New Blog Post - What you need to know as an NDSU supervisor during COVID-19

Special NDSU Announcement to all Staff < NDSU-STAFF@LISTSERV.NODAK.EDU> on behalf of

Olson, Connie < connie.jadrny@NDSU.EDU>

Wed 4/15/2020 4:18 PM

To: NDSU-STAFF@LISTSERV.NODAK.EDU < NDSU-STAFF@LISTSERV.NODAK.EDU >

Web Version New Blog Post - What you need to know as an NDSU supervisor during COVID-19 0 n What you need to know as an NDSU supervisor during COVID-19 C 0 n

It's been said countless times by now that the COVID-19 pandemic is an unprecedented situation. Knowing that there was no way to be fully prepared for the new situation we find ourselves in, however, doesn't necessarily ease our minds as we try to figure out how to best lead as a supervisor for our staff.

Supervisors have some practical concerns to consider, such as managing communication, supplies, technology, and ensuring staff are productive. Other considerations, that may be just as practical but are perhaps not viewed that way traditionally, include supporting employees with the unique challenges each will face as they work from home and employee health and wellness.

Let's dig in and tackle these topics.

Continue reading >>

_We learn together.__

Features and News:

Archive Video - Workshop: Qualtrics Basics and Forms

Linda Charlton-Gunderson from the Group Decision Center recently presented a workshop on the basics of creating a form using the Qualtrics software. If you need to update your forms from TYPO3 to Qualtrics, check out this video to make quick work of updating your contact form.

View Recorded Webinar >> **View More Resources for Creating Forms >>**

2019-2020 Peltier Award Winner Announced

Congratulations to the 2019-2020 Peltier Award for Teaching Innovation winner.

Dr. Jenny Linker, Health, Nutrition, and Exercise Science

Remote Teaching Resources

To assist faculty and instructors in finding reputable information and resources, we are updating the faculty resources section of our website with new and existing resources for teaching remotely. Don't forget to send us links to resources that you have found especially useful.

View Resources >> Email Resources We Should Add >>

Caring for Yourself in Uncertain **Times**

For most of us, what was considered our normal daily way of life has changed dramatically over the past few weeks. Schools have gone to on-line instruction, people are being told to use social distancing and to shelter in place, and restaurants have been forced to close. These changes are bound to lead to a variety of intense feelings for many of us, with those people already suffering from anxiety and other mental health concerns likely to have more difficulties coping during this crisis.

Continue Reading >>

Recognizing Student Distress in Online Classes

As the semester now proceeds in an all online class format, how can you as a faculty member identify possible mental health issues in your students and help them connect to needed

resources when you aren't meeting with them in person?

Continue reading >>

Teaching Assistant Learning Community - Upcoming Discussion Topics

NDSU teaching assistants are invited to participate in the following teaching and learning discussions. All discussions will be held at 1 p.m. using the Blackboard learning management system.

Wed, Apr 22: Course Reflection & Self Review

The Teaching Assistant Learning Community discussions are free and open to all NDSU teaching assistants of any discipline and level of experience. If you have any questions, please email Amy.Tichy@ndsu.edu!

NDSU Bookstore's Goal is 100% **Course Material Reporting for** Summer and Fall Semesters

Did you know - ALL COURSES at NDSU must have course materials on file with the NDSU Bookstore? If students aren't required to purchase any materials, you still need to report that. Currently, only 27 of 97 departments have a 100% completion rate. To ensure NDSU is in compliance with this law, the NDSU Bookstore's goal is a 100% participation in course materials documentation for summer and fall semesters.

Watch for an email from the NDSU Bookstore with a link to the new course materials ordering system. If you have questions about your course materials, contact the NDSU Bookstore for assistance.

K-12 Summer Professional **Development Brochure Now** Available Online

If you know a K-12 educator or administrator who needs professional development classes this summer, please refer them to the 2020 NDSU K-12 Professional Development brochure. This brochure offers more than 70 high-quality, timely, and relevant classes for K-12 teachers nationwide.

And remember, there is still time to offer an online professional development class this summer.

View the brochure >>

NDSU Bookstore Offers FREE **Access to Digital Materials**

The NDSU Bookstore's primary responsibility is to ensure students have access to the materials they need to succeed in their courses. During this disruptive time for our campus, we are contributing to the incredible problem-solving we've seen over the past weeks by partnering with our digital course materials provider, VitalSource, and leading publishers, to launch VitalSource Helps. Vital Source Helps is a program that provides FREE access to eBooks to all NDSU students through May 25th. Students may begin accessing these materials today at bookshelf.vitalsource.com.

Find more information, including answers to frequently asked questions for students and faculty >>

Instructional Design Team On-going **Assistance**

As the university continues to deliver courses in an online format, we encourage faculty to continue seeking assistance from the ITS Learning and Applied Innovation's instructional design team.

Also, be sure to review their teaching remotely webpage which includes important information for faculty and instructors teaching remotely.

View teaching remotely webpage >> Contact the instructional design team >>

Qualtrics Assistance - Significant Increase in Support Requests

Thank you for using our Qualtrics services. Due to a recent increase in online survey demand, associated with the COVID-19 interruption to on-campus services, there might be a slight delay in processing your request. However, please know that we are working as quickly as possible to complete all survey requests with the same quality we strive to uphold.

Email Linda Charlton Gunderson >>

Learners are diverse and ever-changing; strengthening your teaching strengthens learning.

Upcoming Events:

- APRIL 16, 2020 | Online Teaching and Learning Faculty Learning Community meets | 1 to 2 p.m.
- APRIL 18, 2020 | Canceled North Dakota Science Olympiad

• APRIL 22, 2020 | TALC discussion - Course Reflection and Self Review | 1 p.m.

NORTH DAKOTA STATE UNIVERSITY Office of Teaching & Learning

> 314 Family Life Center Dept 2020, PO Box 6050 Fargo ND 58108-6050 www.ndsu.edu/otl

"This message is posted as an informational service to the campus community. If you are not interested, please delete. You are asked to refrain from responding with your personal views to the individual who provided the information."