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Finding Aid to the Phi Sigma Records

Phi Sigma. Gamma Chapter

Phi Sigma, Gamma Chapter, Records, 1986- 2004 [Bulk 1991-1997]
.75 linear ft.

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OVERVIEW

Access: The collection is open under the rules and regulations of the University Archives.

Provenance: Academic advisor, donated the records of the NDSU Chapter (Gamma Chapter) to the University Archives in 2005 (Acc. 529)

Property rights: The University Archives owns the property rights to this collection.

Copyrights: Copyrights to this collection remain with the University Archives.

Citation: [Identification of item]. Phi Sigma Records, University Archives, North Dakota State University, Fargo.

HISTORY

The Gamma Chapter of Phi Sigma Biological Sciences Honor Society was the third chapter, established in 1916. The Gamma Chapter reinstalled at NDSU a number of times. In May 2005 the Chapter disbanded.

SCOPE AND CONTENT

These records were turned over to the University Archives by the academic advisor of the chapter after it disbanded. These are by no means a complete record of the Gamma Chapter of Phi Sigma, since its

origins go back to 1916 on the NDSU campus. Primarily the records are agenda and reports from the 1990s, membership records from 1987-2003; financial statements from 1995-2004, and general activities and information from the 1990s.

SEPARATIONS RECORD

- **Artifact Collection**

Phi Sigma Honor Cords & Phi Sigma Society pins

BOX AND FOLDER LIST

BOX 1

1/1 Finding Aid

Meetings/ Reports

1/2 Agenda/Memos/correspondence – 1991-1992
1/3 Agenda – 1992-1993
1/4 Year-End Report (1993-1994) – 1994
1/5 Agenda – 1994-1995
1/6 Year-End Report (1994-1995) – 1995
1/7 Meeting Agenda – Fall 1995
1/8 Agenda/Chapter Information – 1996-1997
1/9 Year-End Report (1996-1997) – 1997
1/10 [Compact Disk] – membership, rental, stationery, 2003 agenda, president’s outline – 2003-2004

Membership

Index Card Box – active members, alphabetical, 1987-1996 [located at end of Box 1]

1/11 Membership forms – completed – 1986-1991
1/12 Membership forms – completed – 1991-2000 [gaps]
1/13 Membership Drives – 1991, 1992, 1993
1/14 Membership Certificates (not initiated) – 1996, 1997
1/15 Membership Certificates – 2000
1/16 Membership Certificates – 2002, 2003
1/17 Membership forms (blank)
1/18 Registration cards – chapter/national (blank)
1/19 Transfer of Membership (form)

Financial

1/20 Bank Statements – 1995-2004
1/21 Financial Information – 1997-2003

National

- 1/22 Constitution and By-Laws -1928, with 1994 amendments
- 1/23 National Headquarters – information, forms, merchandise - 2001

Installation/Imitation

- 1/24 Installation (reinstallation) of a Chapter – procedures
- 1/25 Reactivation information – 1994, 1996
- 1/26 Initiation Ceremony – procedures

Scholarship

- 1/27 Honorary Scholarship – nominations – 1993-1997

Activities

- 1/28 Speakers – 1990, 1994