

Meeting:	<b>Faculty Senate Library Committee</b>		
Date/time:	Thursday, October 1, 2015		
Attendees:	Bernie Saini-Eidukat Bridget Burke Fariz Huseynov	Jennifer Automnstar Kim Owen Nicole German	Sara Berger Scarlet Gray Bernard Sean Burt Xinhua Jia
Not Present:	Mijia Yang, Amy O'Connor		
Note taker:	Robin Hellman		

**AGENDA:**

- Introductions and Charge of Committee
- Updates – Dean Burke
- Name of Committee
- Construction Tour

**AGENDA TOPIC: Introductions and Charge of Committee**

- Bernie welcomed new members to the Library Committee and introductions of committee members were completed.
- The history of the Library Committee and charge were discussed.
  - The Library Committee was originally formed under the University Senate Committee. The University Senate Committee was made up of faculty, staff, and students.
  - Approximately 5 years ago the University Senate committee split up into three separate groups as they currently are: Faculty Senate, Staff Senate, and Student Government
- The charge for this group is “formulating policy recommendations for the NDSU Libraries.
  - Bernie stated that while the charge is short, it can be approached as having the Library Committee act as a sounding board for initiatives and outreach to colleges from the Libraries. All can be advocates for policies that are important to their respective colleges.
- The committee will continue to meet twice a semester with the next meeting to be scheduled in November.

**AGENDA TOPIC: Updates from Dean Burke**

Dean Burke provided the committee with a packet of reference sheets as she talked about updates for the Libraries.

- A LibGuide created entitled Library Futures was highlight for committee members to check out. This “toolkit” can be found on the Libraries Webpage at the URL: <http://guides.lib.ndsu.nodak.edu/libraryfuturestoolkit>
  - A place for the Libraries to talk about what is happening and what we do.
  - Documents may include floor plans of renovation, annual reports, and links relevant to the Library.
  - The link to the Association of College & Research Libraries was recommended for reading as it puts into context what we do.
- NDSU’s FY16 Strategic Planning will focus on supporting the research needs of the University.
  - The task will be challenging to bring the Libraries up to research library standards.
  - The Library Committee can help by providing input on how the Libraries have a presence in departments/colleges. What are the needs of your department that the Libraries can help with?

Recruitment:

- Searches are in progress for both an Engineering Librarian and an Architecture & Visual Arts Librarian. It is hope to be able to bring candidates to campus yet this fall for interviews with both positions starting in time for the spring semester.
- Recruiting for professional positions has been challenging at times and current recruitment practices are being looked at.

#### Facilities:

- Construction began on the front entrance in June. The renovated front entrance will have a better flow, be ADA compliant, have improved aesthetics, and have security gates that are less intimidating and more welcoming for all who enter.
  - The renovated entrance has allowed an improvement to service points at the Library.
  - Construction is slightly behind schedule with completion now looking like it will be at the end of November.
  - A grand re-opening will take place at the beginning of spring semester.
  - The current renovation funding had to go through the State board for approval.
  - It is hoped to have a phase 2 of construction with a goal being to make premiere collections more available and service points more visible.
  - Furniture replacement throughout the building occurred over the summer using one-time monies from the Provost.
- The Libraries is becoming a center for student support with the addition of the Math Emporium. The Center for writers is also located in the lower level of the Library.

#### Budget:

- FY15 was successful in terms of securing one-time funding for furniture and construction.
- Arguments are still needed to secure funding that will allow investments to support graduate level research.
- FY16 base allocation is the same as the previous year plus inflation. The Libraries calculates inflation at 7%. Budget model doesn't currently allow for growth.
- Library funding comes from sources such as appropriated funds, local funds (book replacement fees, overdue fines, etc.) student fees, one-time funding, cost transfers (depts. paying for resources needed), and gifts, grants, and endowments. One time funding allocations are detailed in the Libraries Annual Report.
- Fariz suggested the Libraries look into a funding model where naming rights could be used for the Library building. He felt that a model such as this could possibly reduce the amount of student fees used and it would also give the Libraries a more contemporary feel. Dean Burke indicated that visible improvements to building could help a donor to imagine their name on it. He would also like the Libraries to look into funding that would allow the Libraries to pay for data sets that are currently funded by the Business College.
- Dean Burke thanked the committee for supporting the Libraries pursuit to have membership with the Center for Research Libraries. Staff from the Center for Research will be on campus November 3rd with presentations for faculty to go over the resources that are now available.
  - Bernie asked the committee to look over the resource and see what is relevant to their individual areas and to help with advertising to the faculty and students in each area.
  - Collections at the Libraries will likely continue to grow over time through joining consortial arrangements rather than by purchasing actual volumes. Other consortial arrangements the Libraries are currently involved with include Tricollege, Minitex, ODIN. The Libraries is also involved with Sanford Health with having nursing students in two locations, provide educational support for VCS' Early Childhood Program, and Social Work programs at Minot.

- Budgeting is challenging in reacting to curriculum change and it is very helpful to the Libraries funding to be brought into the planning process. When the Libraries are requesting money, it is to support academic programming. Bernie urged committee members to be ambassadors for the Libraries and to get on their department's meeting agenda or have Dean Burke invited to department meetings to talk about the Libraries.
- Open Access Week: The Libraries will be holding workshops during in conjunction with the week.

**AGENDA ITEM: Committee Name**

Discussion held on changing the name of the committee. Bernie would like the committee to be called University Library Committee as he feels the work of the committee represents all areas of the University and not just the Faculty Senate. The other naming suggestions was NDSU Library Committee. Bernie will look into renaming.

**AGENDA ITEM: Construction Tour**

Dean Burke led the committee on a tour of the area under construction at the Library.

The meeting was adjourned at 12:10 pm