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Finding Aid to the Leo Hertel Papers

Hertel, Leo, 1902-1979

Leo Hertel Papers, 1952-1972

3.5 linear ft.

Record Group 33

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OVERVIEW

Access: The collection is open under the rules and regulations of the University Archives.

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BIOGRAPHY

Leo Hertel was born on April 7, 1902 in Schwerin on the Warthe, Germany. He obtained his Ph.D. from the University of Munich in 1928 and married Elsa Alletzhauser in 1932. Before coming to North Dakota State University (NDSU), Dr. Hertel worked as a professor at Dakota Wesleyan University from 1934-1936 and Franklin College from 1936-1952. He took two years off from teaching to work as a civilian employee of the United States Office of Strategic Services from 1944-1945. From 1952-1972, Hertel was the editor for the North Dakota Institute for Regional Studies publication program, as well as a professor at NDSU. In 1969, he was presented with the Doctor of Service Award from the Blue Key Fraternity. Leo Hertel died on April 10, 1979 in St. Paul, Minnesota.

SCOPE AND CONTENT

The papers of Leo Hertel primarily consist of records relating to his work as an NDSU professor and Fulbright Scholarship adviser from 1952-1972. The documents are dated from 1952 to 1970. The folders are arranged in a single subject file. The collection consists of approximately 5 linear feet.

The collection contains documents related to Hertel's work in the Modern Languages Department at NDSU. There is correspondence between professors, students, and from the President of the University. There also are records pertaining to the Lecture Series that occurred annually on campus. These records include information about the selected speakers and their topics. Hertel was involved in several committees on campus and there are documents detailing this work. The groups include the Constitution, Research, Curriculum, Scholarship and Loans, and Library committees. There are several meeting minute reports and correspondence between members concerning various topics.

The Hertel Papers also include records documenting Hertel's involvement with the Fulbright Scholarship award at NDSU. In his papers are students' applications for the award, advisers information, and newspaper clippings showing who received the award and what their plans were. A majority of Hertel's documents pertain to the curriculum of different departments. There are class listings explaining the prerequisites for the class, and the basic class outline. The departments represented include Education, Music, Psychology as well as several others. There are also curriculum reports included with these records.

BOX AND FOLDER LIST

BOX 1

1	Department Correspondence
2	Modern Languages
3	Department of Modern Languages
4	Foreign Language Program
5	Department Study Reports
6	Correspondence
7	Correspondence, Office of the President
8	Correspondence, Students
9	North Dakota State College
10	Office of Admissions and Records
11	Recommendations
12	School of Arts and Sciences
13	Position Vacancies, Resumes
14	Departmental Chairmen
15	North Dakota Foreign Language Teachers
16	Textbooks
17	Exchange Club Essay Contest
18	Guidebook for Advisers
19	Membership Dinner Program
20	Resident Activities

- 21 Sharivar
- 22 Schedules
- 23 Class Schedules
- 24-25 Faculty Lectureship

BOX 2

- 1 Constitution Committee
- 2 Research Committee
- 3 Curriculum Committee
- 4 College Council
- 5 Scholarship Committee
- 6 Loans and Awards Committee
- 7 Research Grant Committee
- 8 Meeting Minutes
- 9-10 Ph.D. Proficiency Exam
- 11 Faculty Travel
- 12 Fulbright Advisers
- 13-15 Fulbright Award
- 16 Foreign Language Conference

BOX 3

- 1 NSA
- 2 Student Exchange Conference
- 3 International Farm Youth Exchange
- 4 Foreign Study Grants
- 5 Advanced Placement Exam
- 6 Book Proposal, North Dakota Flowers
- 7 NDAC Style Sheet
- 8 National Defense Language Development Program
- 9 American Field Service
- 10 Curriculum A & S, Botany
- 11 Curriculum A & S, Communications
- 12 Curriculum A & S, Biology
- 13 Curriculum A & S, Economics, 1969-70
- 14 Curriculum A & S, English
- 15 Curriculum A & S, Education
- 16 Curriculum A & S, Geography
- 17 Curriculum A & S, Geology
- 18 Curriculum A & S, History
- 19 Curriculum A & S, Library Science
- 20 Curriculum A & S, Mathematics
- 21 Curriculum A & S, Military Science
- 22 Curriculum A & S, Music
- 23 Curriculum A & S, Philosophy
- 24 Curriculum A & S, Political Science
- 25 Curriculum A & S, Physical Education
- 26 Curriculum A & S, Psychology
- 27 Curriculum A & S, Religion

28	Curriculum A & S, Social Anthropology
29	Curriculum A & S, Speech and Drama
30	Curriculum A & S, Zoology
31	Curriculum Reports
32	Curriculum Reports, Pink Sheets
33	Curriculum Reports, White Sheets
34	Arts & Sciences, Curriculum Committee Minutes
35	Communications
36	Education
37	Economics
38	English
39	Geography
40	History
41	Library Science
42	Mathematics
43	Military Science
44	Modern Languages, French
45	Modern Languages, German
46	Modern Languages, Russian
47	Modern Languages, Spanish
48	Music
49	Philosophy
50	Physical Education
51	Physical Education, Women
52	Political Science
53	Psychology
54	Speech and Drama
55	University Curriculum, Agriculture
56	Current, Mathematics
57	University Curriculum, Chemistry and Physics
58	University Curriculum, Engineering
59	University Curriculum, Pharmacy
60	University Curriculum, General
61	University Curriculum Committee
62	University Curriculum, A & S
63	Aerospace Studies
64	Curriculum A & S, Aerospace Studies, 1969-70
65	Curriculum, Engineering and Architecture, 1969-70
66	University Curriculum, Minutes
67	Curriculum, Engineering, Electronics, 1969-70
68	Natural Science

BOX 4

1	University Curriculum, A & S, Core
2	Library Committee
3	Library Committee, Minutes
4	Library Memos

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