

NDSU STAFF SENATE MESSENGER



Volume 4, Issue 3

www.ndsu.edu/staff_senate

Spring 2008

Staff Senate Sets Dates for Nominations and Elections

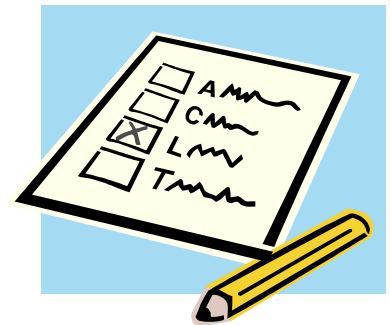
by Steven Bergeson
VP University Relations ~ 1000/3000 Band

The NDSU Staff Senate is seeking nominations for its upcoming spring election. Nominations will be accepted March 10-28, while voting is scheduled for April 7-11.

The NDSU Staff Senate is comprised of five percent of the regular benefited employees elected at large from the job categories shown below. Senators are normally elected for terms of two years, with approximately half of the senators elected each year. The vacancies are as follows:

Band and Title	Vacancies
1000 Administrative 3000 Managerial/Professional (combined)	10
4000 Technical/Paraprofessional	7
5000 Office Support	1
6000 Crafts/Trades 7000 Services (combined)	8

All classified staff members in these job categories are encouraged to nominate themselves and others for Staff Senate. An online nomination form is available through the Staff Senate Web page. Nominators are asked to check with the person they are nominating before sending in the nomination. Nominees are encouraged to discuss with their supervisors the opportunity of serving before being nominated.



To nominate staff members online, go to www.ndsu.edu/staff_senate/. At this page, a link will provide all eligible classified staff members and the nomination form.

Nominations will be accepted through Friday, March 28, at 5 pm. For more information, contact Heather Heger, membership officer, at 1-8293 or Steve Bergeson, Election Committee chair, at 1-6101.

Staff Senate Meetings

9:30 am -10:30 am

All staff members are welcome!

- March 12 Memorial Union Great Room
Program: Eveadean Myers
Executive Director, Chief Diversity Officer
Office of Equity and Diversity
- April 9 Memorial Union Prairie Rose Room
Program: Pat Simmers
Sr. Assoc. Athletic Director
Team Makers Exec Director

Campus Events for Everyone

by Josh Boschee
Memorial Union ~ 1000/3000 Band

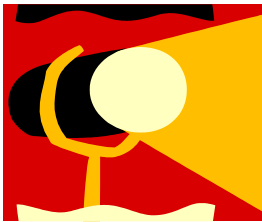
18th Annual Woodlands and High Plains Powwow
March 15, 11 am-7 pm, Concordia Memorial Auditorium
For more info: www.ndsu.edu/multicultural/events

International Week
March 25-28
For more info: www.ndsu.edu/international

NDSU Civil Education Month
April 1-30
http://mu.ndsu.edu/civic_engagement/civil_education_month

A Bridge Across the Racial Divide, Richard Lapchick
April 16, 7 pm, Plains Room in the Memorial Union

NDSU Relay for Life
April 18, 7 pm, Shepperd Arena



staff Spotlight

The Planning and Construction Services Team

*Story by Kevin Shindlbeck
Facilities Management ~ 1000/3000 Band*

*Photo by Lori Sholts
Ag & Biosystems Engineering ~ 5000 Band*

As you've moved around campus, you might have noticed some new faces crossing your path. One of those new faces could be a member of the Planning and Construction Services team.

With NDSU's continuous growth, the demand for planning services on campus has increased dramatically. This challenge is being tackled by a new engineer, construction managers and a CAD technician. This team has been put together over the past year.

Mark Koepke, Assistant Director of Planning and Construction Services, oversees these dedicated professionals as well as takes on the mantle of a project manager for renovations and other construction projects on campus. Additionally, Mark is currently in the process of evaluating data on the university's energy usage and will work on energy conservation projects.

Andrea Abrahamson, Construction Manager, is a graduate of NDSU and MSUM. After a stint working with private construction and architectural firms, she has returned to campus with responsibility to develop project estimates and manage remodel projects.

Another returning NDSU grad is Project Coordinator Chris Hamre. Chris is responsible for roofs and parking lot projects. His additional responsibility for space management has been a great resource for the new campus master plan that is under development. When asked what brought him back to campus, he stated, "The growing institution; Division 1 ... I wanted to be part of the growth."

With the consistent flow and growth of research on this campus, it has created outdated floor plans on file. Every time a research project is ended and new research is funded, the space used for this research has to be changed to meet the new need. Kelly Summers, CAD Technician, has been brought on to update and maintain those drawings. Kelly will be keeping all of planning's documents and files organized and current.

Assisting Kelly is the lone member with a connection to Planning and Construction Services for more than a year. Kyle Bruns, a junior Construction Management student, has been performing construction CAD support for the university since the start of his sophomore year. He has enjoyed his time working in the planning office and said he "really couldn't ask for a better job than this."



Pictured (left to right): Kyle Bruns, Chris Hamre, Andrea Abrahamson, Kelly Summers and Mark Koepke.

Did You Know?

If you are a new employee, your spouse/partner can be considered for an NDSU position. According to NDSU Policy 103.4, formal procedures for filling broadbanded positions and non-banded positions shall be optional if a new employee indicates that s/he has a spouse/partner who is interested in employment at NDSU. In such a case, the department/unit administrator is responsible to contact Human Resources/Payroll Office and/or the relevant academic department(s) as soon as possible (depending on the spouse's/partner's education and experience) and encourage the spouse/partner to make an appointment with a staff member in Human Resources/Payroll Office and/or with the head/chair of the appropriate unit to review the spouse's/partner's education and experience.

CAMPUS KUDOS



Diane Tronson
Administrative Assistant
Dean's Office, Agriculture

"Diane demonstrates outstanding customer service and commitment to providing quality programs for NDSU students. Diane is critical to the success of the Ag Career Fair. Thank you, Diane, for your efficiency, professionalism and continuous support for NDSU students, staff, faculty, employers, and the Ag community."

"Janice has been in the Psychology Department for 20 years. She is always very willing to help any faculty, staff, or student who has a question and will go out of her way to get an answer for them. She is always cheerful and brightens up the department in many ways. A big 'thanks' goes out to her."



Janice Hanson
Administrative Assistant
Psychology

Campus Kudos is a certificate of appreciation for student workers, staff and faculty. Staff Senate sponsors this program to encourage NDSU employees to recognize co-workers when they exhibit one or more of the following valued behaviors: customer service, continuous improvement, teamwork, integrity and quality. Campus Kudos recipients receive \$5.00 in a gift certificate which may be redeemed at either the Minard Hall or Memorial Union Coffee Carts (sponsored by President Chapman). Campus Kudos recipient photos are displayed in the FLC corridor of the Memorial Union. Submit nominations via the Staff Senate Web site, or contact the Campus Kudos Coordinator, Lori Sholts, at 1-7261.

It Was Another Great Day to *DISCOVER U!*

by Lorna Olsen
Information Technology Services ~ 1000/3000 Band

"Discover U," the annual staff workshop sponsored by Staff Senate, was held February 6 at the Memorial Union. Approximately 192 people attended this year, an increase of 20 people over last year's attendance. Once again evaluations were overwhelmingly positive!

"Discover U" is designed to give staff members opportunities to discover new things about themselves, their jobs and coworkers. This year's workshop featured a keynote presentation and nine concurrent break-out sessions. Barb Geeslin, Staff Senate President, and Associate Vice President Kate Haugen welcomed everyone in the morning and got the day rolling.

Steve Winfrey, director of the Memorial Union, got the workshop off to a great start with an outstanding keynote presentation about "Leadership and Life Mastery." Steve challenged us to grow as a leader and a team member and left us with three main concepts designed to change how we think about our work, how we feel about ourselves and how our perceptions can lead to a highly successful career versus an average job. Steve reminded us that we all have the power within ourselves to change our lives.

Break-out sessions offered information about preparing meals quickly while still keeping nutrition in mind, estate planning, mindfulness and meditation, keeping safe while using the internet, increasing diversity at NDSU and choosing a positive attitude.

Presenters from the NDSU campus included Julie Garden-Robinson from the NDSU Extension Food & Nutrition Department, Ronni Arensberg from the Counseling Center, Carol Wright with the Small Urban



and Rural Transit Center and Eveadean Myers with the Office of Equity and Diversity.

Off-campus presenters included Bill Flickinger, Vice President of Life Matters, and Officer Mike Clower, a School Resource Officer with the Fargo Police Department.

To wrap up the day, Brent Parmer from the Wallman Wellness Center encouraged all of us to stay motivated to lose weight and exercise by providing several useful tips in "A Motivated U!"

The Staff Development Committee would like to thank all staff who participated in the workshop. In addition, we would also like to thank President Chapman for his support of staff education; the supervisors who encouraged their staff to attend; the wonderful, energizing speakers; the NDSU Bookstore; the Wallman Wellness Center; NDSU Dining Services; the Little Country Theatre; the NDSU Valentine's Ball Committee and Bison Athletics for the many donated door prizes. We'd also like to thank Dining Services for the continental breakfast items and delicious Fajita Bar lunch. This was a great day to "Discover U!"

Scholarships Available

by David Slyter
Facilities Management ~ 6000/7000 Band

The NDSU Staff Senate offers scholarships to eligible NDSU broadbanded staff and to children of broadbanded staff. The application deadline for either of these scholarships is Friday, April 4, 2008.

To be eligible, broadbanded staff applicants must be NDSU employees who have been employed for at least one year as of the application deadline and be properly enrolled with a minimum of three undergraduate or two graduate credits at the time of application and at the time of the award disbursement.

Applicants must have earned a minimum of 9 undergraduate or 6 graduate credits at NDSU with a 2.5 or higher cumulative grade point average. Broadbanded staff scholarships awards are \$200.

Eligible children must be a child of broadbanded staff members presently employed by NDSU for a minimum

of one year as of the application deadline, be properly enrolled at least half-time with a minimum of six credits per semester at NDSU with a 2.5 or higher cumulative grade point average and be enrolled as an undergraduate student. Applicants may not have earned a bachelor's degree. The maximum scholarship amount is \$300.

**The application deadline is
Friday, April 4, 2008**

The scholarship committee will select the recipients prior to the 2008 fall semester. Dispersal of funds for children of broadbanded staff will be in equal installments at the beginning of fall and spring semesters. Dispersal for broadbanded staff will be at the beginning of the fall semester.

Applications are available in the Office of Student Financial Services, Ceres 202, or online at www.ndsu.edu/staff_senate/. For more information, contact Janalee Brandt at janalee.brandt@ndsu.edu (231-7808).

Valentine's Ball a Success

by Vance Olson
Facilities Management ~ 4000 Band

It was fantastic! Great live music provided by our own NDSU Little Big Band, a DJ spinning CDs, scrumptious goodies made to be covered with flowing chocolate from the chocolate fountain, red carnation corsages, beautiful decorations, dancers from Sri Lanka, a kissing arch, belly dancers, very well-dressed people and almost sixty door prizes made the event.

Thanks to all the hard-working committee members and the financial support from NDSU Staff Senate, Office of the President, NDSU Distance and Continuing Education, Bison Arts and NDSU Alumni Association. What more can I say other than we missed you! See you next year!



Blood Drive Boosts Holiday Supply

by Bill Vandall
University Police & Safety ~ 1000/3000 Band

During the Staff Senate blood drive held December 5-7, United Blood Services collected enough units of blood to save up to 162 lives. A total of 69 students, staff and faculty donated: 32 were walk-ins, and 15 were first-time donors. It was an exceptional drive. Thanks to all!

THE MESSENGER

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Staff Senate Mission
*NDSU Staff Senate addresses the needs
and aspirations of university staff by promoting
a progressive campus environment.*

**NDSU
STAFF SENATE**

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www.ndsu.edu/staff_senate

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This publication will be made available in alternative formats upon request. Call Gretchen Bromley at 1-5619.



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For emergencies, dial 911 or 1-8998.