

Finding Aid to the Fargo (N.D.). Department of Parks and Recreation

Fargo (N.D.). Department of Parks and Recreation

Records, 1910-2010.

28.5 linear feet

Collection number: Mss 3042

[Biography](#)

[Scope and Content](#)

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OVERVIEW

Links: Finding Aid to the Fargo Department of Parks and Recreation Photograph Collection

Access: The collection is open under the rules and regulations of the Institute.

Provenance: Deposited by Fargo Park District, 2018 (Acc. 2018-006.)

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Citation: [Identification of item]. Fargo (N.D.). Department of Parks and Recreation Records, MS 3042.

HISTORY

The Fargo Department of Parks and Recreation was established in 1910. The first board members were elected October 11, 1910 and the first board meeting was held on November 1, 1910. The Fargo Park District started with only one park which was Island Park. Fargo's population at the time was 14,000.

SCOPE AND CONTENT

The **Proceedings Series** consists of the original meeting minutes of the Fargo Board of Park Commissioners and spans from 1910 to 1962. The ones to June 1962 are recorded in 8 bound volumes and beginning with Sept 12, 1939 they are printed. The meeting minutes give a good, detailed account about the operation of the park commissioners. Also included are four files of notes and extracts from various meetings spanning from 1910 to 1939.

The **Ordinances Series** consists of two ledgers “District of the City of Fargo Ordinances Passed by the Board of Park Commission of the Park”. The first ledger consists of handwritten data on Ordinances 1-29 from 1911 to 1933. Each also include ‘Affidate of Publication”. The second ledger consists of clippings from the local newspaper and other forms related to the ordinances. It begins with Ordinance 2 in 1911 to 1951. It also includes a number of correspondences.

The **Financial Records Series** includes 8 ledgers related to many financial aspects of the Fargo Park District. The two initial general ledgers cover from 1911 to 1943. The other ledgers include a register listing of bonds and coupons; the ‘Brief Book’ consists of historic financial records covering 1910-1950; there are two ‘Time Books’ of employee workers financial data covering 1958-1965; and ‘Attendance Statistics’ with financial related data for 1964-1969. The last six files consist of miscellaneous financial related documents and are related to bonds, taxes, receipts, and some financial estimates.

The **Scrapbooks Series** consists of extensive documentary scrapbooks related to actions, events and park district sites. They cover from 1951 to 1983 and all consist almost entirely of newspaper clippings. There are also Media Tracking files, originally housed in binders, covering the years 1998-2010.

The **Fargo Street Maps Series** consists of three ledgers with very detailed street maps of Fargo. The initial ledger is undated but likely the oldest one. Two others have dates in them of 1995 and 2000. The ‘Aerial’ ledger is blue color printed aerial images of Fargo that show residential areas and parks.

The **Recreation Program Brochures Series** is brochures issued by Fargo Parks and Recreation that promotes numerous events and information about the many Fargo parks. They also include many visual images taken at parks and of events. The brochures were issued several times each year usually covering two seasons. The brochures collection are from 1955 to 2010, but there are none for 1957-1975.

The **Projects & Park Sites Series** brings together quite extensive files related to specific park district projects and sites. The most extensive ones include Civilian Conservation Corps, Edgewood Golf Course, Island Park Swimming Pool, and Manning Memorial Shelter.

The **Publications Series** brings together numerous publications most of which are directly related to the Park District. They are organized alphabetically by the title given on the items. The last two files of general publications include various pamphlets, brochures and newsletter items that are park related but some were published by other local organizations.

The **Legal Series** consists of documents related to court and legal issues of the Park District. The most extensive files are the Gust Steen vs. Park District court case and the Sarah Manning Trust.

The **Correspondence Series** includes 14 primarily incoming correspondence to the park board. They are from 1925-1932 and 1988-2006.

The **Subject Files Series** consists of various documents related to events, actions and specific locations of the Park District. The historical chronologies includes a handwritten listing by date of events and actions taken by the park district. There is also a file of four visual images related to park sites.

SEPARATION RECORD

Photograph and maps (unprocessed) - Acc. 2018-006

BOX AND FOLDER LIST

Box/Folder	Content
	Mss 3042 Collection
1/1	Finding aid
	Proceedings Series
1	Nov. 1, 1910-Nov. 6, 1918
2/1	Dec. 3, 1918-Oct. 5, 1926
2/2	Nov. 2, 1926-Sept. 2, 1930
3/1	Sept. 9, 1930-Aug. 4, 1934
3/2	Aug. 31, 1934-June 7, 1938
4/1	June 18, 1938-Sept. 5, 1939
4/2	Sept. 12, 1939-Dec. 8, 1950
5	Jan. 2, 1951-June 5, 1962
6/1	July-Dec. 1962
6/2	1963
6/3	1964
6/4	1965
6/5	1966
6/6	1967
6/7	1968
6/8	1969
6/9	1870
6/10	Park Board Extracts, 1910-1936

- 6/11 Notes from Park Board Minutes, 1910-1914, 1924
- 6/12 Notes from Park Board Minutes, 1918-1926
- 6/13 Notes from Park Board Minutes, 1916-1939

Ordinances Series

- 7/1 1911-1933
- 7/2 1911-1950

Financial Records Series

- 8/1 1911-1920
- 8/2 1911-1943
- 9 'Register of Bonds and Coupons', 1911-1944
- 10 'Brief Book', 1910-1950
- 11/1 'Two Weekly Time Book', 1958-1961
- 11/2 'Two Weekly Time Book', 1961-1965
- 12/1 Attendance Statistics and Financial Related, 1964-1965
- 12/2 Attendance Statistics and Financial Related, 1965-1969
- 13/1 Bond Issues, 1911-1915
- 13/2 Financial related, 1911-1936
- 13/3 Reality Taxes, 1911-1934
- 13/4 Superintendent Estimates. 1911-1925
- 13/5 Taxes, 1905-1917, 1931
- 13/6 Taxes & Receipts, 1911-1930

Scrapbooks Series

- 14 1951-1955
- 15 1955-1960
- 16 1960-1966
- 17 1975-1981
- 18/1 1977-1978
- 18/2 1924-1983
- 23/1 Media Tracking, June 11, 1998 - July 28, 1999
- 23/2 Media Tracking, July 29, 1999 – September 12, 2000
- 23/3 Media Tracking, September 25, 2000 –June 17, 2001 & Ads 1997-2000
- 23/4 Media Tracking, June 18, 2001 – April 29, 2002
- 23/5 Media Tracking, May 2002 – December 2002
- 23/6 Media Tracking, 2002 Events
- 23/7 Media Tracking, 2003 (pt. 1)
- 23/8 Media Tracking, 2003 (pt. 2)
- 23/9 Media Tracking, 20004 (pt. 1)
- 23/10 Media Tracking, 2004 (pt. 2)

23/11	Media Tracking, 2005
23/12	Media Tracking, 2006
24/1	Media Tracking, 2007
24/2	Media Tracking, 2008
24.3	Media Tracking, 2009
24/4	Media Tracking, 2010
24.5	Courts Plus - Advertisement Scrapbook, September 2000 - January 2002

Fargo Street Maps Series

19/1	Undated
19/2	1995
19/3	'Aerials'
20	2000

Recreation Program Brochures Series

21/1	1955-1956
21/2	1976-1979/80
21/3	1980-1985/86
21/4	1986-1989/90
21/5	1990-1994/95
21/6	1995-1999
21/7	2000-2004
21/8	2005-2010

Projects & Park Sites Series

22/1	Bonds and Contracts
22/2	Civilian Conservation Corps
22/3	Civilian Conservation Corps Camp
22/4	Dutch Elm Disease Reports, 1987-1988
22/5	Edgewood Golf Course
22/6	Fargo Golf Course Season Tickets
22/7	Impact Statement of 12 th Avenue North Bridge, 1987
22/8	Island Park Swimming Pool
22/9	Manning Memorial Shelter, 1938-1941
22/10	Matters Pending, 1925-1939
22/11	Miscellaneous Items, 1922-1923
22/12	Oak Grove Drive, 1922-1923
22/13	Park Board Tourist Camp, 1922-1934, 1941
22/14	Real Estates of Park District, 1930
22/15	Recreation Programs, 1992-1994
22/16	Works Progress Administration, 1934-1938

Publications Series

- 22/17 “Bob Johnson: The Dreams Go On” – FM Greeter, January 1995
- 22/17a “Conceptional Cost Management Report Fargodome”, 1989
- 22/18 “Depot Plaza Renovation Catalogue”
- 22/19 “How Can the Edgewood Men’s Club Help the Fargo Park District Find a Reasonable Solution for 1976?”, 1975
- 22/20 “Fargo Junior Chamber Municipal Swimming Pool”, 1939
- 22/21 “Fargo-Moorhead Curling Club”, (3 editions, 1967, 1968, 1998)
- 22/22 “Fargodome: Program & Concept Design”, 1989
- 22/23 “Fighting the Flood 1997”, 1999
- 22/24 “Greetings from the Greater Fargo Moorhead Area”
- 22/25 “Gift Catalog, 1889 – North Dakota Centennial – 1989”
- 22/26 “Ice Revue’85”
- 22/27 “Island Park Neighborhood Study”, 1982
- 22/28 “Long Range Capital and Maintenance Plan”, 2003
- 22/29 “Project Instructions and Bid Forms, Landscape and Bank Stabilization at Rose Creek Golf Course”, 1994
- 22/30 “Report on the History of the Red River with respect to Low Flows in the Red River at Fargo, North Dakota”, 1966
- 22/31 “Riverfront Development Master Plan”
- 22/32 General publications
- 22/33 General items

Legal Series

- 22/34 “Agreement Fargo Park Board vs. Charles E. Maddox”, 1951
- 22/35 Cass County Court Case, 1915
- 22/36 District Court Case, 1920
- 22/37 Gust Steen vs. Park District, 1933
- 22/38 Job specification of superintendent
- 22/39 John Steinfort Kedney estate probate, 1898, 1912
- 22/40 Ordinances
- 22/41 Sarah Manning Trust, 1922-1946
- 22/42 “Summary of Park District Law”

Correspondence Series

- 22/43 Correspondence, 1925-1932
- 22/44 Correspondence, 1988-2006

Subject Files Series

22/45 "Geographic Place Names", 1941
22/46 Historical chronologies, 1910-1970
22/47 Park Board actions
22/48 "Projected Fargo-Moorhead Area Population and Households, 1988-1998"
22/49 Visual images
22/50 Fargo Park District – 100 Year Anniversary Planning Binder, 2009-2010