

# NDSU LIBRARIES | ANNUAL REPORT FY20

July 2019-June 2020

## BY THE NUMBERS

### Research and Instruction

194,363 In-person visits  
9,736 Reference questions  
197 Research consultations  
122 Instruction sessions  
1,230 Digital Fabrication Lab visits  
106 Virtual Reality Lab users  
18 Workshops offered  
2 For-credit classes taught

### Circulation and Website

208,460 Catalog searches  
6,068 Study room bookings  
17,074 Items circulated  
8,658 Inter-library loans  
2,022,409 Website views  
17,420 Research guide views  
290,377 Institutional Repository views  
831,709 Journal articles accessed  
89,582 E-book downloads  
7,415 Multimedia usage

### New Materials Added

2,505 Books  
2,646 Periodicals  
711 Media titles  
24,407 E-books

### Library Expenditures FY20

\$342,864 Operating  
\$1,932,871 Salaries  
\$963,786 Benefits  
\$3,489,478 Materials  
**Total \$6,728,999**

### Libraries' Total Holdings

815,498 Physical items  
219 Databases  
115,314 E-journal titles  
19,220 Media titles  
7.426 E-media  
285,198 E-books

## 1 SUMMARY

This past year will undoubtedly be remembered as one of the most unique and challenging times in the history of the Libraries and NDSU. Due to the escalating COVID-19 pandemic, in mid-March the university announced that it would be temporarily moving to remote teaching and learning. By April, it was determined that face-to-face instruction would not resume for the rest of the semester and that most faculty and staff members would work from home until further notice. Fortunately, the Libraries were well-positioned to move to a remote work environment. While the Libraries' physical locations were closed, most of our services and resources were available online or virtually, allowing us to continue to meet the needs of our users. As of the end of FY20, planning was well underway to allow students, faculty, and staff to safely use our facilities and resources when in-person classes resume in the fall.

### HIGHLIGHTS:

Acquired or licensed close to \$3.5 million in scholarly resources.

Recruited 5 new staff members.

The Germans from Russia Heritage Collection open house in July to celebrate Prairie Public's new documentary, *Women Behind the Plow*, attracted close to 400 attendees.

New website for the NDSU Archives launched in February.

Migration to the cloud-based interlibrary loan management system Tipasa, which went live in June.

Preparation for migration to the new Alma/Primo VE library services platform that will be shared with the entire NDUS and is scheduled to go live in July 2020.

The NDSU Student Fee Advisory Board voted to approve an increase to the Student Library Fee of \$1.05 per credit beginning in the fall of 2021.

Martin Eicher received the 2020 NDSU Libraries Undergraduate Research Award, which recognizes excellence in the use of library resources in completing an undergraduate research project. His project focused on DDGS based 3D printing.

Staff gave 17 presentations at local, state, regional, and national conferences and served in leadership positions with state, regional, and national library organizations.

## 2 ACCESS SERVICES

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This year, the Circulation staff began using Microsoft Teams to manage student employees. Using the Shifts section, students can view their assigned shifts, trade shifts, and see open shifts available. The chat feature allows for easy communication between students and supervisors. This tool became increasingly useful during the COVID-19 pandemic as full-time staff began to utilize it regularly.

Access Services staff members began working on a project on the east end of the second floor of the Main Library to create wider pathways through parts of the stacks which were not ADA compliant. However, they quickly realized that the shelving was unstable and not properly supported, temporarily halting this part of the project until additional brace bars were located to stabilize the shelving. The project was completed in June.

Staff members worked on reformatting the coffeehouse after the vending machine fell into disrepair during Fall Semester's 24/7. The coffeehouse supplies were relocated to the front desk to be purchased from Circulation staff. Workflows were updated for these interactions and students trained on how to take inventory as they processed sales. Coffeehouse selection data over the past two years was analyzed and organized to determine the best-selling flavors.

Circulation staff began adjusting to the COVID-19 pandemic during NDSU's Spring Break, first by creating space between patron workstations, then by placing signs throughout the Main Library reminding individuals to social distance, wash their hands regularly, and refrain from eating food in the building, and finally by shutting down the study rooms. The Head of Access Services worked with Administration, Systems, and the branch libraries on hours, signage, and services offered, but within a week the Libraries were given permission to move to a pickup service model only for the protection of our patrons as well as our staff members.

In October of 2019, Interlibrary Loan staff provided an updated quote and proposal to migrate to the cloud-based interlibrary loan management system Tipasa. The Libraries Administration agreed to greenlight the move to Tipasa following Spring Semester. Staff members began training and began configuring the platform and workflows in May. In June, ILL staff reviewed training and configurations, and sent out the test site to the Dean of Libraries, reference librarians, and the Library Management Council prior to the go live date to receive and respond to feedback on the site. Prior to the migration, shutdown procedures were initiated for ILLiad. Despite encountering an unexpected issue, the overall migration went well and workflows for the issue were created. The NDSU Libraries went live with Tipasa on June 29<sup>th</sup>.

With the weeding project at the Annex ending in July 2019, Annex staff embarked on the task of shifting periodicals to make room for the incoming architectural periodicals. In the fall, staff began working on the large-scale project of moving theses and journals from the Architectural Studies Library to the Annex. Work also began on condensing and reorganizing the microfiche collection. It was quickly determined that the holdings for the Fargo Forum microfilm collection at the Annex were identical to those held by the NDSU Archives, and thus could be withdrawn. Staff reached out to local libraries to see if they could use withdrawn microfiche in their collections and coordinated the shipment of requested items. In the

spring, Annex staff shifted materials to make room for items coming from the Business Learning Center to the Annex and began weeding the P. N. Haakenson Health Sciences Library collection in coordination with the Health Sciences Librarian and continued to work on the shelving condensing project.

### 3 RESEARCH AND INSTRUCTION

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Research and Instruction had a strong year where we saw a big increase in the number of consultations we do and increases in the number of attendees for our workshop programming. Inter-departmental collaborations expanded the programming and work done with faculty to include virtual reality (VR) in the curriculum, and all staff expanded their engagement and outreach efforts. Our department is frequently being called on to mentor

students and support events such as the Innovation Challenge, Day of Writing, and NDSU Explore. We are also serving on an increasingly wide variety of campus committees such as transfer student success, staff senate, and equity work. This helps us to identify campus community needs and opportunities while building strong relationships across campus.

With support from an endowed collection and a Libraries Grant from the Foundation, a new Young Readers Collection will be launched this fall. This collection will support the early childhood education program as well as the campus community. Significant progress was also made towards managing our existing collections both out at the annex and in the Main Library to bring collections more in alignment with current curriculum and research.

The installation of a laser engraver provided by a Foundation Impact Grant greatly expanded the potential of the Digital Fabrication Lab (DFL) and made it possible, when campus shut down, to take part in the production of PPE for the community. The DFL saw a tremendous growth in users this year and is clearly developing into a valued campus resource.

The campus shut down which occurred in March because of COVID-19 allowed the department to show how it can quickly adapt and continue to provide services during challenging times. A lot of time went into providing support for faculty needing access to materials for online teaching and developing online tutorials and other materials to support learners. While it is difficult to know what the coming year will bring, the Research and Instruction department will continue to focus on its capacity to provide programming and consultations on a wide variety of topics either in-person or online.

### 4 COLLECTIONS AND SYSTEMS

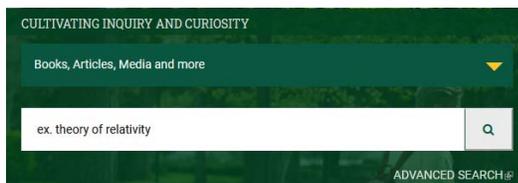
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#### COLLECTIONS

In FY19 the total materials expenditure was \$3,489,478.

The Libraries continue to benefit from three main endowments for collections: the Shott Fund, to foster student curiosity through a leisure reading collection, the Hansen Endowment, to support undergraduate resources in engineering, and the Terry Dahl Health Sciences fund, to provide new databases, journals, and other resources for the Health Sciences Collection with an emphasis on pharmacy.

## RESOURCE ACQUISITION, MANAGEMENT, AND DISCOVERY (RAMD)



FY2020 was a challenging year for RAMD, starting with losing the Acquisitions Associate position due to budget cuts and then having two vacant librarian positions for six to eight months. The Acquisitions Associate duties were permanently reassigned to other RAMD staff and the

Interlibrary Loan Technician. We began assessing our acquisitions workflows to determine where efficiencies could be gained. In addition to these staffing and responsibility changes, our Receiving and Cataloging Associate also took on the student assistant supervisor role for RAMD.

RAMD staff completed or participated in several significant projects, including:

- Completing the grant project for “Digitizing *The Spectrum*, 1950-1985”, as well as the microfilm supplements, for inclusion in the NDSU Repository.
- Completing the off-campus Annex weeding project, which removed over 30,200 items from the collection.
- Coordinating the FY20 materials budget, resulting in savings of \$112,302.20 in cancelled subscription resources. This included a 10% reduction in our Elsevier ScienceDirect subscribed journals, which no other institution in the Minitex/Elsevier group has ever accomplished.
- Providing significant support for the ArchivesSpace finding aids migration project.
- Assisting with the Student Library Fee Proposal.
- Utilizing the Collection Discovery area in Primo to feature particular groupings of items, such as those by NDSU Press, NDSU faculty/staff publications, and new acquisitions, which led to collaboration with librarians on a few subject-specific new acquisitions lists.
- Consulting with relevant librarians and staff to establish two new small book collections in the Main Library: one in the Digital Fabrication Lab, and the other a Young Readers Collection located in the reference room.
- Preparing for the ODIN-Alma migration, including attending meetings, bibliographic record cleanup, and data file extracts.
- Starting a summer weeding project, with revised workflows to minimize handling of materials due to COVID-19.

While some major projects and processes were put on hold due to being short-staffed, we continued to maintain and enhance records in Alma, collaborate with colleagues to improve the Primo user experience, and troubleshoot electronic resource access issues promptly. We also successfully recruited and hired a new Metadata and Cataloging Librarian and a new Resource Acquisition and Management Librarian.

Our three student assistants continued scanning theses and dissertations for the NDSU Repository; performed added item entry for serials; processed weeded items; assisted with record maintenance and cleanup; added Mylar book covers to new books; checked e-resource links; prepared donated items for subject librarian review; and created draft bibliographic records in OCLC.

In the spring months, remote working allowed some time for personal/professional development in the form of free virtual conference sessions, training, webinars, and reading related to cataloging, Alma/Primo, issues surrounding COVID-19 and libraries, and working from home.

At the end of May, we welcomed our new Metadata and Cataloging Librarian, Tina Gross, to the team. By the beginning of June, Barb Davis was also hired to begin on July 1 as our new Resource Acquisition and Management Librarian. This was the Libraries' first experience with a semi-virtual recruitment and interviewing process.

## SYSTEMS



Improvements and upgrades in FY20 will greatly enhance access and the user experience for many resources maintained by the Libraries. In addition, the department maintained its schedule of regular maintenance and support for hardware and software, including software and hardware updates/upgrades, WIFI and network connectivity, device support, campus malware attacks, power and network outage recovery, and resolution of related issues in coordination with campus ITS.

### *Hardware:*

- KIC scanner died before Fall Semester, was replaced, and continued having periodic issues that were resolved by also replacing the computer.
- Replacement of all RAMD label printers.
- Hardware purchased for GRHC Journey to the Homeland Tour oral history project.
- New hardware for Digital Fabrication Lab.
- Instruction laptops were cut from the refresh budget and fell out of campus IT support. Because of this, the Systems Support Specialist created a software build and provided all necessary support.
- Refresh computers for the Libraries were ordered in advance of the COVID-19 shutdown and were received without issue. Requests for peripheral hardware (cameras, mics) were not able to be accommodated because of widespread unavailability. The equipment inventory was modified to track equipment being used in work from home settings.

### *Software:*

- Change in Adobe licensing has been an ongoing issue. Adobe no longer allows for machine licensing, requiring all accounts to be for named users. All licenses in the Libraries were affected by this switch
- Several switches to the browser on the lobby kiosk to ensure usage statistics can be collected. Currently using Mozilla OpenKiosk.
- Passwords were added to networked printers to increase security.
- COVID-19 response included Zoom licenses were added for the Dean, Associate Dean, Administrative Assistant, and the Head of Research and Instruction; preparing staff for remote desktop and network drive access.
- Coordinated between ITS (Jeff Gimble), Reference and RAMD on an issue with emailing book barcodes for weeding activities.
- A significant amount of support is being provided for problems experienced by remote work.

### *Websites:*

- Fully revised floor maps for websites.

- Fully updated content on the lobby kiosk.
- New Archives site (Drupal 7) went live in February.
- Development work on both the Main Libraries site and the GRHC site, with a projected go-live before the end of 2020.
- Implemented a UX survey (User Experience Survey) to better plan site development, based on needs of site users. Survey will be reimplemented periodically to ensure the Libraries sites are meeting user needs.

*Services:*

- ArchivesSpace was moved to the production server and went live without issue.
- Operating System upgrades on all servers and virtual machines hosting library services.
- Repaired DSpace ingestion forms that were inadvertently broken by prior modifications to its internal Dublin Core metadata registry.
- DSpace repository ingestion forms are in process of being updated to collect required metadata upon ingestion, to streamline the item ingestion process with more controlled vocabulary and selection of listed terms. This is happening in conjunction with metadata field cleanup to provide field term uniformity. Tailored forms are being added to replace default generic ingestion forms.
- Added new access for research partners to e-resources.
- Worked with IT to provide e-resources access for designated affiliate user accounts, as required.
- Planning for development of next generation Institutional Repository with AtoM/Archivematica.
- ProQuest required a modification to the ongoing transfer of theses back to our servers for upload into the repository – from ftp to sftp. There was no interruption in file transfer.
- Overdrive was added with Shibboleth authentication.
- Coordinated with Access Services and IT on authentication for the Tipasa interlibrary loan service.

## DOWNTOWN BRANCH LIBRARIES

During FY20, the downtown branch libraries (Klai Juba Wald Architectural Studies Library and the Business Learning Center) continued work on significant projects, implemented strategic changes to services, and created partnerships across departments served by the branch libraries. A library technician position was added downtown to help with the dynamic needs of the branches, growing number projects and outreach opportunities, and circulation desk coverage.

### Business Learning Center



At the Business Learning Center (BLC) a virtual reality lab was created in coordination with the Center for Business Enterprise Analytics and Digital Fabrication Lab. The VR lab, located in Room 14, will provide additional space for students to increase their comfort level with the tools and programs shown to them in their classes, creating an environment where students can begin to be innovators rather than just consumers of technology in their fields. The BLC saw many small, yet impactful, projects

completed and changes implemented, including the purchase of more electronic books (when available) to increase availability to graduate and distance students; shifting and withdrawal or transfer of materials;

upgrading the scanner for easier scanning to email for students; and utilizing use data to modify hours and return media room keys to the College of Business.

#### Klai Juba Wald Architectural Studies Library



At the Klai Juba Wald Architectural Studies Library (ASL) the thesis and slide scanning projects made valuable progress. Theses dating back to 1990 were scanned and are ready for upload to the NDSU Libraries Institutional Repository and over 900 slides were scanned. With supplemental funding from the School of Design, Architecture + Art, the ASL installed a 75" Smart TV to create a workspace for students, faculty, and staff to collaborate, interact with projects, and build an extension of the culture created in the studios. To better support and maintain a materials collection at the ASL, a new partnership with the Department of Architecture was formed and materials in the library shifted to create additional space for an expanded materials collection that will include space for classes to meet to discuss materials.

#### P. N. HAAKENSEN HEALTH SCIENCES LIBRARY

The Health Sciences Library at NDSU underwent several changes in the past year that should make it easier



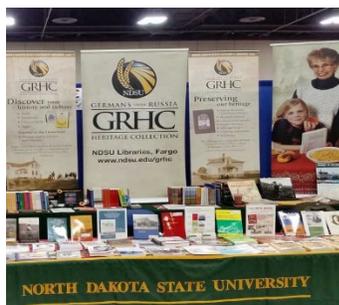
for our users to access our services and resources. Number one amongst those changes was the hiring of Linnett Schmidkunz as the Library Associate located in Bismarck. After a Fall Semester without a library associate, Linnett started work at the beginning of Spring Semester and quickly organized the library and restarted services to students and faculty. These included the usual circulation and reference assistance, but also assisting student services help students that needed extra study time, co-leading the Bismarck student ambassador group, and working with faculty to write a successful grant application for a medication cart that can be checked out through the library. Linnett also was able to quickly adapt services once classes moved online and faculty and staff began working from home due to the COVID-19 pandemic. She communicated with students and faculty about options for access, kept an online office open for any reference questions, and developed activities for 24/7 that could be done from home.

In Fargo, Diana Kowalski celebrated her 40<sup>th</sup> work anniversary at NDSU. She continues to work half-time in the Pharmaceutical Sciences administrative office and half-time at the Annex. When not busy with her many duties, Diana continues work to weed the Health Sciences collection.

Due to the opening of Aldevron Tower without space for a new Health Sciences Library, efforts to bolster online offerings were made in the past year, though we will continue to advocate for an office in the new building. One of the biggest changes was an update to the Health Sciences Library's website, which is now a concise page with links to relevant databases, research guides, tutorials, and options for contacting Health Sciences Library staff members. With the changes we have experienced due to the COVID-19 pandemic, the Health Sciences Library is also continuing to move towards more online resources. To date this has been done by purchasing more ebooks while also weeding older, outdated ebooks and working with faculty and vendors to explore options for online databases, many of which we had free access to for the second half of the spring semester due to generosity of vendors.

Other activities that took place during FY20 include organizing and staffing a booth at the Fargo-Moorhead Pride in the Park, presenting a poster at the annual NDLA conference, work on the Libraries' Staff Development Committee, participating and presenting an article at the newly-formed Tri-College Libraries Journal Club, and working with/aiding students and faculty on a variety of research projects.

### GERMANS FROM RUSSIA HERITAGE COLLECTION (GRHC)



In July 2019, the GRHC celebrated Prairie Public's new documentary, *Women Behind the Plow*, with a well-attended open house at the Main Library and a world premiere at the historic Fargo Theatre. The premiere celebrated the 10<sup>th</sup> documentary created by GRHC and Prairie Public, a collaboration that spans over 20 years. Executive producers of the documentary are Bob Dambach and Michael Miller.

The open house highlighted the value of collaboration; exhibits showcased items from the NDSU Archives, NDSU Emily P. Reynolds Historic Costume Collection, Bonanzaville, and the Tri-County Tourism Alliance. Many who attended the open house were in Fargo for the 49<sup>th</sup> GRHS Convention. Over 400 people attended the open house and over 800 attended the documentary premiere.

Also in July, the GRHC published *Emilie: The Girl from Bessarabia*, a novel authored by Angela Rommeiß. The book was translated from German to English by James T. Gessele, a native of Mercer, ND, who has done extensive German translation work for GRHC as a volunteer. The novel based on Angela's grandmother, Emilie, and takes the reader through the decades before and after two world wars.

Dodie Rotherham, President of the American Historical Society of Germans from Russia (AHSGR), visited the GRHC in 2019. She and Michael met with Prairie Public staff to discuss the idea of a documentary on the story of the foodways of the Volga Germans, project in cooperation with the AHSGR, Prairie Public, and GRHC.

An endowment pledge has been established by Michael Miller at the NDSU Foundation for the Germans from Russia Heritage Collection as a beneficiary of his IRA. The endowment will fund staffing for future projects dedicated to collecting stories about Germans from Russia who live in North Dakota.

The GRHC Graduate Assistant, started work on the Journey to the Homeland Oral History Project (JHOHP). The JHOHP is designed to capture the impact of visiting one's former homeland and preserve participants' family histories. The project will include interviews with former tour members, interviews while on the tour, and b-roll images and video from the tour to be shown to interviewees spark memories and discussion.

GRHC staff worked with the Associate Dean of Libraries for Research and Learning and the Libraries' Web Developer on a new GRHC website design. The staff has worked extensively on updating and editing content. Work will continue into the new fiscal year and website will launch in the fall of 2020.

COVID-19 caused the cancelation of our annual Journey to the Homeland Tour that was scheduled for May 2020. This presented a number of challenges including securing refunds from vendors and issuing refunds to tour members. Originally, we had a record sign-up with 29 tour members in just 5 hours. Most tour members have expressed they plan to join a future tour and we have an extensive waiting list.

Towards the end of the fiscal year, GRHC staff worked with Associate Dean of Libraries for Research and Learning and the College Business Manager to create a 2-year budget. The goal is to sustain current funds until at least the beginning of FY23 in the event that we cannot operate any Journey to the Homeland Tours.



## NDSU ARCHIVES

This past year saw many changes and challenges for the NDSU Archives. The start of the fiscal year found the Archives short-staffed; however, this did not hinder the ability of the Archives to advance, thanks to the assistance of a temporary worker, a graduate assistant, two student workers, and two volunteers. We were able to proceed with the implementation of the content management system ArchivesSpace, and the launch of a new Archives website. In February 2020, the new Processing Archivist position was successfully filled, with Matthew Tallant joining the team. Much of his first few months were spent on implementing a much-needed project to reorganize and process the huge backlog of University Archives accessions that have accumulated since the departure of the previous University Archivist.

A concerted effort was made to bring more awareness to the Archives and make our collections more visible to NDSU and the broader community, with the goal of eventually finding NDSU's Special Collections a more appropriate and permanent home. Because of the greater visibility, the Archives saw an expansion of student usage during this fiscal year, beyond the usual History and Public History classes that frequent the Archives; we welcomed three additional English courses, a Landscape Architecture course, and an Honors course. The Archives obtained more visibility on campus through various exhibitions and events, including an exhibit and open house at the Alba Bales House in October, which featured materials from our collections. The Archives gained broader community recognition and awareness through its participation in various events, including the One Book One Community event held at the Archives, the Great Plains Social Studies Council Workshop, National History Day, the Heritage Education Commission's Genealogy Workshop, suffrage panel discussions, and the Black Building dedication event sponsored by the Kilbourne Group. The Archives staff also participated in the North Dakota Library Association Conference, presenting on their work with the Red River Rainbow Seniors Oral History Project. During the course of the year, several local media outlets have come to rely on the Archives and its staff as a reputable source for information and expertise in regard to news stories requiring a historical perspective.

In the fall of 2019, the Archives received nearly 22 linear feet of photographs, negatives, slides, and records produced by distinguished photographer and former NDSU student Leo Kim. This donation has garnered much interest, and has the potential enhance the Archives' already strong photojournalism collections. With the help of volunteer Mike Smith, this collection will soon be processed and ready for promotion and research.

Much of the progress made this past year was put on hold as we grappled with the sudden shutdown in March due to the COVID-19 pandemic. Although closed to in-person research, the Archives quickly stepped up to assist faculty and students with digitized collections so that they could complete their coursework, as well as providing virtual reference assistance.

## GOVERNMENT INFORMATION



This has been a busy and productive year for Government Information. Shifting and inventorying the collection to determine which materials require cataloging are ongoing projects. Historic U.S. War Department maps that were in bundles on the shelves were laid flat and encapsulated to protect these highly illustrated resources. A collection of materials from the U.S. Department of Agriculture on World War II war efforts received preservation and repair work and were individually cataloged to improve access. An inventory of soil survey maps dating

back to the 1890s was completed to determine which maps were missing from the collection; despite their age, these maps are still used regularly. In addition, an inventory of historic documents was conducted based on the *Checklist of U.S. Public Documents, 1789-1909*. Claims received to fill gaps in the federal collection include map folios to accompany the *Official Records of the Union and Confederate Armies in the War of the Rebellion*, for which we are an FDLP Preservation Steward. Folios of historic USGS topographic maps were also obtained through claims, replacing materials that were damaged in the 2009 flood.

The decennial Census is an important event, not only because of its impact on federal budgets and research, but also to remind the community of the value of past Census data and products. The Government Information Librarian has been working with an NDSU committee to promote the 2020 Census. This committee assembled resources, worked with students on a promotional video, and gave short presentations to classes. The Government Information Librarian also worked with her counterpart at the University of North Dakota to develop and collect materials for use by academic libraries statewide and provided feedback on the North Dakota Census 2020 website.

The Government Information Librarian also initiated two digitization projects. Before the COVID-19 shutdown, the Government Information Librarian worked with the Agricultural Sciences Librarian to identify state documents to digitize, selecting the *North Dakota Farmers Institute Annual* as the first title for the project. Although the project was put on hold due to the shutdown, it will be resumed in the new fiscal year. As 2020 is the 100<sup>th</sup> anniversary of women's suffrage, the Government Information Librarian worked to digitize the *White Ribbon Bulletin*, the newsletter of the North Dakota Women's Christian Temperance Union (ND WCTU). Microfilm of this title is held by the NDSU Archives and was distributed by the State Historical Society of North Dakota. Permission to publish online was obtained from the ND WCTU; the State Historical Society assisted by reviewing their files for missing issues to be digitized and added to the collection in the Institutional Repository.

In the fall of 2019, the Government Information Librarian developed and taught a 5-week section of Honors 151, which focused on how the individual can influence their government. A local legislator was invited to speak and answer questions. Students worked in groups to find a problem they wanted to fix, identified the laws related to the issue, ascertained the best path to enact change, determine the counter arguments and how to address them, and discussed how to identify good sources of information and indication of bias.

## 5 PARTNERS AND CONSORTIA

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The Libraries work with a variety of institutions and consortia to promote and develop new services, resources, and areas of engagement.

### ODIN / NDUS

In FY20, ODIN contracted with two separate vendors for library services. The public and K-12 libraries went with Ill's integrated library system Polaris, while the academic libraries elected to remain with Ex Libris and selected the Alma/Primo VE library services platform, which was already in place at NDSU. The existing NDSU/Ex Libris contract was renegotiated, with the stipulation that NDSU lose no functionality in the migration to the consortial instance.

Because NDSU has been working with Alma since 2013, the Libraries had fewer decisions to make regarding configuration choices, and a significant number of our local settings were copied from our current instance. Consolidation of our holdings proved to be the biggest challenge, as the entire consortia needed to agree on shared standards for cataloging. Some of the catalog records that needed to be migrated required some remediation to meet the new consortial standard. Work on the migration began in January and go live was completed by the end of July.

### TRI-COLLEGE UNIVERSITY

North Dakota State University, Minnesota State University Moorhead, North Dakota State College of Science, Minnesota State Community and Technical College, and Concordia College form the Tri-College University, which facilitates cross-registration and other shared services among institutions of higher education in the greater Fargo-Moorhead area. Library directors of the member institutions met regularly over the academic year. Due to the COVID-19 pandemic the Tri-College workshop *Diversity, Equity, & Inclusion: Strategies for Enhancing Our Library Cultures* scheduled for April 1<sup>st</sup> was cancelled; the workshop is expected to be rescheduled for the spring of 2021.

### MINITEX

Minitex is a publicly supported network of academic, public, state government, and special libraries working cooperatively to improve library service for their users in Minnesota, North Dakota and South Dakota. There is reciprocity with Wisconsin libraries. Belonging to this consortium allows NDSU Libraries to save significantly on databases and other library products through cooperative purchasing. Minitex also provides valuable professional development opportunities for participating libraries.

## 6 EVENTS AND PUBLIC PROGRAMS

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In FY20 the Libraries held a number of in-person and virtual public events ranging from topical lectures to open houses, drawing over 550 attendees during the course of the year. The audiences included students, faculty, staff, and community members. Due to COVID-19 restrictions, no in-person events were held after March 6<sup>th</sup>.

Highlights include:

- During Fall Semester’s dead and finals weeks, the Main Library stayed open 24/7 and held programs to help students de-stress, including therapy dogs and a gaming and pizza night. A virtual 24/7 was held for Spring Semester dead and finals weeks, with giveaways for students on Libraries’ Instagram.
- The Libraries staffed booths at the NDSU Undergraduate Resource Fairs, the NDSU International Resource Fair, the NDSU Graduate Resource Fair, and Fargo-Moorhead Pride in the Park.
- The Germans from Russia Heritage Collection held an open house in July to celebrate Prairie Public’s new documentary, *Women Behind the Plow*. Exhibits showcased items from the NDSU Archives, NDSU Emily P. Reynolds Historic Costume Collection, Bonanzaville, and the Tri-County Tourism Alliance. Many who attended the open house were in Fargo for the 49<sup>th</sup> German from Russia Heritage Society Convention.
- The Libraries hosted the opening reception for the North Dakota Library Association’s annual conference in September. The event included tours of the Digital Fabrication Lab and the Germans from Russia Heritage Collection. Prior to the opening reception, the NDSU Archives held an open house for conference attendees.
- As part of the 2019 One Book One Community reading project, Dr. Ashley Baggett from the NDSU Department of History gave a presentation of the more than 350,000 American women who enlisted to serve their country in the Second World War entitled *The Experience of a Lifetime: Women and Military Service in World War II*.
- Two exhibits were mounted in the Main Library. The *Women in Agriculture* exhibit went up in the summer and *NDSU Press: Giving the Region a Voice for 70 Years* went up in January.
- At the Klai Wald Architectural Studies Library, awards and recognitions donated by NDSU alumnus John Klai were put on display, which was unveiled at a reception during Homecoming Week.
- Panels honoring NDSU alumni and an updated timeline were installed at the Alba Bales House by the Libraries, which cohosted tours of the exhibits in the house with the College of Human Sciences and Education during Homecoming Week.
- In November, the NDSU Archives displayed images, slides, letters, and books from the collection of photographer Leo Kim as part of *Exposure: A Pop-Up Photography Exhibition* at the Hotel Donaldson in downtown Fargo.

## 7 COMMITTEES AND WORKING GROUPS

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The Libraries has a number of standing committees and working groups to facilitate various activities, initiatives, and projects. These include:

### COMMITTEES

Assessment

Collection Management Coordinating Team

Development

Digital Scholarship Advisory Board

Exhibits

Library Management Council

National History Day

Search committees (multiple)

Faculty Senate Library

Staff Development

Undergraduate Research Award

Libraries Website

## WORKING GROUPS

Alba Bales  
ArchivesSpace  
Building Aesthetics  
Data Management Plan  
Digital Archive

Digital Scholarship  
Libraries Reopening  
Off-Campus Storage Annex Feasibility  
Assessment  
Special Collections Building  
Student Library Fee Proposal  
Student Supervisor

## 8 STAFF ACTIVITIES

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### NEW STAFF

Tina Gross, Metadata and Cataloging Librarian  
Monica Hyde, Library Technician  
Linnett Schmidkunz, Library Associate, NDSU Nursing at Sanford Health Library, Bismarck  
Matt Tallant, Processing Archivist  
Linnae Weinrich, Stacks Supervisor

### SERVICE AWARDS

Katrina Burch, 5 years of service at NDSU  
Adam Elznic, Dean's Excellence Award  
Jenny Grasto, 15 years of service at NDSU  
Diana Kowalski, 40 years of service at NDSU  
Research and Instruction Department, NDSU Staff Recognition Team Award

### STAFF CONFERENCE PRESENTATIONS AND PUBLICATIONS

Al Bernardo presented twice at the 2019 North Dakota Library Association's conference: *Back in a GIF: Augmenting Research Guides with Active Images*, and *Student Anxiety and the Academic Library: Reducing Barriers in Library Instruction and Services*.

Al Bernardo, Maddison Melquist, Robert Tolliver, and Beth Twomey wrote the book chapter "Developing a critical understanding of text-based resources" for *Writing Critically: Genres and Rhetorical Choices*, published by Fountainhead Press: U.S.A in 2020.

Katrina Burch and John Hallberg presented at the 2019 North Dakota Library Association's conference on the Red River Rainbow Seniors Project.

Susanne Caro organized and moderated a panel session entitled *Women Revealed: Researching the Lives of Women Through Archives and Government Sources* for the 2020 American Library Association Virtual Conference. She co-presented the session *Fake or Fact: Helping Students Get the Facts* at the 2019 North Dakota Library Association Annual Conference. She also presented a session at the Fall 2019 Federal Depository Library Conference entitled *Fun with FOIA and the Zen of Waiting*.

Merete Christianson presented a poster entitled *Collection Development and CAM: Prioritizing Intellectual Freedom or Quality Information?* at the 2019 North Dakota Library Association Annual Conference.

John Hallberg gave a presentation on genealogy resources at the 2019 Norwegian Stevne Conference.

Maddison Melquist and Susanne Caro presented *Links to History: Open Access Primary Sources* at the 2019 Great Plains Social Sciences Conference.

Michael Miller and Jeremy Kopp presented *Journey to the Homeland Tour Recap & Discussion* at the 2019 Germans from Russia Society Convention.

Joe Mocnik gave three presentations on digital scholarship: *Digital Scholarship and Data Services: Opportunities and Challenges* at the 2019 EBSCO User Group in San Antonio, TX, *The Seduction of Data and Digital Scholarship Initiatives* at the 2020 Manitoba Libraries Conference in Winnipeg, and *The Future of Scholarship: Data and Digital Scholarship Initiatives at NDSU* at Libraries in the Digital Age (LIDA) in Dubrovnik, Croatia.

Hallie Pritchett presented *Digital Scholarship Initiatives at NDSU* at the 2019 North Dakota Library Association Annual Conference.

Beth Twomey curated the exhibit *The History of the NDAC Demonstration House* in the Alba Bales House, NDSU, and presented at the Red River Women's Women Studies Conference at the University of North Dakota, October 2019 on a panel about woman suffrage in North Dakota, and moderated the panel *Sexual Violence*.

#### STAFF PROFESSIONAL AND UNIVERSITY SERVICE

Mitch Axness is a member of NDSU's IT Cyber Security Group, which focuses on information security on campus. He is also a member of IT Techs and Communication Liaisons, an informational group for all IT professionals on campus.

Al Bernardo began serving on the NDSU Staff Senate, and is representing NDSU at the North Dakota State Staff Senate.

Susanne Caro served as chair of the ALA Government Documents Round Table (GODORT) through the ALA Annual Conference in June, 2020, and continues as Past Chair.

Merete Christianson served as Chair-elect of the North Dakota Library Association's Health Sciences Information Section. She is also a member of the Awards and Scholarships committee with the Midwest Chapter of the Medical Library Association and the North Dakota-Manitoba Chapter of the Association of College and Research Libraries.

Lisa Eggebraaten served as chair of the Academic & Special Libraries Section of NDLA. She also served as the NDSU Libraries representative on the Fargo-Moorhead One Book, One Community group.

Adam Elznic was named a NICE Center Fellow, NDSU College of Business, for 2020-2021. He also served on the Memorial Union Gallery Advisory Board and the NDSU VR Development Committee.

Jenny Grasto served on the NDSU Student Senate Open Resources Board and the NDUS OER Conference Planning Committee. For the Online Dakota Information Network (ODIN), she served as a member of the

Academic Libraries Alma Migration Team, Interim Chair of the Academic Libraries Cataloging User Group, Chair of the Academic Libraries Acquisition/Serials User Group and as a member of the Academic Libraries Discovery User Group.

Tina Gross served as a member of the ALA Association for Library Collections and Technical Services' SAC Working Group on Alternatives to LCSH "Illegal aliens," which submitted its final report in June. She is also a member of the Seminar on the Acquisition of Latin American Library Materials (SALALM) Cataloging and Bibliographic Technology Committee and its Marginalized Peoples and Ideas Committee, and serves as a member of the editorial board of the journal *Library Resources & Technical Services*.

John Hallberg continues to serve as a member of the State Historical Records Advisory Board.

Nicole Juve served as co-lead of the Content and Collections Action Group for the Rangelands Partnership and is a member of the Ag Data Working Group for the Agriculture Network Information Collaborative (AgNIC).

Jeremy Kopp serves as a member of the NDSU Staff Senate and is a member of its Bylaws/Legislative Committee.

Sabrina Lippincott serves as a member of the NDSU Staff Senate and is a member of its Environmental Sustainability Committee. She is also a member of IT Techs and Communication Liaisons, an informational group for all IT professionals on campus.

Michael Miller serves as the President of the Friends of the Welk Homestead, where he is closely involved with Welk Homestead State Historic Site with the State Historical Society of North Dakota. He also serves as Historian for the Tri-County Tourism Alliance working on various cooperative projects with GRHC.

Joe Mocnik served on the ACRL Budget and Finance Committee, EBSCO Advisory Board, Resource for College Libraries Editorial Board, Journal of New Librarianships Reviewer, ALA External Review Panel, HLC Open Pathway Assurance Review, Fulbright Scholar Discipline Peer Review, LYRASIS Catalyst Fund Review, College Board's Advancement Placement Program Reader, and Prairie Public Community Advisory Board.

Dustin Mohagen served as a judge for the 5<sup>th</sup> Annual NDSU W-Writing Challenge.

Hallie Pritchett served as immediate Past Chair of the ALA Government Documents Round Table (GODORT) through the ALA Annual Conference in June, 2020. At NDSU, she served as a member of the NDSU Strategic Planning Committee that drafted the university's strategic plan for 2020-25. She continues to serve as a member of the NDSU Digital Scholarship Advisory Board, and in 2020 was appointed to the NDSU General Education Committee.

Amy Reese represented the NDSU Libraries in ODIN's implementation activities for the consortial instance of Ex Libris Alma and Primo VE. She also served on ODIN's Steering Committee and its Website Task Force. She served on the planning committee for the 2020 UMWUG Conference (Upper Midwest User Group for Ex Libris products). At NDSU, she continues to serve as a member of the Digital Scholarship Advisory Board, serves on the CCAST Advisory Council, and is a member of IT Techs and Communication Liaisons, an informational group for all IT professionals on campus.

Robert Tolliver served as past-chair of the Geosciences Information Society.

Beth Twomey served as past-chair of the North Dakota-Manitoba ACRL Chapter, is a member of the WGSS Instruction Section, was a member of the planning committee for the first North Dakota OER Conference, served on the University Curriculum Committee, the Co-Curricular Assessment Committee, the Transfer Student Success Committee, the Women and Gender Studies Advisory Board, and as the state coordinator for the *Online Biographical Dictionary of the Woman Suffrage Movement in the United States*.