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| Meeting: | Faculty Senate Library Committee | | |
| Date/time: | November 17, 2016 | | |
| Location: | NDSU Library | | |
| Attendees: | Ann Clapper Ben Bernard Bernie Saini-Eidukat (Chair) | Fariz Huseynov Kim Owen Larry Peterson | Sara Berger (via phone) Sean Burt Vickie Connor Emily Berg (guest presenter) |
| Not Present: | Jamal Omar, Xinhua Jia, Yechun Wang | | |
| Note taker: | Robin Hellman | | |
| Approved: | 2/14/17 | | |

AGENDA:

- Approval of Minutes
- Update on Search for Dean of Libraries
- Update on Libraries from Interim Dean Peterson
- Results of Library Use Survey of Spring Semester 2016
- Other

AGENDA TOPIC: Review of Minutes

The meeting minutes from the October 11, 2016, meeting were approved as written.

AGENDA TOPIC: Update on Search for Dean of Libraries

Bernie reported that an offer was made to Joe Mocnik for the position of Dean of Libraries. Mr. Mocnik has accepted the position and will tentatively begin his position on January 31, 2017. Bernie indicated that no formal announcement has been made to the University as of this date; however, the Provost will be sending out information to the campus in December.

Bernie thanked Larry for his work with the Libraries during his interim appointment and wished him well on his retirement.

AGENDA TOPIC: Update on Libraries from Interim Dean Peterson

- Larry indicated he had just come from the Deans Meeting where discussions were taking place regarding endowed chair positions. Larry asked the Deans to be mindful of the Libraries, in terms of resource needs as they plan their budgets for such position.
- Larry indicated he feels that the Libraries is doing well in regards to budget at this time.
- In anticipation of his retirement, Larry indicated that all FY17 reviews are being completed this fall so that the new Dean will not have to complete reviews on staff he is just beginning to know. Initial salary recommendations are being recorded as well on a scale of below average, average, and above average.
 - Kent Sandstrom volunteered to be available to sign off on Library paperwork in the six week interim between Larry's departure and Joe's arrival.
- The position of Receiving and Rapid Cataloging has been filled with the incumbent scheduled to start on December 5.
- A brief discussion was held on the Libraries remaining open positions and Larry indicated that the new Dean will have a chance to look at these positions and explore where the greatest need may be. He did indicate that the Libraries Department Heads have identified a couple of the open positions as crucial for filling. An example of a crucial position would be a Government Information Librarian since NDSU is considered a federal repository.

AGENDA ITEM: Results of Library Use Survey of Spring Semester

Emily Berg from Institutional Research presented the result of the Library Committee's recent survey that had been deployed at the end of 2016 fall semester to traditional faculty, research faculty, and instruction faculty (adjuncts)

not included), post docs and extension services. She indicated that the survey had a 34% response rate. Discussions centered around costs of resources, survey results, effect of budget limitations, etc.

- Bernie stated he felt the information in the survey will be useful to Library staff and the incoming Dean of Libraries. All were encouraged to read through comments as a good insight can be gained on how the Library is viewed and how the different departments place greater emphasis on the physical space than others. He also stated it will be useful for Library Committee members to relay back to their respective colleges.
 - Larry stated that while some faculty may not see the importance of a physical space, students rely heavily on the physical space for studying.
- Bernie will write up an executive summary that will detail the results of the survey and will include it in his end of the year report to the Faculty Senate.
- Bernie asked committee members to look back at the University of Washington and the longitude of study results that go back many years as a reminder of where our survey was modeled after. The original intent of the Library Committee Survey was to resurvey faculty every three years, as well as look at surveying the student population on a rotating basis. Creation of a student survey will be discussed at future meetings.

The meeting was adjourned at 12:00. The next Library Committee meeting will be held in February with a date to be determined.