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**Attendees:** Andrew Croll, Ann Clapper, Xinhua Jia (Acting Chair), Yechun Wang, Joe Mocnik, Estelle Leclerc, Lauren McNaughton, Megan Ramsett,

**Absent:** Kim Owen, Sean Burt (chair), Jeffrey Chen, Tony Flood, Seth Bisbee

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## **AGENDA TOPIC: Approval of Minutes**

The meeting minutes from the 12/7/17 meeting were approved as written.

## **AGENDA TOPIC: General Library Updates**

Dean Mocnik shared the following updates from the Libraries.

- Library usage is increasing as shown through statistics received from higher gate counts and usage stats from online journals.
- Scopus has been added in the past year, without the use of new monies. Funding was provided by eliminating other underutilized journals.
- The open house held at the NDSU Archives was a success. The question to be addressed will be how the NDSU Archives can be brought back on campus. The Archives was relocated off campus 18 years ago as the result of flooding. The committee is asked to advocate for this to happen.
- The Libraries recently held a panel discussion/reception to talk about the Alba Bales House and home economics program at NDSU.
- Recruitment Updates:
  - Sciences Librarian search is at the point of bringing three candidates to campus for interviews.
  - Emerging Technologies Services Coordinator is posted with a screening date of 4/27/18.
  - Library Associate – Bismarck Nursing Program at Sanford has been submitted for posting but still in the approval stages.
  - Associate Dean of Libraries for Research and Learning: Position filled and incumbent will start at the end of June.

## **AGENDA TOPIC: Strategic Planning**

Dean Mocnik gave a brief overview of the planning process that was completed prior to the kickoff meeting that was held in January. This January meeting was comprised of approximately 50 individuals who volunteered to work on the creation of the strategic plan. This group, working in 5 subcommittees, is made up of internal Libraries staff, external community members, faculty, and NDSU staff. Subcommittees have been meeting either weekly or bi-weekly all winter to come up with goals and strategies, related to their category, for submission into the overall draft which is due by the middle of May. The Library will utilize the summer months to fine tune the overall goals and create a timeline to share with the campus over the fall. Joe indicated he would like to share the formal plan with the committee this fall.

- Send draft of strategic plan to Library Committee for review when final draft is completed.

## **AGENDA TOPIC: Review Graduate Student Library Survey**

Xinhua shared her summary of the recent Graduate Student Library Survey. The discussion that followed centered on the results and what the needs of the Libraries are to be able to move us into the future.

- The full results of the recent survey and the 2016 faculty survey will be shared via email following the meeting.

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*Adjourned at 10:45*  
*Minutes recorded by Robin Hellman*  
Unapproved due to changeover in committee