

<b>Meeting:</b>	<b>Faculty Senate Library Committee</b>		
<b>Date/time:</b>	Monday, November 30, 2015	10:30 am	
<b>Location:</b>	Barry Hall, Eide Bailly Boardroom		
<b>Attendees:</b>	Bernie Saini-Eidukat Bridget Burke Fariz Huseynov	Katie Mastel Nicole German Scarlet Gray Bernard	Sean Burt Laura Trude (guest) Deb Aaker (guest)
<b>Not Present:</b>	Amy O'Connor, Jason Boynton, Jennifer Autumnstar, Kim Owen, Mijia Yang, Ram Ramakrishna, Sara Berger, Xinhua Jia		
<b>Note taker:</b>	Robin Hellman		
<b>Approved:</b>	2/8/16		

**AGENDA:**

- Review of Minutes
- Library Status
- BLC Tour

Bernie welcomed new committee members attending for the first time as well as guests from the Business Learning Center. The goal of the committee, to act as a sounding board for the Dean of Libraries; to be a group where ideas can be shared and input received; and for all members to be advocates for their respective colleges, was reiterated to the group.

**AGENDA TOPIC: Review of Minutes**

- The minutes from the October 1, 2015 meeting were approved as written.
- Fariz inquired on status of changing the committee name that was discussed at the October meeting. Bernie indicated that he is planning to talk informally to Dennis Cooley to begin with. Fariz indicated he would be attending the Faculty Senate Committee meeting and offered to approach the subject of a name change for the committee. University Library Committee would be the preferred name as the representation is really across campus and not just faculty.

**AGENDA TOPIC: Updates from Dean Burke**

Space/Construction

- At the main Library, the temporary wall surrounding the remodeled area as well as the construction fencing outside the front entrance have come down. It is anticipated that students will begin using the front door on 12/7/15. The construction crew is busy laying carpet and working on a punch list of final items. The official grand opening will be in January with the Provost and the President participating in a ribbon cutting.
- The new look of the Library front end will make it easier for individuals to think of the Library as a place to invest.
- The NDSU Libraries consists of the main branch on campus as well as the following branches:
  - Business Learning Center located in the basement of Barry Hall
  - Klai Juba Wald Architectural Studies Library located on the third floor of Klai Hall
  - NDSU Archives/Institute for Regional Studies, Libraries Annex, and the PN Haakenson Health Sciences Library are all located in the West Building.

Bernie inquired on the status of the Health Sciences Library. Dean Burke reported the Health Sciences Library was moved from Sudro hall when space was needed for a learning simulator. While the location is not a convenient space for students to get to, the library has been operating on a distance model with the Health Sciences Librarian keeping some office hours at Sudro and

requested resources being sent from the West Building. The conceptual design for a new Health Sciences building does have Library space. Nursing students from Bismarck have access to same digital resources as on-campus students do.

Bernie asked if there has been any feedback from students on services. Dean Burke reported that an assessment of patron happiness has not been done for quite a while and it may be time to move forward with one.

She did state that the Libraries see a lot of students during 24/7 and that students seem to be happy with individual services from Librarians. It was suggested that a qualitative survey may be a good project for the Library committee to take on.

### Recruitments

- The search for an Engineering Librarian has been successful. Steve Jeffery will join us on 12/21/15. He has a background as a corporate information specialist and a degree in environmental sciences.
- The search for an Architecture/Landscape Architecture Librarian did not result in a hire. It is hoped the position will be reposted before the upcoming holidays. David Crutchfield was the faculty on the search committee. This is the only vacancy at this time that is left to fill.
- The positions of Reserves/Evening Supervisor and Reference and ILL Technician were recently filled with incumbents starting in their positions on November 9<sup>th</sup>.
- The position of Head, Resource, Acquisition, Management & Discovery was filled with an internal transfer. Jenny Grasto who had been working in the position on an interim basis was chosen as the new hire for the position.
- All vacancies are being thoroughly reviewed prior to posting job opening to make sure that the Libraries needs are being met in all areas. Sometimes this means positions are revamped to slightly to make sure appropriate coverage is obtained.

### Budget

- Dean Burked shared she recently met with the student advisory fee council to go over the Libraries budget.
  - Not planning on asking for a student fee increase
- Feels that current funding model relies heavily on student fees which amounts to nearly 20% of the budget; this is high in comparison to peer institutions.
  - A mix of increased external support and increased internal funding would be preferred.
- Enrollment numbers significantly affect the Libraries budget.
- Current budget in deficit (approximately \$13,000) based on expectations for incoming student fee dollars.
- Dean Burke feels in the end, the Libraries will okay, despite the deficit at this point due to the diligent work of staff looking for various ways to cut costs. Cutting in subscription packages is one way costs are being recouped.
- Licensing and contracts for subscription packages will also be looked at closely as some contracts allow for cuts and others do not, are there ways to share resources or opportunities for other conversations. The libraries has 650 subscription packages to look through.
- Pricing models for electronic subscriptions vary greatly. Dean Burke distributed a handout that explains the many different pricing modes used.
- Inflation has come in where it was predicted and staff are becoming very good at forecasting.

- Dean Burke explained that knowing what is coming in academic programming greatly helps the Libraries in budget planning to assure the needed resources are available for students.
  - The Libraries work on a liaison model and it is hoped that faculty will include their Librarian when planning academic programming.
  - Still work to be done in this area with an example being the Grand Challenges recently submitted, of the 12 proposals, only one had written in the costs to support Library resources.
- Funding models for resources discussed
  - Makes sense for Libraries to manage resources
  - Concerns with individual departments funding own materials is that resources are not available to all and interdisciplinary work on campus is not supported.
  - Consortial discounts and collective purchasing may be available when funding is through the Libraries.
  - Fariz inquired on funding through Sanford Health for providing Health Sciences resources. Dean Burke will look into who she needs to connect with to begin such talks.

AGENDA ITEM: Announcements/Other

Bernie

- He would like all to think about a library assessment in January. Committee members were asked to come to next meeting with ideas on how to capture all stakeholders.
- He reminded committee members to go back to individual units and ask if Dean Burke can come speak to their respective units.
- Be present at the Libraries Grand Opening in January.

**AGENDA ITEM: Business Learning Center**

Laura Trude, Business Librarian, and Debbie Aaker, Library Associate were guests at today's meeting. Laura provided the committee with a handout from the Business Learning Center and gave a brief overview of the services provided before committee members were taken on a tour of the BLC space.

- Laura reported she previously worked at UND and the model of being an embedded librarian drew her to NDSU. She attended St. Catherine's University for her Library degree and is currently working on her MBA.
- She currently sees approximately 1,000 students a month through the doors of the BLC.
  - Survey results from one year ago indicated that about half of the Business students did not know the Library space existed. As a result of survey, more advertising has been done, longer evening hours were made available and more instruction sessions have been provided. She has taught 29 instruction sessions in 2015 to 617 students.
- Growing the awareness of the Business Learning Center has been a priority in the last year.
- Being embedded and visible makes conversations easier to talk about growth.

Meeting adjourned at 11:30 am.

