Taxidermist (37)
Taxidermy (49)

NORTH DAKOTA GEOLOGICAL SURVEY

Coal Exploration (40)
Geothermal Resource Development (43)
Paleontological Resource Protection (46)
Subsurface Minerals (49)

NORTH DAKOTA HORSE RACING COMMISSION

Horse Racing, Live and Simulcast (28)
Horse Race Track Employees (43)

NORTH DAKOTA INDUSTRIAL COMMISSION

Oil and Gas Wells (32)
Oil and Gas Wells: Exploration Permit (32)

NORTH DAKOTA INSURANCE DEPARTMENT

Advisory and Joint Underwriters (16)
Benevolent Societies (16)
Gift Annuities (16)
Health Maintenance Organization (17)
Insurance Companies: Domestic and Foreign (17)
Non-Profit Health Service Corporation (17)
Pre-Paid Legal Services (17)
Pre-Paid Limited Health Service Organizations (17)
Premium Finance (18)
Risk Retention and Purchasing Group (18)
Self Insurers (18)
Surplus Lines Insurers (Approved only) (19)

NORTH DAKOTA PRIVATE INVESTIGATIVE AND SECURITY BOARD

Individual Private Investigator (43)
Private Detective Agency (33)
Security Agency (35)
Security Provider (35)

NORTH DAKOTA PUBLIC SERVICE COMMISSION

Auctioneer and Auction Clerk (21)
 Grain Warehouse (28)
 Mining (31)
 Roving Grain or Hay Buyer (35)

NORTH DAKOTA REAL ESTATE APPRAISER QUALIFICATIONS & ETHICS BOARD

Real Estate Appraiser (48)

NORTH DAKOTA REAL ESTATE COMMISSION

Partnership and Corporations (17)
 Real Estate Broker (18)
 Real Estate Salesperson (18)
 Subdivider (19)

NORTH DAKOTA SECRETARY OF STATE

Authority, Application for Certificate of (2)
 Boxers, Kickboxers, Managers and Referees (23)
 Boxer, Kickboxing, Sparring (40)
 Charitable Solicitors (16)
 Contractor (41)
 Fictitious Name Certificate (5)
 Foreign Limited Partnership, Registration of (5)
 Fund Raiser (16)
 Incorporation Articles of (6)
 Limited Liability Partnership Registration (7)
 Limited Partnership Certificate (7)
 Lobbyist (44)
 Notary Public (45)
 Real Estate Investment Trust (11)
 Trademark Registration (13)
 Trade Name Registration (13)

NORTH DAKOTA SECURITIES COMMISSIONER

Investment Advisor (17)
 Investment Advisor Representative (17)
 Securities Dealers (18)
 Securities Salesman (18)

NORTH DAKOTA SEED DEPARTMENT

Potato Dealer, Wholesale (33)
 Seed Dealer's Permit (36)

NORTH DAKOTA STATE BANKING BOARD

Bank (21)
 Trust Companies (37)

NORTH DAKOTA STATE BOARD OF LAW EXAMINERS

Attorney (39)

NORTH DAKOTA STATE BOARD OF ACCOUNTANCY

Accountant, Certified Public (39)
 Accountant, Licensed Public (39)
 Accountant, Public Practice Permit (39)
 Continuing Professional Education (form) (41)
 Firm Registration (43)
 Practice Review (If performing auditing, reviews or compilations) (48)

NORTH DAKOTA STATE BOARD OF ADDICTION COUNSELING EXAMINERS

Counselor, Licensed Addiction (41)

NORTH DAKOTA STATE BOARD OF ANIMAL HEALTH

Non-traditional Livestock (44)
 Quarantined Feedlots for Sheep (34)
 Rendering Plant (34)

NORTH DAKOTA STATE BOARD OF ARCHITECTURE

Architect (39)

NORTH DAKOTA STATE BOARD OF BARBER EXAMINERS

Barber (40)
 Barber Shop (22)

NORTH DAKOTA STATE BOARD OF CHIROPRACTIC EXAMINERS

Chiropractor (40)
 Hospital, Chiropractic (29)

NORTH DAKOTA STATE BOARD OF COSMETOLOGY

Cosmetologist (41)
 Cosmetology School (24)
 Esthetician (43)
 Instructor (43)
 Manager Operator (44)
 Manicurist (44)
 Salon (35)

NORTH DAKOTA STATE BOARD OF DENTAL EXAMINERS

Dental Assistant, Registered (42)
 Dental Hygienist (42)
 Dentist (42)

NORTH DAKOTA STATE BOARD OF EXAMINERS ON AUDIOLOGY AND SPEECH-LANGUAGE PATHOLOGY

Audiologist or Speech-Language Pathologist (40)

NORTH DAKOTA STATE BOARD OF FUNERAL SERVICE

Mortician (44)

NORTH DAKOTA STATE BOARD OF MASSAGE

Massage Therapy (44)

NORTH DAKOTA STATE BOARD OF MEDICAL EXAMINERS

Emergency Medical Technicians (42)
 Osteopath (46)
 Physician Assistant (47)
 Physician, Surgeon (47)

NORTH DAKOTA STATE BOARD OF OPTOMETRY

Optometrist (46)

NORTH DAKOTA STATE BOARD OF PHARMACY

Emergency OTC Pharmaceuticals Home Remedy (25)
 Pharmacist (46)
 Pharmacy (33)
 Pharmacy Technician (47)

NORTH DAKOTA STATE BOARD OF PLUMBING

Plumber, Apprentice (47)
 Plumber, Journeyman (47)

Plumber, Master (47)

Sewer and Water Contractor, Installer & Apprentice (48)
 Water Conditioning Contractor (49)
 Water Conditioning Installer (50)

NORTH DAKOTA STATE BOARD OF PODIATRIC MEDICINE

Podiatrist (48)

NORTH DAKOTA STATE BOARD OF PSYCHOLOGIST EXAMINERS

Psychologist (48)

NORTH DAKOTA STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS

Certificate of Authority, Engineering or Land Surveying (Corporation or Partnership) (23)
 Engineer (Registration and Temporary Permit (Temporary Permit is Non-renewable) (42)
 Land Surveyor Registration (44)

NORTH DAKOTA STATE BOARD OF REGISTRATION FOR PROFESSIONAL SOIL CLASSIFIERS

Soil Classifier (49)

NORTH DAKOTA STATE BOARD OF RESPIRATORY CARE

Respiratory Care (48)

NORTH DAKOTA STATE BOARD OF SOCIAL WORK EXAMINERS

Social Workers (49)

NORTH DAKOTA STATE BOARD OF VETERINARY MEDICAL EXAMINERS

Veterinarians (49)
 Veterinary Technician (49)

NORTH DAKOTA STATE BOARD OF WATER WELL CONTRACTORS

Contractor, Monitoring Well (41)
 Contractor, Pump and Pitless Unit (41)
 Contractor, Water Well, (41)

NORTH DAKOTA STATE CREDIT UNION BOARD

Credit Union (16)

NORTH DAKOTA DEPARTMENT OF HEALTH

Air Pollution Control, Permit to Construct (1)
 Air Pollution Control, Permit to Operate (1)
 Ambulance Service Licensor (39)
 Antifreeze (21)
 Asbestos Abatement Contractor License (1)
 Bakery (21)
 Bar/Tavern (21)
 Basic Care Facilities (22)
 Bed and Breakfast Facilities (22)
 Beverages: Registration of Non-Alcoholic Beverages (22)
 Campground (23)
 Cleaner of Cesspool (40)
 Contractor, Asbestos Abatement (41)
 Electrologists (25)
 Emergency Medical Technicians (42)
 Environmental Health Practitioner (43)
 Food Processing Plant (26)
 Hazardous Waste Generated, Treated, and/or Disposed, Annual Report for (6)
 Home Health Agency (28)
 Hospice Program (28)
 Hospital (29)
 Hotel, Lodging House & Motel (29)
 Industrial Radiographer Examination (7)
 Limited Restaurant (30)
 Meat Market (30)
 Mobile Food Unit (31)
 Mobile Home Park (31)
 Nursing Facilities (32)
 Oil Well Registration (10)
 Outpatient Facilities (32)
 Radiation Machine Facilities/Services, Registration of (10)
 Radioactive Materials (34)
 Radioactive Material License (10)
 Restaurant (34)
 Retail Food Store (34)
 Safe Drinking Water Act Requirements (11)
 Salvage Food Operation (35)
 Septic Tank Pumper's License (12)
 Soft Drinks and Bottled Water (36)
 Solid Waste Storage, Resource Recovery, or Disposal Facility Permit to Construct/Operate/Close (12)
 Solid Waste or Hazardous Waste, Permit to Transport (12)
 Underground Injection Control Permit (12)
 Underground Storage Tanks, Notification for (13)
 Waste Handling Operations at Feedlots, Approval for (13)
 Water Disposal, Hazardous (38)
 Water Vendor (38)
 Water & Wastewater Treatment Plant Operators Certification (14)
 Water Pollution Control Permit to Discharge (16)

NORTH DAKOTA STATE ELECTRICAL BOARD

Electrician (42)

NORTH DAKOTA STATE EXAMINING COMMITTEE OF PHYSICAL THERAPISTS

Physical Therapist (47)
 Physical Therapist Assistant (47)

NORTH DAKOTA STATE PEACE OFFICER STANDARDS AND TRAINING BOARD

Peace Officer (46)

NORTH DAKOTA STATE UNIVERSITY (NDSU)

Pesticide Applicator, Private Citizens for own use (restricted pesticides) (33)

NORTH DAKOTA STATE WATER COMMISSION

Dams, Dikes Permit (24)
 Drainage Permit (24)
 Sovereign Land Authority (36)
 Water Permit (38)

NORTH DAKOTA STOCKMEN'S ASSOCIATION

Brand Recording (23)

NORTH DAKOTA OFFICE OF STATE TAX COMMISSIONER

Alcoholic Beverage Manufacturing Report, Monthly (1)
 Aviation Gasoline & Jet Fuel Tax Claim for Refund (2)
 Beer: Retail (22)
 Beer: Shipments into North Dakota Schedule c (3)
 Beer: Wholesale/Export (22)
 Brand Registration, Application for Alcohol Beverage (3)
 Cigarette & Tobacco Products Monthly Tax Return (3)
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 Financial Institutions (See N.D.C.C. Ch. 57-35.3) (5)
 Income Tax Withheld, Return of North Dakota (6)
 Individual Income Tax Return, North Dakota (7)
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 Liquefied Petroleum Gas Report (8)
 Liquor Gallonage Tax Report (8)
 Liquor Report Monthly (8)
 Liquor shipped into North Dakota & Returns- Schedule A (9)
 Liquor: Wholesale License (30)
 Motor Vehicle Fuel Dealer's Report (9)
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 Oil & Gas Gross Production Tax and Oil Extraction Tax Report (10)
 Partnership Return of Income, North Dakota (11)
 Residency, Affidavit of (11)
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 Sales & Use Tax Return (12)
 Small Business Corporation (Subchapter S) Income Tax Return (12)
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Employer's Coverage, Self-employed Coverage & Officer's Coverage under North Dakota Workers Compensation AP (Optional Coverage) (4)
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 Workers Compensation Insurance for Your Employees, Application for (65-01-02-18) (15)
 Mine Foreman Certification (31)

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 Beer Shipments into North Dakota - Schedule C (3)
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 Cigarette & Tobacco Products Monthly Tax Return (3)
 Corporation Income Tax Return (3)
 Employer's Contribution & Wage Report (3)
 Employer's Coverage, Self-Employed Coverage, & Officer's Coverage Under North Dakota Workers Compensation, Application for (Optional Coverage) (4)
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 Employment and Age Certificate (4)
 Equal Employment Opportunity is the Law Poster (4)
 Hazardous Waste Generated, Treated, and/or Disposed of (6)
 Income Tax Withheld, Return of North Dakota (6)
 Incorporation, Articles of (6)
 Information at the Source Return (7)
 Liability, Report to Determine (7)
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 Radioactive Material License (10)
 Residency, Affidavit of (11)
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 Waste Handling Operations at Feedlots, Approved for (14)
 Water & Wastewater Treatment Plant Operators Certification (14)
 Workers Compensation Insurance on Your Employees, Application for (65-01-02-18) (15)

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 Air Pollution Control, Permit to Operate (1)
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 Beer Purchased, Wholesaler's Report of (2)
 Beer Shipments into North Dakota - Schedule C (3)
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 Cigarette & Tobacco Products Monthly Tax Return (3)
 Employer's Contribution & Wage Report (3)
 Employer's Coverage, Self-Employed Coverage, & Officer's Coverage Under North Dakota Workers Compensation, Application for (Optional Coverage) (4)
 Employer's Payroll Report (4)
 Employer's Withholding I.D. Number, Application to Register for (4)
 Employment and Age Certificate (4)
 Equal Employment Opportunity is the Law Poster (4)
 Fictitious Name Certificate (5)
 Foreign Limited Partnership, Registration of (5)
 Hazardous Waste, Permit to Treat, Store, and/or Dispose of (6)
 Income Tax Withheld, Return of North Dakota (6)
 Information at the Source Return (7)
 Liability, Report to Determine (7)
 Limited Partnership Certificate (7)
 Liquefied Petroleum Gas Report (8)
 Liquor Gallonage Tax Report (8)
 Liquor Report, Monthly (8)
 Liquor Shipment, Manifest of (9)
 Liquor Shipped into North Dakota & Returns - Schedule A (8)
 Motor Vehicle Fuel Dealer's Report (9)
 Motor Vehicle Fuel Tax Claims for Refund (9)
 Oil Well Registration (10)
 Partnership Return of Income, North Dakota (11)
 Radiation Machine Facilities/Services, Registration of (10)
 Radioactive Material License (10)
 Residency, Affidavit of (11)
 Retail Dealers Liquefied Petroleum Gas Report (11)
 Safe Drinking Water Act Requirements (11)
 Sales & Use Tax Permit, Application for (11)
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 Solid Waste Storage, Resource Recovery, or Disposal Facility Permit to Construct/Operate/Close (12)
 Special Fuels Dealer's Report (12)
 Trade Name Registration (13)
 Trademark Registration (13)
 Underground Injection Control Permit (13)
 Underground Storage Tanks, Notification form (13)
 Unemployment Insurance - Report to Determine Liability (13)
 Wage & Tax Statement, Transmittal of (14)
 Waste Handling Operations at Feedlots, Approved for (14)
 Water & Wastewater Treatment Plant Operators Certification (14)
 Workers Compensation insurance on Your Employees, Application for (65-01-02-18) (15)

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Air Pollution Control, Permit to Construct (1)
 Air Pollution Control, Permit to Operate (1)
 Alcoholic Beverage Manufacturing Report, Monthly (1)
 Asbestos Abatement Contractor License (1)
 Aviation Fuel Tax Report (2)
 Aviation Gasoline & Jet Fuel Tax Clam for Refund (2)
 Beer Purchased, Wholesaler's Report of (2)
 Beer Shipments into North Dakota - Schedule C (3)
 Brand registration, Application for Alcohol Beverage (3)
 Cigarette & Tobacco Products Monthly Tax Return (3)
 Employer's Contribution & Wage Report (3)
 Employer's Coverage, Self-Employed Coverage, & Officer's
 Coverage Under North Dakota Workers
 Compensation (Optional Coverage) (4)
 Employer's Payroll Report (4)
 Employer's Withholding I.D. Number, Application to Register
 for (4)
 Employment and Age Certificate (4)
 Equal Employment Opportunity is the Law Poster (4)
 Hazardous Waste, Permit to Treat, Store, and/or Dispose of (6)
 Income Tax Withheld, Return of North Dakota (6)
 Individual Income Tax Return, North Dakota (7)
 Industrial Radiographer Examination (7)
 Information at the Source Return (7)
 Liability, Report to Determine (7)
 Liquefied Petroleum Gas Report (8)
 Liquor Gallonage Tax Report (8)
 Liquor Report, Monthly (8)
 Liquor Shipment, Manifest of (9)
 Liquor Shipped into North Dakota & Returns-Schedule A (8)
 Motor Vehicle Fuel Dealer's Report (9)
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 Oil Well Registration (10)
 Radiation Machine Facilities/Services, Registration of (10)
 Radioactive Material License (10)
 Residency, Affidavit (11)
 Safe Drinking Water Act Requirements (11)
 Sales & Use Tax Permit, Application for (11)
 Sales & Use Tax Return (12)
 Septic Tank Pumper's License (12)
 Solid Waste Storage, Resource Recovery, or Disposal Facility
 Permit to Construct/Operate/Close (12)
 Special Fuels Dealer's Report (12)
 Trade Name Registration (13)
 Trademark Registration (13)
 Underground Injection Control Permit (13)
 Underground Storage Tanks, Notification for (13)
 Unemployment Insurance Report to Determine Liability
 Wage & Tax Statement, Transmittal of (14)
 Waste Handling Operations at Feedlots, Approved for (14)
 Waste & Wastewater Treatment Plant Operators Certification (14)
 Water Pollution Control Permit to Discharge (15)
 Workers Compensation Insurance on Your Employees,
 Application for (15)

APPENDIX

BOARD OF OCCUPATIONAL THERAPY PRACTICE

PO Box 4005
Bismarck, ND 58502-4005
 Executive Secretary 701-250-0847

EDUCATIONAL STANDARDS AND PRACTICES BOARD

600 E BLVD AVE., 9th FL
Bismarck, ND 58505-0440
 Janet Placekwek, Executive Director 701-328-1659

JOB SERVICE NORTH DAKOTA

Box 5507
Bismarck, ND 58506-5507
 Unemployment Insurance Taxes 701-328-2814 or 800-472-2952

ND STOCKSMEN'S ASSOCIATION

407 South Second
Bismarck, ND 58504
 Nancy Dawson, Brand Recorder 701-223-2522

NORTH DAKOTA AERONAUTICS COMMISSION

Box 5020
Bismarck, ND 58502-5020
 Executive Director 701-328-9650

NORTH DAKOTA ATTORNEY GENERAL

600 E Blvd 1st Floor
Bismarck, ND 58505-0040
 Gaming Section 701-328-4848
 Licensing Division 701-328-2329

NORTH DAKOTA BOARD OF COUNSELOR EXAMINERS

2112 10th Ave SE
Mandan, ND 58554
 Marge Ellefson, Executive Secretary 701-667-5969

NORTH DAKOTA BOARD OF DIETETIC PRACTICE

Box 6142
Grand Forks, ND 58206-6142
 Sandra Walen, Secretary 701-746-9171

NORTH DAKOTA BOARD OF EXAMINERS FOR HEARING

INSTRUMENT SPECIALISTS
825 25th Street SW
Fargo, ND 58103
 Administrative Secretary 701-237-9977

NORTH DAKOTA BOARD OF EXAMINERS FOR

NURSING HOME ADMINISTRATORS
1900 N 11th
Bismarck, ND 58501
 Bev Herman, Executive Secretary 701-222-4867

NORTH DAKOTA BOARD OF NURSING

919 7th Street South, Suite 504
Bismarck, ND 58504-5881
 Constance B. Kalanek, Executive Director 701-328-9777

NORTH DAKOTA DEPARTMENT OF AGRICULTURE

600 E Blvd 6th Floor
Bismarck, ND 58505-0200
 Dave Nelson, State Entomologist 701-328-4765
 Judy Carlson, State Bee Inspector 701-328-4997
 William Davis, Dairy Commissioner & Poultry Director 701-328-4763
 Wayne Carlson, Livestock Director 701-328-4761

NORTH DAKOTA DEPARTMENT OF FINANCIAL INSTITUTIONS

2000 Schafer Street, Suite G
Bismarck, ND 58501-1204
 Timothy J. Karsky, Commissioner 701-328-9933

NORTH DAKOTA DEPARTMENT OF HUMAN SERVICES

600 E Blvd. 3rd Floor
Judicial Wing
Bismarck, ND 58505-0250
 Aging Services Division 701-328-8910
 Alcoholism and Drug Abuse Division 701-328-8920
 Children and Family Services Division 701-328-2316
 Developmental Disabilities Division 701-328-8930
 Mental Health Services Division 701-328-8940

NORTH DAKOTA DEPARTMENT OF LABOR

600 E Blvd Ave., Dept 406
Bismarck, ND 58505-0340
 Mark Bachmeier, Commissioner 701-328-2660
 800-582-8032

NORTH DAKOTA DEPARTMENT OF TRANSPORTATION

608 E Blvd
Bismarck, ND 58505-0780
 Motor Vehicle Division 701-328-2725

NORTH DAKOTA GAME AND FISH DEPARTMENT

100 N Bismarck Expressway
Bismarck, ND 58501-5095
 Fisheries Division 701-328-6349
 Licensing Division 701-328-6335

NORTH DAKOTA GEOLOGICAL SURVEY

600 E Blvd
Bismarck, ND 58505-0840
 Mark Gonzalez, Geologist 701-328-8000
 Ed Murphy, Geologist 701-328-8000
 John Hoganson, Paleontologist 701-328-8000

NORTH DAKOTA HORSE RACING COMMISSION

900 E Blvd
Bismarck, ND 58505-0041
 Racing Commission 701-328-4290

NORTH DAKOTA INDUSTRIAL COMMISSION

600 E Blvd Dept 405
Bismarck, ND 58505-0840
 Oil & Gas Division 701-328-8020

NORTH DAKOTA INSURANCE DEPARTMENT
 600 E Blvd 5th Fl
 Bismarck, ND 58505-0320
 Jim Poolman, Commissioner 701-328-2440

NORTH DAKOTA PRIVATE INVESTIGATIVE AND SECURITY BOARD
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