

Finding Aid to the History Department Records College of Arts, Humanities, & Social Science

History Department

History Department records, 1919-2006

Record Group 11.4.6

.5 linear feet

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OVERVIEW

Links: [College of Arts and Humanities and Social Sciences records, 1920-present](#)

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ADMINISTRATIVE HISTORY

The teaching of history has been an integral part of the University curriculum from its beginning. The 1891 *Prospectus* for the University lists history as one of the courses of instruction. Prior to 1920, history was grouped with other courses under the general heading of "Group of Applied Sciences." In 1920, the School of Science and Literature was established with history listed as a department within the

school. In 1939 it was the Department of History and Political Science. By 1960 it was once again the History Department, which it has remained.

ARRANGEMENT

The records are arranged into the following series:

- 11.4.6.1 Departmental Background
- 11.4.6.2 Meetings
- 11.4.6.3 Committees, Task Forces, Commissions
- 11.4.6.4 Correspondence and Memoranda
- 11.4.6.5 Curriculum
- 11.4.6.6 Reports and Documents
- 11.4.6.7 Subjects
- 11.4.6.8 Publications

SCOPE AND CONTENT

The records are separated into eight series. **Departmental Background** includes a written history of the department from 1919 and the detailed 2003 mission statement of the department. **Meetings** contains meeting minutes, with numerous gaps, from 1971-1981 and 2000 to present. **Committees, Task Forces, Commissions** consists of memos and minutes from the Graduate Committee, which dealt with current and prospective graduate students (1970-1973), Promotion-Tenure Committee (1975), the Merit Committee (1977), and the Search Committee (1977-1978). **Correspondence and Memoranda** consists of departmental, college, and university-wide memos from 1973–1983. **Curriculum** deals with curriculum changes (proposed courses, course revisions, and new courses), as well as syllabi and information on some courses. **Reports and Documents** includes the History Department annual report (1987-1988), the status of the Joint Ph.D. History Program [with the University of North Dakota] (November 2000), History Department priorities (September 2004), and the Assessment Report: History Bachelor's Program – 2005. **Subjects** consist of information on the William C. Hunter Memorial Lecture series from 1970-1984, information on the History Graduate Program in 1978, and a temporary committee to discuss a proposed North Dakota statewide Historical Association from May 1981. **Publications** includes the History Club Constitution (1968), a Manual for Graduate Students in History (1969), Fact Sheets: History (1974, 1977, 1993, 2002) and Public History (1981), newsletters: *From the Archives* (1 issue circa 1993, December 1994-1997, 1999-2003), and the brochure from the joint Ph.D. History Program with UND (December 2002).

FOLDER LIST

Finding Aid

11.4.6.1 Departmental Background

The History Department, *College & State*, November-December 1919, pp. 7-8

11.4.6.2 Meetings Series

Meeting Minutes - 1971-1972

Meeting Minutes - 1972-1973

Meeting Minutes - 1974-1975

Meeting Minutes - 1975-1976

Meeting Minutes - 1976-1977

Meeting Minutes - 1977-1978

Meeting Minutes - 1979-1980

Meeting Minutes - 1980-1981

Meeting Minutes - 2000-2001

Meeting Minutes - 2001-2002

Meeting Minutes - 2002-2003

Meeting Minutes - 2003-2004

Meeting Minutes – 2004-2005

Meeting Minutes – 2005-2006

11.4.6.3 Committees, Task Forces, Commissions Series

Graduate Committee - 1970-1973

Promotion-Tenure Committee - 1975

Merit Committee - 1977

Search Committee - 1977-1978

11.4.6.4 Correspondence and Memoranda Series

Departmental memos - 1973-1983

College of Arts, Humanities and Science memos – 1975-1982

University-wide memos – 1976-1978

11.4.6.5 Curriculum Series

Curriculum Changes - New Courses - 1975-1978
Curriculum Changes – New Course Requests - 1975
Curriculum Changes - Proposed - 1977-79
History 311: History of the Ancient World – syllabus - c. 1969
History 235: Families in America – syllabus & worksheets - Spring, 1993
History 299 - Historical Research and Writing - syllabus & course elements - Fall 2001
History 499/696 - Historical Editing - syllabus - Spring 2002

11.4.6.6 Reports and Documents Series

History Department, Annual Report - 1987-1988
Joint Ph.D. History Program (NDSU/UND) – status report – November 2000
History Department Priorities – September 2004
Assessment Report: History” Bachelor’s Program – 2005

11.4.6.7 Subjects Series

William C. Hunter Memorial Lecture series - 1970-1984
North Dakota State History Graduate Program – September 1978
Historical Association of North Dakota, Temporary Committee for organizing a – May 1981
Mission Statement – May 2003

11.4.6.8 Publications Series

History Club Constitution - 1968
A Manual for Graduate Students in History – January 1969
Fact Sheets: History - 1974, 1977, 1993, 2002; Public History - 1981
From the Archives - News from the NDSU Department of History: c.1993; Dec., 1994;
Dec., 1995; Dec., 1996; Dec., 1997; Dec., 1999; Dec., 2000; Dec., 2001; Dec., 2002; Dec., 2003
Joint Ph. D. History Program (NDSU/UND) – Brochure – December 2002