

Faculty Senate Library Committee	9-6-2012	1:00-2:15PM
Members present: Michele Reid, Nicole German, Kenton Rodgers, Limin Zhang, Bill Lenarz, Michael Chu		
Members absent: Jace Beehler, John Cox, Debjyoti Dwivedy, Thomas Ihle, Kim Owen, Maggie Lee Mackowick, Sensay Simsek, Christina Weber		
Others present: Jennifer Fairall, Jenny Grasto, Nicole Mason, Carolyn Mead-Harvey, Mike Robinson, Char Myhre, Kathy Thomas, Chris Martin, Michael Miller, Alissa Kuntz, Vicki Sorum		
Recorder: Shannon Ueker		

AGENDA:

Introductions

Materials Budget:

- Update
- Journal lists
- Feedback process

Other

AGENDA TOPIC: Budget Update

- Longstanding deficits in appropriated funding date back some 20 years
- Appropriations do not match expenditures
 - Even as enrollment increased, allocations did not increase
 - No inflationary increases received
- Only 66% of budget is appropriated
 - 10% cut in FY11, made permanent in FY12
 - ⊖ Reliance on supplemental local funding from Provost's Office from \$200,000-\$450,000 per year, which can no longer continue
 - ⊖ No longer sufficient operating funds to help make up materials budget shortfalls
- Student Library Fee is \$1.66, second lowest fee
 - Supplies 25% of current materials budget

The Dean asked committee members to solicit suggestions/recommendations from their respective units regarding materials budget situation to be incorporated into a committee report. Vice President Bollinger/Budget Office representative will also try to join us to discuss ideas.

AGENDA TOPIC: Journal Lists

- Are receiving \$200,000 from Provost's Office and \$220,000 from Colleges to address FY13 shortfall and prevent online database cancellations
- Eliminated \$34,000 in journal titles; the few print subscriptions that were retained are not yet available in online format
- Criteria for cuts: low usage; available in online version with or without embargo; access available through Tri-College; ILL availability
- Two spreadsheets were presented listing cancellations
 - Single sheet of totals by subject area
 - Six page sheet by title
 - Cancellations were print, print+online (with single user rights), or newspapers
- Gap Analysis-NDSU last among peer institutions in number of online journal holdings
 - We have under 75 databases; should be double that to begin to match peer institutions

Please contact your subject librarian if you have questions regarding particular journal titles.

AGENDA TOPIC: Budget Feedback Process

Members discussed options to assist with resolving the structural budget issues, including:

- Endowments –a long term strategy
- College contributions or charge departmental usage fees
- Increase the Student Library Fee

As committee members discuss materials budget concerns with their constituents, Dean Reid indicated that she and the subject librarians were available for presentations or to provide information. Alissa can also provide budget or statistics upon request.

Dr. Rodgers suggested the committee develop a series of recommendations for the Faculty Senate, to be presented by the 2nd Monday in November. The committee will meet at least twice more this semester in order to develop and finalize the report. Dean Reid also suggested presenting the report to the Provost at the end of the semester.

AGENDA TOPIC: Other: Procedures

- Approved meeting minutes will be posted to the website as soon as the new web support person is able to update the pages
- Calls for agenda items will be made prior to every meeting
- Dean Reid is meeting with Student Government representatives after this meeting to discuss Student Library Fee
- Librarians will provide departmental materials budget updates, while Dean Reid will provide updates on the faculty listserv
- Shannon will send out a doodle poll for scheduling the date of next meeting.

Attachments: Journal Lists