

<b>Meeting:</b>	<b>Faculty Senate Library Committee</b>		
<b>Date/time:</b>	Wednesday, March 9, 2016	2:00 pm	
<b>Location:</b>	Main Library, Room 110		
<b>Attendees:</b>	Bernie Saini-Eidukat, chair Brent Seewald-Marquar Bridget Burke Fariz Huseynov Jason Boynton	Jennifer Autumnstar Katie Mastel Kim Owen Nicole German	Sara Berger Scarlet Gray Bernard Sean Burt Xinhua Jia
<b>Not Present:</b>	Mijia Yang, Ram Ramakrishna		
<b>Note taker:</b>	Robin Hellman		
<b>Approved:</b>	4/25/16		

**AGENDA:**

- Review of Minutes
- Update on Search for Dean of the Libraries
- Comments by Dean Burke
- Discussion on user assessment
- Misc./Other

**AGENDA TOPIC: Review of Minutes**

The minutes from the 2/8/16 meeting were approved as written.

**AGENDA TOPIC: Update on Search for Dean of Libraries**

Bernie reported he was asked to be on the search committee with the first committee meeting scheduled for 3/21/16. The committee will be chaired by Provost Ingram. Bernie indicated he will represent the Library committee and will lobby for the incoming candidates to meet with the committee during the interview process.

**AGENDA TOPIC: Comments by Dean Burke**

Interim Dean Search: Dean Burke reported there is a search committee for the interim Dean of Libraries Position. The Interim will step in once she vacates her position the first week in May and will serve until the Permanent Dean is in place. The call has gone out to faculty for this position.

Architectural and Visual Arts Librarian: Dean Burke stated this search has been challenging. An offer was made today to the selected candidate; however, the position was not accepted. The Libraries will recoup and decide the next steps.

Budget: Dean Burke reported a budget meeting was held on 3/08/16 with the Provost and Chief Budgeting Officer. The Libraries will be ending the year well and will not be asked to contribute to the overall deficit or cuts.

- The Libraries still has \$500,000 in outstanding invoices for FY16.
- Although the Libraries was not asked to make budget cuts, strategic cuts have been occurring as staff continue to review usage data and look for efficiencies as renewals come due.
- Inflation for FY16's came in at 5.7% with 7% being predicted.

Dean Burke reported she has been charged with putting forward a flat budget for FY17. She reported that the \$300,000 received in FY16 to the Libraries base budget will be continued into FY17 with the monies being utilized to support material and continuing resource purchases.

- The libraries will still be looking at strategic cuts in FY17 due to the flat budget, lower inflation and carryover.
- Despite strategic cuts, faculty are urged to continue to make their resource needs known to their liaison librarians.
- The Libraries will continue to watch pricing models and work at better forecasting inflation in FY17.

Database Hacks: Dean Burke reporting that illegal downloads from library databases using stolen NDSU credentials have been happening quite frequently, with 20 such breaches in the last three weeks. The large database Science Direct has been the main target. There have been no penalties against the Libraries for the breach, but Vendors do bring it to our attention when it happens. This hacking does not directly compromise the NDSU network but does raise concerns about the compromised user accounts of those utilizing the specific electronic database.

**Agenda Item: Discussion of User Assessment**

Bernie reported he had meet recently with Dean Burke and a representative from the Institutional Research & Analysis Department regarding a user assessment. Based on this meeting and discussion from last month's Faculty Senate Library Committee meeting, an assessment draft was drawn up and shared with the committee for discussion.

- Faculty will be the target audience for the Library survey.
  - Students (graduate and undergraduates) are currently being asked to take the SERU survey which contains questions pertaining to the library.
- This survey will allow the Libraries to assess how it is meeting the needs of faculty in their role as researchers and educators.
- Kim Owens expressed concern that there may be some overlap with the survey that her Research Data Working group (comprised of IT, RDC, and Library) is working on. After discussing the focus of both surveys, it was decided there would be no duplication as the data working group is looking more at where research is being stored.
- The assessment draft will be updated and prepared for next steps following today's discussion.

**AGENDA TOPIC: Other/Announcements**

Katie brought forward student concerns from the College of Engineering in that textbooks are not available for checkout at the Library.

- Dean Burke stated that it is the Libraries' policy to not purchase textbooks for circulation. Students should encourage professors to put books on reserve when they are needed for a course.

Katie also brought forward the question on whether or not the Library will get a coffee shop.

- Dean Burke reported that although there are many beverages, including coffee, for sale at the library, a coffee shop is not being planned.

*Adjourned at 3:10 pm*