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COLLEGE OF BUSINESS ADMINISTRATION, 1987-present

Print Materials

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HISTORY

Bookkeeping is the first business related course found in the June 1891 Prospectus for the North Dakota Agricultural College. It isn't until the 1902-1903 *Annual Catalog* that "Business Subjects" are listed: Bookkeeping, Farm Accounts, Commercial Law, and Shorthand. By 1905, Commercial Arithmetic, Shorthand II, and Typewriting had been added to "Business Subject."

In 1920 the Department of Commerce came into being and consisted of the following courses: Bookkeeping and Business Methods, Bookkeeping and Accounting, Elevator Accounting, Stenography, and Typewriting. As of 1939, business related courses fell under the Department of Economics and Sociology. As of the 1947-48 catalog, business courses were lumped with economics courses in the Department of Social Science. Course offerings were: Advertising, Accounting, Consumer Economics, Principles of Business Administration, Principles of Cooperation, Labor Problems, Personnel Administration, Money and Banking, Business Finance, Business Law, Salesmanship and Sales Management, Foreign Trade, Cost Accounting, Advanced Accounting Principles, Public Finance, Advanced Economics, and Social-Economic Systems.

In 1975, the Department of Economics changed its name to the Department of Business Administration and Economics. In July of 1985, the Department, which had been administrated under the College of Humanities and Social Sciences, was moved to the College of University Studies. In June of 1987, the State Board of Higher Education created the College of Business Administration.

On April 6, 2006, the North Dakota State Board of Higher Education approved the name change from the College of Business Administration to the College of Business.

SCOPE AND CONTENTS

This is an artificial record series compiled by the University Archives consisting primarily of publications and brochures. Due to the dearth of material this record series is divided into two sub-series: I. General, which includes promotional, program, faculty, reports, proposals, outreach, and accreditation material and II. Publications, which includes newsletters from the Business-Economics Club (1967-1969), the departmental newsletter (1984-1986), and the current newsletter, *It's Our Business* (1993- present [gaps]).

BOX 1

General

- 1 Finding Aid; historical background
- 2 North Dakota Business Foundation – 1970
- 3 Department of Business Administration – Annual Report – January 1985
- 4 Report of the MBA Graduate Program – 1985
- 5 Management Information Systems – proposal – September 1988
- 6 Faculty names/appointments – 1990-1997 [gaps]
- 7 Accounting and Business Faculty Resumes - 1996
- 8 Brochures – n.d., 1991, 1993, 1994
- 9 MBA Brochures – n.d., 1992, 1994, 2000
- 10 Fact Sheets – Accounting & Business Administration – August 1988, 2002
- 11 Business Cooperative Program – n.d.
- 12 Executive Education Program – c. 2000
- 13 Executive Education Workshop and Seminars – 2001-2002
- 14 Small Business Institute – April 2000
- 15 Associates 2000 [fundraising] – 1994
- 16 Business Administration Note card - 1994
- 17 Business Tabs – 1995
- 18 Accreditation of undergraduate & graduate programs by AACSB – 1/01
- 19 Distinguished Speaker Series (CD) – 2003
- 19A Appointments – 2005
- 20 Note card [rendition of new building] - 2005

Publications

- 21 *Business-Economics Perspective* (publication of NDSU Business-Economics Club) – November 1967, March 1968, January 1969
The Department of Business Administration & Economics Newsletter – c.1984, Winter 1985-1986 [REMOVED TO OVERSIZED PUBLICATIONS - NDSU COLLEGES]
It's Our Business –Spring & Winter 1993; Spring & Fall 1994; Fall & Spring 1995; Spring 1996; Winter 1996-97; Fall 1997; Spring & Winter 1998; Spring 1999; Spring & Fall 2002; Fall 2003; Fall 2004; Summer 2005; [REMOVED TO OVERSIZED PUBLICATIONS - NDSU COLLEGES]

- 22 *Business Administration and Economics Newsletter* – 1984
- 23 *Business Administration and Economics Newsletter* – Winter 1985-1986
- 24 *It's Our Business* (notes) – 1995
- 25 *It's Our Business* (notes) – 1996

MJR

10/03, 12/04

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