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Attendees:

Lindsay Condry, Andrew Croll, Estelle Leclerc, Joe Mocnik, Kim Owen Hallie Pritchett, Justin Wageman, Guiping Yan, Shawna Ramsett (Proxy for Alicia Laferriere)

Absent: Alicia Laferriere, Jeffrey Chen, Carlos Hawley, Danling Wang

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**AGENDA ITEM: Dean Mocnik “State of the Library”**

- Dean Mocnik warned committee members on recent phishing emails that appear to be coming from himself and Hallie.
- Recruitment Update
  - Processing Archivist: The position has been filled with incumbent starting on 2/28/20.
  - Metadata Librarian: The search committee has finished final interviews and are at decision making stage.
  - Resource Acquisition & Management Librarian: Permission was just received this week to begin recruiting for a FY21 higher.
- Proposal on Student Library Fee Increase: Final voting is set to take place soon
- Hallie reported the NDSU Archives is migrating to a new content management system, ArchivesSpace. Makes processing collections quicker and makes accessing the collections easier as well. Migration is expected to be finished by the end of March.
- Hallie shared the Libraries position description draft for a Research Data Librarian. This proposed position would fit into the Libraries staffing structure and whose primary responsibility would be to the campus’s data services need.
  - Hallie shared the digital scholarship charge and reported the digital scholarship Advisory Team has been working together for the past year.
  - This position would provide many opportunities for across campus collaborations, be a support to staff and faculty and is a much needed position on campus; however, there is no current funding available.
  - Additional digital scholarship information can be found on the Libraries web page.
- The annual Gunlogson Event will be held in the spring at the Libraries and will center on the first book published by NDSU Press. The hallway exhibit has been changed to reflect the history of the NDSU press.
  - Exhibit in Hallway – NDSU Press history
- Joe reminded the committee members of the NDUS sponsored Open Educational Resources conference. Registration is free to NDSU employees.

**AGENDA ITEM: Marc Wallman, VP Information Technology Division & Discussion of Open Access Publishing**

The discussion on Open Educational Resources continued at this meeting. Marc Wallman, VP Information Technology Division was invited to join the meeting to help identify tools that could be utilized by faculty to communicate on open access teaching materials and publishing. Andrew shared a draft document highlighting motivation, comments, and concerns for both Open Access Teaching Materials and Academic Open Access Publishing.

- How can open access teaching materials be made more visible and accessible to faculty?

- Can a place be created where links to existing resources can be found, where faculty can place teaching resources to be shared. What can be done to make it easier for faculty?
  - Is an Internal blog a possibility? It may be a challenge to get individuals to use it. Marc indicated that Microsoft Teams could work and that One Note integrates with teams as a way to share.
- Marc inquired on what faculty are using now in terms of open resources. Shawna indicated that a couple professors have indicated they are using OpenStax for their classes but the majority will just indicate no text needed.

Following discussion, it was determined that faculty should be surveyed to find out what open educational materials they are using. Joe, Hallie, Kim, and Andrew volunteered to work on a survey and to get in touch with the office of teaching and learning for deployment of such survey. Joe stated he would reach out to his counterpart at UND to see how they are storing their OER data.

Andrew asked the committee members to read over the document he shared and send him any questions or thoughts. This will be discussed again at the next meeting.

### **AGENDA ITEM: New Business/Questions**

Hallie shared that the Library assessment committee will be holding focus groups for undergraduates, graduate students, and faculty in response to the survey that was deployed last year. Announcements on the focus groups will be going out to the campus community soon requesting volunteers to participate in the groups to discuss library needs and give feedback. It is hoped to survey the campus community on a semiannual basis and in the off year, hold focus groups.

Data Management Research Guide: Hallie shared the research guide recently completed with feedback from users and the digital advisory board. This guide can be found on the Libraries web page under research guides.

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*Adjourned at 1:55*  
*Minutes recorded by Robin Hellman*  
Approved 4/13/20

### Attachments:



Research Data



Open Access

Librarian Position DraPublishingTeaching.p