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Finding Aid to the Tri-College University Records

Tri-College University

Tri-College University, Records, 1969-2006
29 linear ft.

[History](#)

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OVERVIEW

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HISTORY

Tri-College University (TCU) is a consortium of three institutions of higher education in the Fargo (North Dakota) – Moorhead (Minnesota) metropolitan area: Concordia College, Minnesota State University Moorhead (previously Moorhead State University), and North Dakota State University. The primary purpose of TCU is to maximize opportunities for Tri-College students, faculty, and the community.

In the late 1960s Concordia College, Minnesota State University Moorhead, and North Dakota State University came together to form Tri-College University. The consortium was created to allow students from one university to attend classes at the other two with no additional tuition or fees. Through TCU, the three institutions offer a variety of programs, courses, and services that no single school could offer, or offer as well, by itself.

SCOPE AND CONTENT

The Tri-College University records are divided into three series: **Center for Environmental Studies** (1972-1995), **Educational Administration Program** (1970-2001), and **General Subject Files** (1969-2005). Each series is divided by subject.

[The Center for Environmental Studies Series](#) consists of information pertaining to the development of the program, beginning in 1972, including: budgeting/finance (primarily from the 1970s); The Center for Energy Education and Information; Commissioners' meeting minutes and correspondence from 1972-1974; committee materials, such as member information, meeting minutes/agendas, memoranda, and correspondence, from the Ad Hoc Committee on Environmental Curriculum Development, the Coordinating Committee (1970s & 1990s), and the Environmental Center Curriculum Committee; conferences held in the 1980s on Superinsulation, and Solar Energy, as well as the 9th and 10th Annual North American Prairie Conferences; Incoming and outgoing correspondence from 1976-1979; course offerings and materials from 1973-1974; curriculum development materials from each school, as well as notes and information on development and career education in the environment; environmental impact statements/studies on the Wild Rice River, South Branch, and Felton Ditch, Minnesota, 1973-1974; faculty interested in Environmental studies research (c. 1973), position information for the Director of Research (1980), faculty associates from the Speakers Bureau, and work site experience information for CEP Inc., Rural Minnesota; general history/administration, beginning with the prospectus for the Center and approval information, followed by general information from the 1970s to 1990, stationery and envelopes, information regarding the Goddard Space Flight Center and Red River Rehabilitation and Recycling; newsletters from 1988-1994; projects since 1975; a variety of proposals; publications, including brochures for the Center and Energy Education Workshops, printed materials from the Solar Conference (11/21/1981), "Imaging by Dust Rays: A Dust Ray Camera" by Sieggried Auer (1982), "Winter Darkhouse, and "Spearing in Minnesota: Characteristics of Participants" by Lila J. Borge and Jay Leitch (1988); reports, including a report of activities from 1973-1974, a feasibility study by Jacqueline Brodshaug, "Can the Tri-College University Give Birth To Bi-High, Tri-High, or Multi-High School Cooperative Programming in the West Fargo, Fargo, and Moorhead Area: A Feasibility Study" (1982), and "An Assessment of the Recreation Needs and Attitudes of Bismarck/Burleigh County Residents in 1992 and 2000" (7/13/1995); the Three Lakes Study information is included, broken down into: budget Sheets, contracts, correspondence, financial records, guidelines for fiscal management, Lake Traverse, materials for rough draft of study, proposed plan of work, scope of work, and socioeconomic analysis; finally, information on the Environmental study group at NDSU from 1973-1974 is included.

[The Educational Administration Program Series](#) consists of information pertaining to the development of the program, beginning in 1973-1974, including: brochures for the program (neither are dated); proposed budgets from 1976-1990; information on the National Council of Professors of Educational Administration conference, 8/1991; correspondence from 1975-1981, and 1983-1990 [both with gaps]; Educational Administration Degree Program council members from 1976-1977, 1981-1982, and 1983-1984; course information and enrollment, offerings, descriptions, syllabi, and staff information; course syllabi for education classes; early specialist degree information from 1970-1972, including reasons for a

Specialist Program, mission statement, course offerings, memoranda to Presidents regarding specialist program, Board of Higher Ed. memo rejecting specialist program, notes and correspondence regarding the specialist program, and an Educational specialist application packet; educational administration, m.s. and ed.s. information, from 1974-1976, including a proposal supplement (performance outcomes), rough draft response to NCA visitation chair Donald W. Robinson, information on governance for the program, announcement of approval to grant M.S. and Ed.S. Degree, request to ND State Board of Higher Education for Specialist degree, statement of need for M.S. and Ed.S. Programs, a position paper on the development of a Tri-College Ed. Administration Program, program proposal for Graduate degrees, NCA Guidelines for Prospective Applicants for Accreditation, information regarding the program planning problem, addendum to Ed. Administration Proposal, Master's and Specialist Degree proposal, Minnesota, accreditation correspondence, estimated cost (amended statement to original proposal), program development history, governance, staffing, and fiscal support proposal with MSUM faculty, and approval statement, and consultant visit information regarding need and program accreditation; questions, schedule, and procedure for examinations, 1980s-1990s; focus: educational administration newsletter issues: v.1 no.1&2: 1978, v.2. nos.1,2&3: 1979, v.3. nos.1,2&3: 1980, v.1. no. 1: 8/1988, and v.1 no.2 1989; graduate school surveys from the 1980s; history/administration materials, including Ed. S. Degree plan for governance and resource allocation, Self-Study supplement: the Minot Resident Program, announcement of advanced study in Ed. Admin., "Choosing Administrator Excellence Through Quality University Cooperation" – program information, Administrative Manual for Minnesota Public Schools, Correspondence regarding the Specialist degree program, from the chancellor of the Minnesota State College System, Graduate Council Meeting Minutes relating to approval of Education Administration Program, Board minutes regarding NDSU's participation in the Ed. Specialist Degree, accreditation update, MSU's funding of the program, press releases, Patricia Thrash visit (Accreditation), Program agreement between NDSU, C.C. and MSUM, correspondence regarding issues and concerns with new program, Larry Bright appointment to chair, NDSU Participation and Responsibilities, article: "Minot State, Tri-College, NDSU cooperate in program" – *It's Happening* – 8/16/1978, p.2, information on the Educational Admin. Program as of 6/1982 – enrollment, services, housing, tuition, correspondence regarding accreditation, North Central Association of Colleges and Schools (NCACS) Report, draft Agreement between MSUM and NDSU faculty chairs of Program, Mission statement, Recruitment letters and information, F.T.E. Contributions (MSUM and NDSU faculty), Bismarck Center for graduate programs in Educational Administration, Business Administration and Public Administration, and "the Practicum: A Field Experience in Education Administration"; meeting minutes and materials from the Ed. Admin. Planning Committee, Graduate Review Study Committee, Ed. Admin. Program Council, TCU Finance Committee, Advisory Committee, Ed. Admin. Overview Committee, Ed. Admin. Resources Committee, as well as committee rosters; memoranda from the 1970s to 1990; background information from the NCA 1983 visit; information from the NCATE 1989 visit; materials from the NCATE 1995 visit; newspaper clippings about the program from 1974-1978; perspective newsletter (ND department of public instruction) 10/1989; practicums from Spring 1993 to Spring 2000 (with several not dated); program information series, consisting of information regarding: admission and other procedures, an informational booklet, letter to new applicants, requirements for acceptance into M.S. and Ed.S. Programs, proposed sequence of course work, guidelines for administrative Credentials in MN and ND, individual study option for Master's Degree, and Minnesota Licensure Requirements; reports/surveys from 1982 and 1987-1988; staff projects, like the PER Project, Women in Educational Administration,

Children's Trust Fund, and a Principal's Workshop; teacher center proposal and materials from 1970 to 1988; Tenth anniversary celebration materials; and theses from 1976 to 2001.

The General Subject Files Series consists of Tri-College University information from 1969 to 2005, including: the Tri-College addition to the Adult Learner Services Network (St. Paul College Club); memoranda regarding athletics (1979); the (Howard) Binford scholarship; meeting minutes and agendas for the Board of Directors (1970-1990) and Commissioners (1970-1971, 1973-1977, 1986), news clippings and reports prepared for both groups; budgets from 1969 to 1990; general information on the Center for Economic Education, including memoranda and news releases, conferences, correspondence, the Council on Economic Education, lecture series, memoranda, news clippings, and newsletters; Center for Interinstitutional Leadership agendas, minutes, memoranda, brochures from 1976 to 1980; Community Research Center information 1979-1983; conferences from 1973 to 2002, including the 2nd Annual Human Development Conference, Reciprocity Conference, Staff Development Conference, and Human Rights and Democracy Conference; continuing education information from 1979-1991, and a flyer from 1972; contracts with Bell Atlantic Services and employees; general correspondence from 1978-1990; counseling and guidance information from 1979-1980; course exchange; Cosmology course information from Spring 1971; MSU Regional Technology Resource Center's Augmentative and Alternative Community Project on developmental disabilities, 1992; engineering, pre-engineering; faculty workshop on inter-disciplinary teaching (1973); faculty exchange program information (1993); finance committee materials from 1978-1990; finance information from the 1970s; fine arts; flying club; general history and administration records, including information on accreditation, by-laws, grievance procedures, long-range planning (1978-1987 [gaps]), policies, positions, recognition, and records; gerontology; global education; graduates from Concordia College, MSUM & NDSU; grant information and applications, projects and proposals: Bidden-Bell Grant, Otto Bremer Venture Grant, Bremer Planning, Buffalo River Writing Project, Bush Foundation, Department of Health, Education, and Welfare Fund for the Improvement of Post-Secondary Education, English a Second Language, Fargo-Moorhead Indian Association, Global/international curriculum proposal, the Hill Family Foundation, the Gifted and the Talented students, LEAD, Learning Bank, Minnesota Board of Teaching, National Endowment for the Humanities (NEH), 3M, Tri-College University and Community Service, Translators Project, Women's Equity in Education Administration, ND Committee for the Humanities and Public Issues, Star Schools; humanities forum information from 1970-1980; hotel-motel-restaurant management program; article on Kierscht, Marcia; leisure studies program; information on the libraries, including budget materials, committees/task forces information, film library materials, grants, minutes/agendas, newsletters, peer comparisons, and profit and loss statements; memoranda from McCune, John, and a news release (named provost 5/1977); membership in the Mid-America Consultants International, meeting minutes, member listing, by-laws, general background information; memoranda from former provosts Al Anderson, John McCune and Marcia Kierscht; news clippings by year from 1970 to 1980, as well as reciprocity, unofficial TCU activities, Center for Environmental Studies, the bus, and Douglas Sillers named to Tri-College Board; news releases from 1969-1984; information on the nursing program, including brochures, a reference form, news releases, memoranda, articles, fact sheet, agreements, handbooks, newsletters, newspaper clippings, reports, seminars, visits, and information by fiscal year; 11 issues of the student paper, The Paper; articles and materials about the percussion ensemble; Prairie Writing Project materials from 1978-1983, and endorsement letters, Gray Conference, and network information; publications, including bookmarks, brochures, cards, course catalogs, folders, invitations,

and programs; reciprocity agreement proposal and memoranda; Red River Writing Project, task force; regional consortia; Regional Science Center brochures, memos, meeting minutes/summaries, development group information, reports, fundraising, and general information; reports, including annual reports from 1973-1978, and 1991-2005, a report to the Hill Foundation, provost's report to the board of Directors, report to the special meeting on Tuition Reciprocity, NED Humanities planning (final report), and self-study reports from 1978 and 1983; retirement study; academic, and board retreats, as well as a roster of retreat participants (9/1977) and information about the 6/1988 retreat; Speech, Learning, Hearing Sciences (SLHS) as a covered program; school psychology program; shuttle service/transportation information, including background information, as well as materials related to the bus and shuttle service; slide show (1983); small business assistance/development center; Star Schools (the North Star Connection grant application); (Alex) Stern Family Foundation; student organization information, the Ten Percent Society; studies, including an economic impact study (1982-1983), fringe benefit study and legal study; the Fargo-Moorhead Metropolitan Area Newcomer survey; task forces & committees on various topics, including Bremer Task Force, Student ID Task Force, East Asian Studies Committee, Russian Studies Committee, World Studies Committee, and Women's Equity in Education Committee; tax returns from 1972-1978, 1980, and 1982 are included; attendance listing and future teleconferences information; Tri-College University Academic Council information and meeting minutes (1971-1979); many Trice issues are included, from 3/1971 to Summer 2004 [gaps]; flyers and meeting minutes of Women United; information on world seminars (Fall 1995 to Spring 2002); and writing project.

See Also: **Tri-College University Records, 1967-1988 (bulk 1969-1978)** (Mss 154)
Inventory (<http://www.lib.ndsu.nodak.edu/ndirs/collections/manuscripts/education/Tri-College/inventory.html>)

BOX AND FOLDER LIST

BOX 1

Finding Aid

CENTER FOR ENVIRONMENTAL STUDIES (1972-1995)

* BUDGET/FINANCE INFORMATION:

- Administrative:
1975-1976;
- Cooperative Agreement (Proposed) Plan;
- Financial Records (CES)
1978-1979;

* CENTER FOR ENERGY EDUCATION AND INFORMATION

* COMMISSIONERS

- Correspondence:
1972-73;
- Meeting Minutes

1/1973-1/1974;

* COMMITTEES (meeting minutes/memos)

- Ad Hoc Committee on Environmental Curriculum Development;

- Coordinating Committee:

Correspondence - 1972-1974;

Minutes:

1974-1975;

1975-1976;

1976-1977;

1977-1978;

4/23/1992; 3/21/1994;

Members;

Memos - Re: meetings - 4/1990; 9/1991; 1/1992;

- Environmental Center Curriculum Committee—Minutes – 10/11/1972;

* CONFERENCES

- "Superinsulation Conference" - n.d.

- Solar Energy Conference

"Solar Options for Homeowners" – 11/1981;

"Solar Energy Conference" - 3/27/1981;

- North American Prairie Conference, 9th Annual - 7/29-8/1/1984 (folder 1):

Brochure - Announcement and Call for Papers - Prairie Conference;

Brochure - Announcement and Call for Entries - Landscape Design
Awards Program;

Postcard - Publication Announcement - The Prairie: Past, Present
and Future, Proceedings of the Ninth North American
Prairie Conference Abstracts of Contributed Papers;

"The Prairie: Past, Present and Future: Proceedings of the Ninth
North American Prairie Conference" eds. Gary K. Clambey
and Richard H. Pemble - Center for Environmental Studies
- 1986;

- _____ (folder 2):

Program;

Poster;

Booklet - Prairie Landscaping - Insuring a Prairie Future: Blue
Cross Blue Shield Tour;

Conference folder and materials (2);

- _____ (folder 3):

Conference background and planning information;

- North American Prairie Conference, 10th Annual - 6/22-6/26/1986:

Announcement and Call for Papers;

Tentative Registration;

* CORRESPONDENCE:

Incoming - 1976;

Outgoing - 1976;

Incoming - 1977;
Outgoing - 1977;
Incoming - FY 1978;
Outgoing - FY 1978;
Incoming - 1978-1979;
Outgoing - 1978-1979;

* COURSES:

Biology 103 "Man and the Ecosystem" – Winter 1973;
Environmental Studies 196-2 "Resources of the World" Fall and
Winter Quarters 1973-1974;
E.S. 204 "Environmental Ethics" – 1973-1974;
E.S. 303 "Socioeconomics of the Environment" – 1973-1974;
Correspondence Relating to Courses – 1973-1974;
Correspondence (re: environmental studies courses) – 1974;
Course Offerings, Fall 1974;
E.S. 203 "Technology and the Environment" – Spring 1974;

* CURRICULUM

- Curriculum Development II materials;
- Concordia College—Curriculum in Environmental Studies—1973-1974;
- NDSU, Curriculum in Environmental Studies - 1973-1974;
- MSUM (MSC), Curriculum in Environmental Studies -1973-1974;
- Career Education in the Environment;
- Notes and Material related to Curriculum Development;

* ENVIRONMENTAL IMPACT STATEMENTS/STUDIES

- Final Environmental Impact Statement - Flood Control, Wild Rice River,
South Branch, and Felton Ditch, Minnesota - 9/1974;
- Environmental Impact Study of the Wild Rice River, the South Branch
of the Wild Rice River and Felton Ditch; Dr. Edmund Hibbard,
CES, Tri-College University, with Department of Biology –
MSUM – 3/1973;

BOX 2

* FACULTY

- Faculty interested in Environmental Studies Research – c. 1973;
- Position - Director of Research, TCU Center for Environmental Studies – 1980;
- Faculty Associates—Speakers Bureau (CES);
- Work site experience information - C. E. P., Inc., Rural Minnesota;

* GENERAL HISTORY/ADMINISTRATION

- The Tri-College University Center for Environmental Studies, A
prospectus developed by Mr. Dick Crockett, NDSU, Dr. Dennis Mathiason,
MSUM, Dr. Duane Dahlberg, Concordia College and Dr. William Barker,
NDSU, on behalf of Dr. Albert Anderson, provost, Tri-college University –
4/13/1972; Approved 5/22/1972;
- 1970s-1980;

- 1976-1977;
- 1977-1978;
- 1978-1979 (2);
- 1980-1981;
- 1981-1982 (2);
- 1982-1983;
- 1983-1984;
- 1984-1985;
- 1984-1985;
- 1985-1986;
- 1986-1987;
- 1987-1988;
- 1988-1989;
- 1989-1990;
- Stationery & Envelopes
- Goddard Space Flight Center;
- Background information, history;
- Red River Rehabilitation and Recycling;

* NEWSLETTERS:

- 1988-1994: Spring 1988; Fall 1988; Fall 1989; Spring 1990;
Winter 1990; 1/1991; 12/1991; 2/1992; 5/1992; 11/1992; 4/1993;
11/1993;

* PROJECTS:

- Since 1975;

* PROPOSALS:

- Title I Grant Proposal – The Energy Resource Center – 1979-1980;
- 4396 - Energy Forum Proposal - Stearns Foundation;
- 4502 - U. S. Department of the Interior - Bureau of Reclamation –
Phase 1;
- 4526—Cemetery Relocation—Bureau of Reclamation—Bismarck;
- 4536—Big Stone YCC Camp;
- 4538—Tamarac YCC Camp;
- 4601—Bureau of Reclamation—Phase I and II—Contract for preparing
an environment evaluation;

BOX 3

- 4621—Big Stone YCC Camp;
- 4622—Tamarac YCC Camp;
- 4735—Lake Ashtabula;
- 4750—Lewis and Clark ZOB Planning;
- 4827—Breeding Birds of North Dakota;
- 4828—D. L. Biomass Research Assessment;
- 4963—Cass County Drain Project;
- 5058—“People’s Conference” Environmental Problems and Alternatives

- Association with Energy Res. And Div. In ND—Hew Mini-Grant;
- 5206—Sheyenne River Valley Alternatives;
- Fund #44—Vegetation and Groundwater Level Relationships in the Sheyenne Delta Area, near Kindred, ND (Corps of Engineers);
- Fund #45—C. E. P.;
- Fund #46—Energy Education Workshop;
- Fund #48—Upper Missouri River Basin Commission;
- Fund #49—Additional Materials on District Heating;
- Fund #49—District Heating E. A. W.;
- Fund #49—District Heating (MEA);
- Fund #50—Solar Hot Water Systems Monitoring (MEA);
- Fund #51—Energy Education Workshop II (MEA);
- Fund #52—Faculty Engineering Workshops (MEA/DOE);
- Fund #53—Solar Energy Conference APSEE (MEA)
- Fund #54—K-9 Energy Education Workshop (MEA)
- Fund #55—District Heating Phase III
- Fund #56—Solar Data Acquisition (MEA)
- Fund #57—Regional Conference Network (MEA)
- Fund #58—Superinsulation Conference (October 1-2, 1982)

BOX 4

- Fund #59—Superinsulation Retrofit
- * PUBLICATIONS:
 - Brochure, Center for Environmental Studies - n.d.;
 - Energy Education Workshop Brochures:
 - 6/5-8/1979;
 - 6/3-6/1980;
 - 6/22-26/1981;
 - Solar Conference—Printed Materials – 11/21/1981;
 - "Imaging by Dust Rays: A Dust Ray Camera" - By Sieggried Auer, TCU – 1982;
 - "Winter Darkhouse Spearing in Minnesota: Characteristics of Participants" by Lila J. Borge and Jay A. Leitch - CES - 9/1988;
- * REPORTS:
 - Report of Activities – 1973-1974;
 - "Can the Tri-College University Give Birth To Bi-High, Tri-High, or Multi- High School Cooperative Programming in the West Fargo, Fargo, and Moorhead Area: A Feasibility Study" - by Jacqueline Brodshaug, 5/1982;
 - "An Assessment of the Recreation Needs and Attitudes of Bismarck/Burleigh County Residents in 1992 and 2000" – 7/13/1995;
- * STUDIES:
 - Three Lakes Study, US Army Corps of Engineers:

Budget Sheets;
Contract;
Contract DACW 37-74-C-0050;
Correspondence;
Financial Records;
Guidelines for Fiscal Management;
Lake Traverse;
Materials for rough draft of study;
Proposed Plan of Work;
Scope of Work;
Socioeconomic Analysis;

* STUDY GROUPS:

- Environmental Study Group, NDSU
1973-1974;

BOX 5

EDUCATIONAL ADMINISTRATION PROGRAM (1970-2001)

* BROCHURES:

- Graduate Program in Educational Administration - n.d.;
- Educational Administration Program - n.d.;

* BUDGETS:

- Proposed – 1976-1977;
- Proposed – 1977-1978;
- Proposed – 1980-1981;
- Proposed – 1981-1982;
- Proposed – 1982-1983;
- Proposed – 1983-1984;
- Proposed – 1984-1985;
- Proposed – 1985-1986;
- Proposed – 1986-1987;
- Proposed – 1987-1988;
- Proposed – 1988-1989;
- Proposed – 1989-1990;

* CONFERENCES:

- NCPEA Conference—National Council of Professors of Educational
Administration – 8/11-16/1991;

* CORRESPONDENCE:

- 1975-1981 [gaps];
- 1983; 1984; 1985; 1986; 1987;
- 1988;
- 1989;
- 1990;

* COUNCIL MEMBERS:

- Educational Administration Degree Program council members:
1976-1977;
1981-1982;
1983-1984;

* COURSE INFORMATION AND ENROLLMENT:

- Initial contract for admission to the program – n.d.;
- Education 533 – Course Syllabus – n.d.;
- Education 535 – Course Syllabus – n.d.;
- Education 539/543 – Course Syllabus – n.d.;
- Education 582 – Course Syllabus – n.d.;
- Education 583 – Course Syllabus – n.d.;
- Course Schedules – 1977-1990;
- Course Offerings with Enrollment Figures – Fall 1977 - Fall 1984;
- Course Descriptions – 1979-1980;
- Course Staffing and Department Staff Allocation – 1980-1984;
- Enrollment Figures by Course – 1981-1984; 1988;
- Proposed Courses with Descriptions – 1983-1984;
- Education 532 – Course Syllabus – 1984-1985;
- Education 537 – Course Syllabus – Fall 1988;
- Education 542 – Course Syllabus – Winter 1988;
- Summer Course in Norway - 1999;

* COURSE SYLLABI:

- Edu. 550: Science Elementary School;
- Edu. 594 Practicum;
- Edu.594 Practicum contracts;
- Edu. 601/701: Psychological Foundations of Education;
- Edu. 602/702: Statistics in Educational Research;
- Edu. 603/703: Methods of Research;
- Edu. 610/710: Philosophy of Education;
- Edu. 714: History of American Education;
- Edu. 717: Adult Learning;
- Edu. 718: Community Education;
- Edu. 724: Advanced Educational Psychology;
- Edu. 630/730: Introduction to Educational Leadership;
- Edu. 631/731: School Law;
- Edu. 732: Curriculum Theory and Evaluation;
- Edu. 635/735: Process of Supervision;
- Edu. 738: Secondary School Curriculum;
- Edu. 739: Administration of Elementary and Secondary Schools;
- Edu. 642/742: Elementary School Curriculum;
- Edu. 644/744: Administration of the Middle-School;
- Edu. 748: Collective Bargaining and Negotiation in Education;
- Edu. 777: Tort Liability;

- Edu. 778: School Fund Management;
- Edu. 779: Politics and Policy Analysis in Education;
- Edu. 780: Instructional Models;
- Edu. 682/782: Supervisory and Administrative Theory;
- Edu. 683/783: Computer Data Management and Decision-Making;
- Edu. 684/784: School Personnel Administration;
- Edu. 785: Organization and Administration of Tech./Vocational Education;
- Edu. 686/786: School Facility Planning;
- Edu. 688/788: School Finance and Business Management;
- Edu. 689/789: School-Community Relations;
- Edu. 790: Seminar-Superintendence;
- Edu. 694/794: Practicum;
- Edu. 796: Special Topics;
- Edu. Administration – Full-time faculty vita;
- Edu. Administration – Part-time faculty vitae;
- Practicum Guidebook;
- Practicum costs/results – c. 1989-1990;
- Practicum round-up – 1990;

* EARLY SPECIALIST DEGREE:

- Reasons for a Specialist Program – c. 1970;
- Mission statement – c. 1970;
- Course offerings – c. 1970;
- Memoranda to Presidents regarding specialist program – 1970;
- Board of Higher Ed. Memo rejecting specialist program – 1970;
- Notes regarding specialist program – 1970-1971,
- Correspondence regarding specialist program – 1971;
- Correspondence regarding specialist program - 1972;
- Educational specialist application packet – c. 1972;

* EDUCATIONAL ADMINISTRATION M.S. AND ED.S.:

- Proposal supplement – performance outcomes – n.d.;
- Rough Draft response to NCA visitation chair Donald W. Robinson – n.d.;
- Governance for the Education Administration Program – n.d.;
- Announcement of Approval to grant M.S. and Ed.S. Degree – n.d.;
- Tri-College Request to ND State Board of Higher Education for Specialist degree – c. 1973;
- Statement of need for M.S. and Ed.S. Programs – c. 1974;
- A Position paper on the development of a Tri-College Ed. Administration Program – 1974;
- Program proposal for Graduate degrees – c. 1974;
- NCA Guidelines for Prospective Applicants for Accreditation – c. 1974;
- Program Planning problem – c. 1974;
- The Tri-College Education Administration Specialist Degree – 5/1974;
- Addendum to Ed. Administration Proposal – n.d.;

- Master's and Specialist Degree proposal – Minnesota – 11/1974;
- Proposal for Specialist Degree – 12/1974;
- Accreditation Correspondence – 1974-1976;
- Estimated cost amended statement to original proposal – 5/7/1975;
- Program development history – c. 1976;
- Governance, Staffing, and Fiscal Support Proposal with MSUM Faculty Approval statement – 1976;
- Consultant visit regarding M.A. and Ed.S. Need and Program Accreditation – 1976;
- Program Governance, Staffing and Fiscal Support Proposal – Approved by provost – 5/5/1976;

* EXAMINATIONS - EDUCATIONAL ADMINISTRATION, COMPREHENSIVE

- Questions – Gifted Students – n.d.;
- Questions – n.d.;
- Questions – n.d.;
- Questions (Orig. copies) – n.d.;
- Questions – Edu. 502 – n.d.;
- Questions – Edu. 539 – n.d.;
- Questions – Edu. 582 – n.d.;
- Questions – Edu. 586 – n.d.;
- Questions – Edu. 588 – n.d.;
- Questions – c. 1980-1981;
- Questions – 1981;
- Schedule – 1983-1984;
- Procedures – 1986;
- Questions – c. 1989 w/1992 Revisions;
- Questions – Fall 1990 – Fall 1991;
- Questions – Fall 1992 – Edu. 532;
- Questions – Fall 1997;

* *FOCUS: EDUCATIONAL ADMINISTRATION NEWSLETTER SERIES:*

- v.1 no.1&2: 1978;
- v.2. no.1,2&3: 1979;
- v.3. no.1,2&3: 1980;
- v.1. no. 1: 8/1988;
- v.1 no.2 1989;

* GRADUATE SCHOOL SURVEYS:

- Returned surveys from M.S. Graduates – n.d.;
- Returned surveys from Ed. S. Graduates – n.d.;
- Ed. Administration Survey Results from 1981;
- Revised draft of survey (accreditation purposes) – 1983;
- Instructor evaluation forms – 1983;
- 1984;
- Fifteen students – 5/1984;

- 1984-1985;
- 1986;
- 1987;
- 1989;
- Results summary – 1989;

BOX 6

* HISTORY/ADMINISTRATION:

- Ed. S. Degree plan for governance and resource allocation – n.d.;
- Self-Study supplement: the Minot Resident Program – n.d.;
- Announcement of advanced study in Ed. Admin. – n.d.;
- “Choosing Administrator Excellence Through Quality University Cooperation” – program information – n.d.;
- Administrative Manual for Minnesota Public Schools – 9/1973;
- Correspondence - Specialist degree program, from the chancellor of the Minnesota State College System – 12/31/1974;
- Graduate Council Meeting Minutes – relating to approval of Education Administration Program – 1974, 1976;
- Board minutes regarding NDSU’s participation in the Ed. Specialist Degree – 1/11&12/1975;
- Accreditation Update – 11/12/1975;
- MSU’s funding of the program - 1/25/1977;
- Press Releases – 1975, 1977, 1990;
- Patricia Thrash visit (Accreditation) - 5/1976;
- Program agreement between NDSU, C.C. and MSUM – 5/1976;
- Issues and Concerns with new program, correspondence – 1975-1976;
- Larry Bright appointment to chair – 1976;
- NDSU Participation and Responsibilities – 1977-1978;
- Article: “Minot State, Tri-College, NDSU cooperate in program” – *It’s Happening* – 8/16/1978, p.2;
- Information on the Educational Admin. Program as of 6/1982 – enrollment, services, housing, tuition;
- Correspondence (Accreditation) – 1982-1983
- North Central Association of Colleges and Schools (NCACS) Report- 10/1983;
- Draft Agreement – MSUM and NDSU faculty chairs of Program – 1985-1986;
- Mission statement – 1987;
- Recruitment letter – general – 1988;
- Recruitment letter – Native Americans – 1988;
- Recruitment letter – Women – 1988;
- “The Problem” – 6/10/1988;
- F.T.E. Contributions (MSUM and NDSU faculty) – 1989;
- Bismarck Center for graduate programs in Educational Administration,

Business Administration and Public Administration;

- The Practicum: A Field Experience in Education Administration
- c. 1990s;

* MEETING MINUTES:

- Chair Evaluation Committee Report – n.d.;
- Ed. Administration Planning Committee – 1974;
- Ed. Administration – 1974;
- Ed. Administration – 1975;
- Ed. Administration – 1976;
- Retreat notes – c. 1976;
- Report for Graduate Review study committee – c. 1978;
- Report on TCU/Minot State Cooperative Ed. Administration Program –
1978-1980;
- Ed. Administration Program Council – 1979, 1981, 1988, 1989; 5/5/1995
(agenda);
- TCU Finance Committee – 1981;
- Faculty meeting minutes – 1982-1983;
- Faculty meeting minutes – 1983, 1984, 1987, 1988, 1989, 1990;
- Advisory Committee – 1983;
- Ed. Administration Overview Committee Report – 1983-1984;
- Ed. Administration Planning retreat - 6/1985;
- Ed. Administration Resources Committee – 1988-1989;
- Committee Rosters – 1988-1989; 1993-1995;

* MEMORANDA:

- n.d.;
- 1970s-1980s;
- 1975-1981;
- 1982;
- 1983;
- 1984;
- 1985;
- 1986;
- 1987;
- 1988;
- 1989;
- 1990;

* NCA 1983 VISIT:

- Tri-College Educational Administration program proposal – 1976;
- TCU Self-Study – 1978;
- Reduced Model I: Basic on-site evaluation plan (Joe Semrow);
- Model II: Basic on-site evaluation plan (Joe Semrow);
- Model III: Basic on-site evaluation plan (Joe Semrow);
- Model IV: Basic on-site evaluation plan (Joe Semrow);
- Model V: Basic on-site evaluation plan (Joe Semrow);

- Model VI: Basic on-site evaluation plan (Joe Semrow);
- Various evaluation reports (Joe Semrow);
- Index to information file for NCA visiting team;
- NCA report with correspondence – 1977;
- Guidelines for preparing self-studies;
- Report and review preparation correspondence with attachments – 1976-1977;
- NCA Visitation Report – 4/1976;
- Institutional status study (TCU) – 10/1/1976;
- Accreditation guidelines with notes – n.d.;
- Correspondence with Joseph Semrol – 1971;
- NCA Correspondence – 1978-1979;
- Documents and reports prepared for 1978 NCA visit;

BOX 7

- Educational Administration Proposal with approval statements;
- TCU Educational Administration program agreement – 5/1976;
- Lloyd E. McCleary Consultant Visit;
- NCA Team report, Re: candidate status;
- State University system letter of support – 11/16/1978;
- Budget – 1978-1979;
- Annual Reports – 1975-1978;
- TCU Catalog – 1982-1983;
- Film Library Catalog – 1978-1979;
- Mid-West Council Educational Administration Directory – 1978-1979;
- Minnesota License guidelines for superintendents and principals – 10/1978;
- Ed. Administration - Application for admission;
- Application for graduation;
- Practicum application and guidelines;
- Specialist Degree Inquiry response;
- List of graduates – 6/1982- 5/1983;
- Edu. 541 – course syllabus;
- NCA Report – 12/1978;
- NCA Letter of Accreditation – 4/5/1979;
- Course offerings;
- Minot State College Faculty Vitae;
- TCU and Minot State College – M.S. Degree in School Administration
Program information;
- Minot State College Bulletin – 1978

* NCATE 1989 VISIT:

- NCATE Visitation materials;
- NCATE Report – 1989;
- letter notifying TCU of NCATE Accreditation – 3/4/1989;
- Memoranda summarizing 1989 NCATE Report – 3/27/1989;

- Ed. Administration Rejoinder to NCATE Report – Draft- n.d.;
- Rejoinder to NCATE Board of Examiners Report by TCU -1989;

* NCATE 1995 VISIT:

- Index of documents provided for 1995 NCATE inspection visit;
- A Brief History of Tri-College University – William M. Jones;
- Application forms from MSUM and NDSU (for visit);
- Annual Report – 1991-1992 Academic year;
- Annual Report – 1992-1993 Academic year;
- Catalog – 1991-1993;
- Sample comprehensive exam questions;
- Course Offerings;
- Ed. Admin. Faculty meeting agendas and minutes;
- Enrollment figures – 1992-1994;
- Educational Administration Program Goals;
- MSUM Graduate Bulletin – 1993-1995;
- NDSU Graduate Bulletin – 1994-1996;
- Ed. Admin. Program Graduate list – 1990-1994;
- Ed. Admin. Merger information;
- NCATE Annual Report – 1990;
- NCATE Annual Report – 1991;
- NCATE Annual Report – 1992-1993 FY;
- NCATE Annual Report – 1993-1994 FY;
- NCATE report -1988;
- Rejoinder to NCATE Board of Examiners report – 1989;
- Completed Practicum contracts;
- In-Process Practicum contracts;
- Practicum Specialist Interaction with students;
- Ed. Admin. Program Council meeting agenda/minutes;
- Ed. Admin. Survey of Graduates – 1989-1994;
- Film and Video Library Catalog – 1994-1995;

* NEWSPAPER CLIPPINGS:

- “EDS Degree at Tri College Still Has Long Struggle” – *The Forum* – 6/17/1974;
- “Joint Educational Specialist Degree Proposal Goes to Minnesota Board” – *Trice* - 3/1975;
- “Dr. Lawrence R. Anderson to Head Tri-College Program” – *Forum*, 8/28/1977;
- “Women Administrators Rare in Moorhead School System” – *the Forum* – 7/19/1978;
- “New Program Takes Aim at Poor Writing of Area Students, Teachers” – 8/5/1978;

* *PERSPECTIVE* NEWSLETTER – ND DEPARTMENT OF PUBLIC INSTRUCTION – 10/1989

BOX 8

* PRACTICUM:

- Spring 1993:
 - Schumacher, Bruce K., Supervision Practicum;
 - Severson, Michael A., Superintendent Practicum;
 - Braaten, Ronald B., Oral Presentation, April;
 - Lundberg, Steven J., Supervision Practicum, April;
- Summer 1993:
 - Moyand, Anne, Budget and Business Management Practicum, June;
 - Kulland, Lee, Supervision Practicum, August;
 - Kulland, Lee, Secondary School Principalship Practicum, August;
- Fall 1994:
 - Malm, Candy, Supervision Practicum;
 - Sleeper, Mark, Grading Task Force Practicum (4 folders);
 - Wanek, Deb, Budget and Business Management Practicum;
 - Wanek, Deb, Supervision Practicum;
- Summer, 199 5:
 - Matheson, Scott A., Elementary Principal Practicum;
- Spring 1996:
 - Otteson, Stacey, Superintendent Practicum Approval, April;
 - Mikkelsen, Geralyn, Budget Practicum, April;
 - Kovash, Lynne, Supervision Practicum, April;
 - Mikkelsen, Geralyn, Elementary Principal Practicum, April;
- Summer 1996:
 - Johnson, Greg, Elementary Principal Practicum, July;
- Winter 1996:
 - Bremer, Coleen, Supervision Practicum, December;
- Fall 1996:
 - Bjerk, Cheryl, Elementary Principal Practicum;
 - Hawn, Beverly, Untitled Practicum;
 - Martin, David K., Superintendent Practicum;
 - Nelson, Melanie E., Supervisor Practicum;
 - Shevchenko, Tatyanna, Internship Portfolio;
 - Solovjeva, Anna, Internship Portfolio;

BOX 9

- Spring 1996:
 - Marcussen, Heidi, Supervision Practicum;
 - Nelson, Rick, Community College Practicum;
- Summer 1996:
 - Martin, David K., Budget and Business Management Practicum;
- 1996-1997:
 - no author listed, untitled practicum, 1996-1997;
- Fall 1997:

- Bjerk, Cheryl, Superintendent Practicum;
- Spring 1997:
 - Linnel, Rick, Superintendent Practicum, April;
 - Engert, Jerome, Supervision Practicum;
 - Gawarecki, Robin, Admissions Practicum;
 - Lauf, Donnie, General Leadership Portfolio (2);
 - McDonald, John, Budget and Finance Practicum;
 - Nelson, Melanie E., Elementary School Principal Practicum;
 - Sparby, Paul, Elementary Administration Practicum;
 - Zehren, Ron, Administration Practicum;
- Summer 1997:
 - Matheson, Scott, Supervision Practicum;
- 1997:
 - Placek, Janet L., Supervision Practicum;
- Spring 1998:
 - Shumacher, Bruce R., Finance Practicum, May;
 - Flack, Jan A., Portfolio;
- Fall 1998:
 - Paulie, Crystal, Budget and Finance Practicum;

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- Spring 1999:
 - Lauf, Donnie, General Leadership Portfolio, April;
 - Kolness, Mike, Individual Samples and Project, May;
- Fall 1999:
 - Heinz, Jerry, Educational Leadership Practicum;
 - Kolness, Mike, Supervision Practicum;
- Spring 2000:
 - Monson, Scott J., Portfolio Addendum, January;
- Not Dated:
 - Bugge, Jim, Budget Practicum;
 - Hoven, Jennie, Master's Portfolio;
 - Snustad, Charlene M., Instructional Models Matrix;
 - Author Unlisted, Untitled Curriculum Practicum;
 - Author Unlisted, Supervision Practicum;

*** PROGRAM INFORMATION SERIES:**

- Admission and other procedures – n.d.;
- Informational booklet – n.d.;
- Letter to new applicants – c. 1975;
- Requirements for Acceptance into M.S. and Ed.S. Programs – c. 1976;
- Proposed Sequence of Course Work – c. 1977;
- Guidelines for Administrative Credentials in MN and ND – c. 1978;
- Individual Study Option for Master's Degree – 1982-1983;
- Minnesota Licensure Requirements - 1996;

* REPORTS/SURVEYS:

- "1978 to 1982: The First Four Years". A report from the Tri-College University Economic Education Center" - 1982;
- Survey of Graduates - 12/1987;
- NCATE Report - 1988;
- "Survey of Community Attitudes Toward School District Sharing, Pairing, and Consolidation" by Dr. Lawrence R. Anderson, MSUM, and Dr. Dan L. King, NDSU - 4/4/1988;
- Educational Administration Program report presented to Board of Directors – 11/1/1988;

* STAFF PROJECTS:

- PER Project – Joe DiCola, Project Director;
- Women in Educational Administration – general staff;
- Children’s Trust Fund – Andrew Keogh and Joe DiCola;
- Principal’s Workshop – Les. Crawford, Presenter;

* TEACHER CENTER:

- Proposal – 1980;
- *Teacher Center* newsletter:
1980-1989;
- 1979-1980:
 - Boards: Meeting minutes/agendas;
 - Boards: Members (Advisory and Policy);
 - Budget information;
 - Memoranda;
 - Needs Assessment Survey;
 - Presentation to Boards;
 - Programs for Teachers*;
 - Publications (promotional);
 - Teacher Center Proposal materials;
- 1980-1982;
- 1982-1983;
- 1983-1984;
- 1984-1985;
- 1985-1988;

* TENTH ANNIVERSARY CELEBRATION:

- Guest List;
- Letters of invitation;
- Invitations – 1987;
- RSVP’s;
- Accommodations – Town House Motor Inn;
- Hjemkomst Room Reservation for dinner;
- Welcome speeches;
- Cost;
- Letters of thanks and congratulations;

* THESES:

- 1976:

Johnson, Randall Stuart, an Attitudinal Survey of Secondary Students;

- 1977:

Johnson, Randall Stuart, A Study of the Task-Person Managerial Philosophy;

Nolan, Frederick Leroy, Some Hypothesized Correlates of Organizational Renewal;

Weiser, Thomas, An Evaluative Look at the Fargo Public Schools Elementary Science Program;

BOX 11

- 1978:

Keller, August, an Analysis of the Cause and Effect of Student Dropout at West Fargo High School;

Kostka, Kenneth H., Establishing a District-Wide Reading Program;

Nelson, Warren D., An Assessment of the Educational Goals in the Ashby School System;

Salberg, Dale, An Analysis of the Organizational Climate of Elementary Schools;

Skallerud, Dale V., Implementation of Teacher Performance Accomplishment Model;

- 1979:

Becker, Dennis R., A Study Done to Determine the Statistical Significance...;

BOX 12

Church, Ollen E., A Survey of the Marking and Reporting System Used in the Fergus Falls Elementary Schools;

DeMaine, Jack E., Opinions of Munich High School Graduates Concerning Curriculum Relevancy;

Hockett, James Craig, An Investigation into Teacher Absenteeism Due to the Use of Sick Leave and Its Effects on the School District;

Johnson, Bruce Roger, A Study of Crime and Violence in the Borup and Hendrum-Perley Public Schools;

Miller, Russell E., Teachers' Opinions Regarding a Merit Pay Salary Schedule;

Nolan, Frederick LeRoy, Some Correlates of Organizational Renewals in Schools;

Rohla, Robert I., The Effect of an Environmental Educational

Curriculum on Environmental Attitudes;
Rudd, Don, West Central Minnesota Education Planning Task
Force Area-Wide Plan;
Schultz, Karl Amund, Independent School District – Twin
Valley...chapter 447;
Smetana, Allan J., A Study Done to Determine the Need for a Pre-
School Orientation Procedure...;

- 1980:

Aukland, Richard T., Calculators in the Classroom;
Berube, Bill, Elementary School Program Reporting Systems;
Boechler, Clement A., Effects of the Great Depression on the
Minot School District;
Bourne, Richard W., Immorality and the Classroom Teacher;
Buckle Danny L., A Study of Title I Mathematics Programs in
North Dakota;
Chrest Deanna Y., Parent Perceptions and Perceptions of the
Mathematics Proficiency Exam at Magic City Campus;
Organizational Climate of a School District Using an Innovative
Program;
Croonquist, Cheryl Ann, System-Wide Educational Goals and
Course Offerings of the Carpio Public School District
1979-1980;
Froemming, Daniel W., A Pairing Feasibility Study for the
Beardsley and Browns Valley, Minnesota School Districts;
Harter, Jerald Wayne, A Projection of Staffing Needs for
Moorhead High School;
Herslip, Harvey C., Organizational School Climate;
Holman, David M., Parental Control of Curriculum;
Holmes, Lawrence W.O., Drop-out Indicator Survey for Clay
County School Districts;
Kaplin, Denis A., A Study of Leaves of Absences in the Fargo
Public Schools;
Meehan, William A., Incompetency and the Classroom Teacher;

BOX 13

McErlane, Patrick C., A Student-Parent Handbook for St. Anthony
Minnesota;
Richter, William F., Vandalism in District Thirty Elementary
Schools in Northwest;
Sandhei, Thomas A., A Development Model for Drug Education in
Clear Creek School District RE-1, Idaho Springs, Colorado;
Smith, James C., Opinion Survey of Zap and Golden Valley Public
Schools;
Weigel, Joseph Allen, A Model for Educational Leadership in

Small School Districts;

- 1981:

- Baule, Jon A., Percentage of Savings Resulting from Cooperative Purchasing;
- Beaudoin, Dahn P., Student Reaction to the Woodland Vocational Center;
- Boschee, Adam G., A Comparison of the Elementary Principalship in North Dakota 1967-1968 and 1980-1981;
- Dockter, Virginia D., A Followup Study of Our Heritage Project;
- Drummond, Dennis M., An Evaluation of the Perham-Dent Science and Mathematics Curriculum Grades 7-12;
- Portscheller, Peg L., Teacher Perceptions of the Minot Teachers' Learning Center;
- Schwinden, Catherine Rutten, A Study of Teachers' Reasons for Leaving Teaching;
- Shuckart, Charles J., Shared Services and Their Implementation in Small Rural Schools;

- 1982:

- Barbone, Ann Wheelan, An Assessment of the Teacher's Inservice Training Needs;
- Dulski, Donovan D., An Evaluation of the Relationship between Selected Factors and Student Absenteeism at Moorhead High School;
- Hagness, Shirley Mazel Strand, Back to the Basics;
- Hahne, William J., Search and Seizure in Minnesota Public Schools;
- Lee, Clifton H., Opinion Survey of the Wildrose School Future;

- Lingen, Wayne Nicholas, Determining the Future of the Church's Ferry School;
- Keogh, Charles R., Perceptions of Students and Parents Regulating Affective Areas;
- Meyer, Luther C., An Informal Program Evaluation Plan for the SEEL Program of the Austin Public School;
- Naugre, Darren G., Use of the Staffing/Program/Instruction Sub-Committee;

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- 1982:

- Rassier, Steven H., Teacher Workload: A Study of the Valley City Public Schools ;
- Schindele, James G., The Status of Teacher-Board Negotiations in Selected Northwest Minnesota School Districts;
- Skoog, Daniel A., Equity for Lake of the Woods Students;

Straade, Reid, An Investigation of the Use of the North Dakota
Department...;

Weaver, Conrad Lloyd, Practices and Priorities;

- 1983:

Berg, Thomas, the Quality of School Life Found in 6th Grade;

Clarke, Gary D., A Study of Secondary School Attendance
Problems and Policies;

Durbin, Tim, Parental Perceptions of the Reporting Process at
South Elementary;

Sedler, Bruce, Reduction in Force;

Starkey, Jon C., Legal Issues Pertaining to the School Playground;

- 1984:

Anderson, Almaree L., the Academic Achievement of Students
from Different Sized North Dakota High Schools;

Bakke, Daniel, A Library-Based Research Study in the Selection
of Certified Instructors;

Colby, Steven Francis, Enderlin-Sheldon Educational Feasibility
Study;

Dohman, Gloria, Micro-Computers in Libraries;

Kersting, Loren, A Parental Awareness Survey of St. Mary's and
St. Anthony's Catholic Schools;

Marquardt, Paul Anthony, Liability in Secondary School Athletic
Programs;

Ness, Michael, Attendance Policies;

Warne, Lee C., Cost of Football in the LRSC of North Dakota
during 1982-1983

Warne, Lee C., Study of the Pairing of the Hendrum-Pearly and
Halstad Minnesota School Districts;

- 1985

Athmann, Michael G., Planning, Evaluation and Reporting the
Fergus Falls Public Schools Mathematics, Phys-Ed and
General Survey Evaluation;

Becker, Elman L., A Community Evaluation of the Ulen-Hitterdal
Public Schools;

Dardis, Louise, Diagnosed Leader Behavior of a Principalship;

Feist, Patrick Joseph, Parents' Perceptions of St. Catherine's
School;

BOX 15

Stone, Robert Jr., Administration's Perceptions of Corresponding
Study;

Tupper, Coleen A., Educational Administration Programs:
Curricula & Admissions;

- 1986:

Boatman, C. Roger, Parent Survey on Four-Day School Calendar;
Conklin, Arthur A., Survey of North Dakota School
Administrative Computer Use;
Gough, Frede, Self-Esteem Theory & Practice;
Gravalin, Bruce Charles, A Procedure for the Development of
Assurance of Mastery in Reading and Mathematics; Huckins, Larry L.,
Justification for the Continuation and Increase
in Funding Levels...;
Johnston, Edo D., Utilization of the Suggested Hiring Procedure
for Selecting a Superintendent;
Knier, Frank J. Gaffrey, Interdistrict Cooperation in Education:
Utility and Policy;
Meester, Anneus Daniel, Use and Needs of Correspondence Study
in North Dakota;
Sanford, Glenda L.C., A Study of Vol. Boards of Directors in the
Fargo Moorhead Area;
Schwartz, Susan, Principal's Guide to Utilization of Computers in
the Elementary School;
Stammen, Ronald Melvin, Micro-Computer Public School Fund
Accounting;
Weiser, Thomas, A Survey of the Health Science Program in the
Fargo Public Schools;

- 1987:

Herbel, Rick L., North Dakota Attitude Survey: Extended Teacher
Programs;
Holmes, Lawrence W.O., Human Relations Competencies
Requirement for a North Dakota State FFA Competition;
Jellison, Terry McDonald, Effective Principals;

BOX 16

Kersting, Loren R., Stress and the Elementary School Principal;
Kringen, Herbert, Study Halls in Secondary Education;
Stanton, Kathleen M., Teacher Motivation: An Analysis of the
Impact of Merit Pay and Career Ladder Reforms;

- 1988:

Berg, Thomas, the Quality of School Life as Found in Sixth Grade
Students of the Aberdeen Public Schools;
Gudmundson, Wayne, A Census of Teacher Attitudes and Uses of
TV in the Fargo Public High Schools;
Odegard, Donovan J., Interactive TV: A Case Study of the
Minnesota Valley Tele-net WorkProject 1985-1987;

- 1989:

Frazee, Patricia Zuehlsdorff, an Analysis of Processes Used to
Select Basal Reading Materials;

Hall, Louis H., An Analysis of the Effects of the Four Day Week;
Skaaland, Samuel G., A Survey of Computer Use in Region Four
Elementary Schools of Minnesota;
Stroup, Bradley J., Reform and Change in the Educational
Bureaucracy;
Sutcliffe, Dale L., An Analysis and Survey of the Lee Canter
Assertive Discipline Phase 2 Approach;

- 1990:

Adams, Bill, Factors Causing At-Risk Students to Become Drop-
Outs and Programs Being Implemented to Solve the Problems;
Olson, Lynette K., An Assessment of Patronage toward a Rural
Minnesota School District;
Schnell, Carolyn Anne, Academic Advising and Extension
Orientation;
Workman, David Ray, Creation of a School District Policy
Manual;

- 1991:

Anderson, Bruce W., A Feasibility Study for Consolidation
between Two Small Wisconsin Public Schools;
Erhardt, Marvin J., The NDPAC Perceptions of Assessors and
Participants;
Nelson, John Gilbert, Athletic Participation and Academic
Achievement;
Niccolai, Anne, Admission Criteria for Dental Hygiene Program;

- 1992:

Deal, Kathleen M., the Absence of Women in Leadership Positions
at a Two-Year College;
Fireo, Francis E., The Barriers to Changing Into an Outcome-
Based Educational System;
Latzke, Bradley Arthur, Thematic Curriculum Development for
US History Courses in Grades 7-12;

BOX 17

- 1993:

Dunlop, Charles Dean, the Propriety of Using Taxable Valuation
as the Major Factor in the Determination of Wealth in ND
School Districts;
Finco, Michael L., A Study of Cooperative Sponsorship of
Extracurricular Activities on a National, State and Local
Level;
Indihar, Robert P., The Evolution of Transformational Leadership;
Medaris, David Joel, Perceptions of Minnesota High School
Principals Regarding OBE;

- 1994:

Briggs, Robert Wayne, the Supreme Court Public School Funding Decision;

Erickson, John, A Review of Grade Level Retention and Promotion;

Hutchins, Cynthia Maves, The Effectiveness of a Catholic School Culture;

Lusk, Kathy R., A Campus Activities Training Program Model;

Kennedy, Steven Joe, Student Attitudes toward "Strive for Excellence";

Nygaard, Michael Gerard, Teacher Inservice: Via Satellite;

Pehler, Michael John, The Academic Preparation, Experience Requirements and Fiscal Responsibilities Of University Educational Support Faculty within the Minnesota State Universities;

Rust, David Sam, Carl Perkins Consortia: Local Administrative Costs;

Staska, Scott R., The Secondary Assistant Principal as an Educational Leader;

Tehennepe, Gary Wayne, An Assessment of Patron Attitudes towards Consolidation in Two Rural Minnesota Districts;

Vining, Deborah Lynne, The Perceptions of Elementary Classroom Teachers toward Chapter 1 Issues;

Wanek, Deborah J., Education's Role in Teaching Moral Values to Children;

- 1995:

Eldredge, Davonne Horst, Case Study of the Effectiveness of the Intervention Assistance Team;

Hammer, Dennis Gene, Effect of Graphic Calculators on Student Motivation and Learning;

Hanson, Roger Leland, Attributes of At-Risk Students in a Rural Minnesota Alternative School;

Houck, Bruce DeCoteau, The Principal's Perspective of the Effects of a Bilingual Education Program on Non-LEP Students;

BOX 18

Johnson, Nathan J., Northwest Technical College-Moorhead: The First Thirty Years of Moorhead Tech,

Otto, Mary Catherine, Attitudes of Teachers Practicing Control Theory and Restitution as a Discipline Technique;

Schumacher, William J., Implementing Cooperative Learning in Elementary Schools;

Syvinski, Wayne Matthew, Legal Issues in Student-Perpetuated Violence;

- 1996:

Bolmberg, Paul James, an Assessment of Site-Based Decision

- Making in North Dakota Elementary Schools;
Carlson, Dana Duane, Use of Written Feedback by Jamestown Principals;
Durfee, Omer William, A Perception of High School Principals Concerning Instruction via Distance Education and its Effect on Rural School Climate;
Gotienborg, Robert W. Jr., Alternative Assessment: Performance Assessment and Portfolios;
Hardie, Karen Burnsdale, Comparison of Computer-Assisted Mathematics Instruction and Traditional Method Mathematics Instruction;
Larson, Steven Dean, The Role of the School Principal when the Superintendent is Shared by Two or More School Districts;
Malm, Candace L., A Field Study in Strategic Planning;
Peterson, Nels Milan, Agricultural Literacy: Elementary Education in Agriculture;
Roeske, Lisa Lynn, Standardized Testing/Math and Science Standards;
Sawrey, Pamela Rae, Staff Development and Adult Development and Learning;
Thompson, Rod K., An Assessment of Student Attitudes toward Safe Schools;
Wanek, Deborah, Teacher Stress: A Study of Stress Levels in a West Central Minnesota School District;
- 1997:
- Boswell, Paul Vernon, a Joint TCU/UND Program in Educational Leadership;
Harper, Alan R., A Technology Survey at Hawley, Minnesota;
Martin, David Keith, The Cass County, North Dakota, School Masters Goals 2000 Educational Improvement Planning Project: A Descriptive Case Study;
Muehler, Kerri Lynn, Satisfaction with Selective Admission Requirements Implemented at Accredited Occupational Therapy Professional Programs;
Schmidt, Mark Allen, Tri-College University: a Study of the History of the Tri-College University Educational Administration Program Development and Impacts from 1977 to 1996;
- 1998:
- Anderson, Layne A., Student Perception of the Effectiveness of Moorhead State University's First Year Experience Course;

BOX 19

Bjerk. Cheryl Winter, A Guideline to Brain-Based Learning and

- the Implications for Teaching;
Grosz, Debra Marie, Reading Series Selection;
O'Callaghan, Marilyn Kaye, Creating Multimedia Modules;
Gawarecki, Robin L., The Effects of the First Year Experience Program on the Retention, ACT Composite Score, Credits Completed, and Cumulative GPA of Freshman Students at Moorhead State University;
Richards, Ross David, High School Head Coach Evaluation Instruments;
Schdenborn, Sharon A., Ropes Challenging Course Experiences;
Ulven, Wayne Norris, School Facility Improvement: Renovation or New Construction;
- 1999:
- Ekstrom, Dale Arlan, Gang Prevention and Intervention Strategies;
Galt, Barbara Jean, Rankings of Middle Level Advisory Activities;
Gravel, Thomas Matthew, Needs Assessment for Richland School District;
Hawn, Beverly, A Comparison of National Percentiles on Standardized Tests to Actual Student Letter Grades;
Janz, Kenneth David, Computer Experience, Confidence, and Attitudes of College Students Attending a Notebook or Traditional University;-
Leven, Elsa Celina, Models of Instruction Used by the World Language Teachers in North Dakota and Minnesota;
Placek, Janet L., Do Schools Involved in the North Dakota Telecommunications Network Have Greater Access to Vocational/Technical Programs?;
Strasser, William Arthur, Essential Instructional Components of an Interactive Television System;
Weinman, Greg Alan, The Rural Principal's Role with the Beginning Teacher;
- 2000:
- Dillon, Deborah K., Rethinking Level 6: the Development of a Program for At-Risk Students;
Ellingson, Sharon Marie, Legal Issues Concerning the Provision of Related Services in the Public Schools: A Proposal for Change
Erickson, Audrey Shafer, The Role of the Principal in Student Teaching;
Mische, James Brian, Community Employers' Willingness to Participate in a School-to-Work Program;
Ross, Richard, Perceived Effectiveness of Teaching Models on Interactive Video Networks;
- 2001:

Christianson, Gerald August, the Pingree-Buchanan School
District Portfolio School Improvement Process, a Descriptive Case
Study;
Kaduc, Maria, Perspective of North Dakota State College of
Science on Global Education;

BOX 20

Kringer, Jon, Change in High School Sports Seasons
Krump, Elizabeth Dhalgren, Preparing a Regional Conference for
the American Technical Education Association;
Stanley, Wayne Arthur, Computer Validity, an Evaluation of CCC
"Success Maker";
Thompson, Cheryl Ann, Curriculum Delivery Options for the
Dakota School of Banking;
Workman, G. Allyn, Advanced Leadership Academy: Perceptions
of Members;

BOX 21

GENERAL SUBJECT FILES (1969-2005)

ADULT LEARNER SERVICES NETWORK (St. Paul College Club)

- * Tri-college addition:
 - 1988-1989;

ATHLETICS

- * Memoranda – to TCU Commissioners, MSUM, & NDSU deans from John
McCune – tentative outline for project – 2/6/1979;

(HOWARD) BINFORD SCHOLARSHIP

BOARD OF DIRECTORS AND COMMISSIONERS

- * Meeting Minutes/Agendas, memoranda, Board of Directors:
 - 10/12/1970-6/13/1990 (3);
- * Meeting Minutes – Commissioners – 1970-1971, 1973-1977; 1986;
- * News Clippings
- * Report:
 - Working Paper for the Commissioners' Meeting – Continuing
Education – Dick Crockett - 10/19/1977;
 - To the Educational Policies Committee of the State University Board –
3/20/1979;

BUDGETS (TCU)

- 1969-1970;
- 1970-1971;
- 1971-1972;
- 1972-1973;
- 1973-1974;

- 1974-1975;
- 1975-1976;
- 1976-1977;
- 1977-1978;
- 1978-1979;
- 1979-1980;
- Final 1980-1981 (6/19/1980);
- 1980-1981; 1981-1982; 1982-1983; 1983-1984;
- 1989-1990;

CENTER FOR ECONOMIC EDUCATION

- 1977-1978;
- Memoranda and news releases - 1978-1988 [gaps];
- 1978-1979;
- Search Committee - 4/1979;
- 1979-1980;
- 1980-1981;
- 1981-1982;

BOX 22

- 1982-1983 (3 folders);
- 1982-1983 - Applicants for Director;
- 1983-1984;
- 1984-1985;
- 1985-1986 (2);
- 1986-1987;
- 1987-1988 (2 folders);
- 1988-1989;
- * Conferences:
 - "Educators Conference on Economic Development" - 6/7-9/1988;
- * Correspondence:
 - Minnesota Academy of Science and Dr. Albert Anderson – 12/26/1973;
- * Council on Economic Education:
 - donation forms - 1985;
 - reprinted article from *Forbes*, 3/25/1985;
 - ECONONEWS:
 - June 1981;
 - Winter 1981-1982;
 - Bookmark - n.d.;
 - Annual Reports - 1984; 1985; 1986; 1987 (draft); 1988;
- * Lecture Series, 1987-1988:
 - Flyer;
- * Memoranda:
 - seeking part-time director for FY 1979-1980;
 - from John McCune – 1/24/1978;

- from John McCune – 3/6/1978;

* News Clippings:

- *It's Happening* – 4/12/1978;
- *Trice* – V. 9 No. 3. Winter 1979;

* Newsletters:

- Spring 1984;
- Spring 1985;
- Spring 1986;
- February 1987;

CENTER FOR INTERINSTITUTIONAL LEADERSHIP - minutes, agendas, memos, brochures, etc.

- AAHE, 1976;
- 1978-1979;
- Board, 1978-1979;
- Federal Task Force, 1978-1980;
- Secretary/Treasurer, 1978-1979;

COMMUNITY RESEARCH CENTER

* Information - 1979-1983;

CONFERENCES

- 2nd Annual Human Development Conference – “Enhancing Development of Children Under Thirteen.” – 10/1973;
- Reciprocity Conference, Memorial Union, NDSU – 1/30/1974;

BOX 23

- Staff Development Conference information - 10/1988;
- "Human Rights and Democracy Conference" - 4/17/18/2002;

CONTINUING EDUCATION

- Flyer, The F/M Communiversity – c. 1972;
- 1979-1991;

CONTRACTS

* Bell Atlantic Services:

- as instructors for their ten week B-TAB course - 5/31/1989;

* Employee Contracts:

- 4/1970-6/1977;

CORRESPONDENCE, GENERAL

- 1978-1979;
- 1979-1980;
- 1980-1981;
- 1981-1982;
- 1982-1983;
- 1983-1984;
- 1984-1985;
- 1985-1986;
- 1986-1987;

- 1987-1988;
- 1988-1989;
- 1989-1990;

COUNSELING & GUIDANCE

- 1979-1980;

COURSE EXCHANGE

COURSES

- * Cosmology:
 - Spring Semester, 1971;

DEVELOPMENTAL DISABILITIES

- MSU Regional Technology Resource Center's Augmentative and Alternative Community Project - September 1992;

ENGINEERING, PRE-ENGINEERING

FACULTY

- * Workshop:
 - on inter-disciplinary teaching – 6/1973;

FACULTY EXCHANGE PROGRAM - 1/21/1993;

FINANCE COMMITTEE

- 1978-1990;

FINANCES

- 1970s;

FINE ARTS

FLYING CLUB

GENERAL HISTORY AND ADMINISTRATION

- Tri-College University – Dr. Albert Anderson – n.d.;
- TCU Blueprint for Progress – Dr. Albert Anderson - 1971;
- TCU – Consortia research, Dick Crockett – 1970's;
- Information & Correspondence regarding Winona Tri-College University, Dick Crockett; c. late 1970s (2);
- Fact Sheet – Spring 1977;

* Accreditation:

- "Institutional Status Study" submitted to the North Central Association of Colleges and Schools in support of its application for candidate for accreditation status by John McCune, MSUM - 10/1/1976;
- Correspondence – Dr. Anderson to members of the NCA visitation team – 1/3/1977;
- Newspaper clipping – “F-M’s Tri-College Moves Closer to Accreditation” – c. 1979;
- News Release – “The first consortium – North Central Association Accredits Tri-College University” – 5/1/1979;

* By-laws;

* Grievance Procedures:

- Memo regarding Concordia adopting NDSU’s grievance procedures – /30/1989;

* Long-Range Planning – 1978-1987 [gaps];

- * Policies:
 - Draft Policy Statement – travel, meals, mileage – 9/21/1981;
- * Positions – TCU Provosts’ Office and the Search for a New Provost – n.d.;
- * Recognition:
 - Multi-College student organization recognition procedures – n.d.;
- * Records:
 - Student Records protection plan - 1990;

GERONTOLOGY

GLOBAL EDUCATION

GRADUATES

- * Concordia College:
 - Majors – 1991-1993;
 - Minors – 1991-1993;
- * Concordia College, MSUM & NDSU:
 - 1991-1993;
- * MSUM:
 - 1988-1989 through 1992-1993;
 - Grads. with teaching majors
- * NDSU:
 - listing, n.d.;
 - NDSU compared to UND – 1992-1993;

GRANT INFORMATION & APPLICATIONS, PROJECTS, & PROPOSALS

- Grants and Foundations - 1980-1981;
- * Bidden-Bell Grant:
 - Information - 1982-1992;
- * (Otto) Bremer Venture Grants:
 - Annual Reports – 1978-1979;

BOX 24

- Task force on funding:
 - “Request for Financial Support from Otto Bremer Foundation” – 3/1976;
 - Roster;
 - Forum article on appointment of task force;
 - Memoranda 5/1977-5/1978;
 - Notes;
 - Draft to board of directors on task force’s first year’s work;
 - Report of the Funding Task Force, Part one: analysis by categories of expense;
 - Report of the Funding Task Force, Part two: analysis by categories of income;
 - 1976-1978 Budget analysis;
 - 1977-1978 Center for Environmental studies operation budget;

- 1977-1978 Libraries budget;
- 3-year summary, Bremer Grant;
- Proposals 1977:
 - Advanced Biology Consortium;
 - TCU Honors Workshop - 9/23-24/1977;
 - Stuttering;
 - Film Guides for TCU Film Library;
 - TCU Chemistry Seminar Program;
 - NDSU Medical Periodical Fund;
 - Continuing Education retreat & dinner presentation - TCU Retreat;
 - Study of Feasibility of Coordinating and Expanding the Two A.S. Degree Programs in Early Childhood Education at NDSU & MSUM;
- 1977 Round I;
- 1977 Round II;
- Writing Project - K. Tandy - 1977-1978;
- 1978 Round I:
 - Medical Periodicals;
 - KCCM;
 - Women's Conference;
 - Film Conditioner;
 - Mathematics;
 - Copyright;
 - M.A. Religion;
 - Gerontology;
 - International Speakers Bureau;
- 1978 Round II;
- 1986 "Technology in Education";
- * Bremer Planning:
 - Information - late 1970s;
- * Buffalo River Writing Project:
 - 1981;
- * Bush Foundation (for Library resources):
 - application - 4/24/1970;
 - review of progress toward objectives - 11/15/1971;
 - Budget information for grant - TCU Bush Fund for the Eight Years ending June 30, 1978;
 - Tri-College University Regional Library - Automation Project application – 1988;
- * Department of Health, Education, and Welfare Fund for the Improvement of Post-Secondary Education – 12/1973;
- * English as a Second Language;
- * Fargo-Moorhead Indian Association:
 - application, c. 9/1980;

- * Global/international curriculum proposal;
- * (the Louis W. And Maud) Hill Family Foundation:
 - Proposal – n.d.;
 - Application for extension of financial support – 5/1972;
- * The Gifted and the Talented, Educating Teachers who may educate them;
- * LEAD information:
 - 1986-1988;
- * Learning Bank (2);
- * Minnesota Board of Teaching:
 - proposal: Beginning Teacher Induction Program - 11/30/1987;
- * National Endowment for the Humanities:
 - proposal to research/plan an interdisciplinary humanities program for TCU, Humanities Forum - 11/30/1971;
- * 3M Grant – memos, background information – 1979;
- * The Tri-College University and Community Service:
 - design of a proposed regional research and resource center, approved 10/13/1970 by the TCU Regional Research and Resource Committee;
- * Translators Project:
 - 1982;
 - Expenses – 1982;

BOX 25

- Survey Responses – 1982 (2);
- Businesses Survey Responses – 1982;
- * Women’s Equity in Education Administration:
 - Proposal/response letter; Details of project components (final and draft) -1978-1979;
 - Notes on the Three Meetings Regarding the Summer Workshop on Women in Leadership Development; memos - 1978-1979;
- * North Dakota Committee for the Humanities and Public Issues:
 - Liberal Arts and Public Schools – 1982;
- * Star Schools Application - 1988;

HUMANITIES FORUM

- Humanities Inventory, 1970;
- Humanities Forum - 1971-1972;
- Humanities Forum Syllabus - 1972-1973;
- An Independent Evaluation of the Tri-College University Humanities Development – 10/14/1974;
- “The Care and Feeding of the Tri-College University Humanities Forum” – 1976;
- 1977-1978;
- Publicity 1978;
- 1978-1979;
- 1979;

- 1980;

HOTEL-MOTEL-RESTAURANT (2)

KIERSCHT, MARCIA (1st female TCU Provost)

- *The Area Woman* - Autumn Quarter 1988;

LEISURE STUDIES

LIBRARIES

- Circulation materials, background information - n.d.;
- Booklet - A Guide to the Tri College University Libraries - 1976;
- Bookmark - c. late 1990s;
- Budget, Administration and Staffing policies - 1998-1999;
- Fines and charges information - c. 2002;
- Staff Development Opportunities, listing - 2002-2004;
- long term forecast, library fund - 2002-2004;

* Budget:

- Guide - 11/2003;
- Requests
 - 2003-2004;
 - 2004-2005;
- Library Coordination – 5/1975;

* Committees/task forces:

- Listing 2002-2003;
- Adhoc taskforces - n.d.;
- Tri-College Library Instruction Task Forces - Minutes - 12/6/2000;
- Serials Task Force Meeting Minutes - 12/15/2000;
- Tri-College Circulation - Meeting agenda - 10/9/2002;

* Film Library:

- borrowing policy and procedures;
- Title change - 1/14/2004;
- 1977-1978;
- 1978-1979;
- Film Catalogs:
 - 1975-1976;
 - 1978-1979;
 - 1981-1982;
 - Fall 1987;
 - Fall 1991;

* Grants:

- American Library Association *Research Revolution*;
- National Endowment for the Humanities – 1973-1975;

BOX 26

* Minutes/Agendas:

- Film Advisory and Library Directors Meeting:
 - Minutes - 8/22/2003;

- Libraries Acquisition Task Force Minutes:
 - 1981: 3/3; 3/24; 4/23; 6/11; 8/12; 11/12; 11/25;
 - 1982: 3/19; 4/20; 5/3; 7/30; 9/27; 10/29; 11/19; 12/6;
 - Acquisitions Task Force Policy and Proposed Changes - 1982;
- Libraries Directors:
 - Minutes - 1981-1989 (Gaps); 2/7/2002; 7/10/2002; 8/7/2002;
 - 9/11/2002; 10/2/2002; 11/13/2002; 1/10/2003; 2/13/2003;
 - 3/27/2003; 5/1/2003; 7/23/2003; 10/23/2003; 2/18/2004;
 - 3/24/2004; 4/28/2004;
 - Agenda - 4/26/2004;
- Tri-Film Meeting minutes - 11/21/2003;

* Newsletters:

- 1976: 4&5/1976;

* Peer Comparisons:

- NCES, 2000;
- for MSUM, 2000
- peer group 33 - Minnesota State Colleges and Universities - 2001;

* Profit and Loss statements:

- 7/1/2002 to 4/31/2003;
- 7/1/2002 to 5/31/2003;
- 7/1/2003 to 7/31/2003;
- 7/1/2003 to 8/31/2003;
- 7/1/2003 to 9/30/2003;
- 7/1/2003 to 10/31/2003;
- 7/1/2003 to 11/30/2003;
- 7/1/2003 to 12/31/2003;
- 7/1/2003 to 1/31/2004;
- 7/1/2003 to 2/29/2004;
- 7/1/2003 to 4/30/2004;
- 7/1/2003 to 3/31/2004;

MCCUNE, JOHN (former provost)

* Memoranda:

- Selection as Provost, from Dick Crockett, legal advisor – 5/16/1977;
- Provost Evaluation – 1/29/1979;

* News Release:

- Named TCU Provost - 5/13/1977;

MEMBERSHIP

- * Mid-America Consultants International – Meeting minutes, member listing, by-laws, background information;

MEMORANDA

* From Al Anderson (former provost):

- To TCU - 5/18/1970;
- To Chairpersons of Humanities Areas - 9/3/1970;
- To TCU - 9/21/1970;

- * To/From John McCune (former provost):
 - Regarding tri-college athletics - 1978-1979;
- * To Dr. Kierscht (former provost):
 - Declining invitation to board meeting, from Gov. George Sinner – 11/5/1986;

NEWS CLIPPINGS

- Reciprocity:
 - “Reciprocity ‘Mixed Blessing’ for Tri-College System” – *the Spectrum* – 2/1/1974;
- TCU 1970:
 - “Tri-College University: Alive or Dead in F-M?” – *The Sunday Forum* – 4/12/1970;
 - “Moorhead State Helps Tri-College University By Change in Calendar” – *the Forum* – 12/22/1970;
- TCU 1971:
 - “MSC Calendar Switch Helps Expand Tri-College Program” – *The Spectrum* – 1/12/1971;
 - “Community Service Grant Given Tri-College System” – 2/17/1971;
- TCU 1972:
 - “Tri-College Coalesces” – 1/1972;
 - Student Newspaper – 12/12/1972;
- TCU 1973:
 - “Meet Dr. Albert Bernt Anderson, Ex-Marint And Fulcrum for Tri-College Balancing Act” – *The Forum* – 3/19/1973;
 - “The Tri-College University Presents: Spring Culture Bash” – 3/20/1973;
 - “Tri-College Honor Unit to Be Installed” – *the Sunday Forum* - 4/22/1973;
 - “TCU, Fargo Rotary Workshop” – *Trice* – 11/1973;
- TCU 1974:
 - “New Life for Landmark” - *The Sunday Forum* - 12/22/1974
- TCU 1975:
 - “TCU Office Moves to MSC to Be Nearer Action” – *the Advocate* – 2/6/1975
 - “Fargo-Moorhead Staging Joint Birthday Party” – *The Forum* – 6/15/1975;
 - “Tri-College Program Approved by Board” – *the Forum* – 12/12/1975;
- TCU 1976:
 - “Tri-College University – F-M Consortium that Works!” – *Howard Binford’s Guide* – 8:7 (January 1976);
 - “TCU Lecture Money” – *Continews* – 5/3/1976; “Concordia, MSU Receive Grant” – 5/10/1976; “Dr. Cater Receives Odney

- Award” – 5/12/1976; “Tri-College University Receives \$45,000” – *the Advocate* – 5/13/1976;
- “Dr. Anderson to Become Head of College in N.C.” – 8/12/1976;
- “Tri-College U’s First Provost, Anderson, Leaves” – 8/18/1976;
- “Administrative Shuffling, John McCune” – Fall, 1976;
- Gazette – Albert B. Anderson – *The Chronicle of Higher Education* – 9/7/1976;
- “McCune Takes MSU Position” – *Fargo Forum* – 9/7/1976;
- “McCune Assumes Tri-College Post” – *the Advocate* – 9/8/1976;
- “TCU Names Provost” – *the Spectrum* – 9/10/1976;
- “Anderson Inauguration set January 8” - *the Forum* – 11/17/1976;
- “Lenoir-Rhyne Plans Inauguration” – *The Lenoir-Rhynean* – 11/19/1976;
- “Tri-College Council Selected” – Winter 1976;
- TCU 1977:
- “Tri-College Faring Well Despite 2 Major Traumas” – *The Sunday Forum* – 1/23/1977;
- “MSU Student Influences NDSU Band” – 2/24/1977;
- “Applications Sought for Tri-College Provost” – *It’s Happening* – 3/1977;
- “Fifteen MSU Students Meet Perpich “ – *the Advocate* – 4/7/1977;
- “McCune Named Provost of Tri-College University” – *the Forum* – 5/13/1977;
- “McCune Named Tri-College University Provost” – *Continews* – 5/16/1977;
- “Commencement at NDSU Set for May 27” – *the Forum* – 5/18/1977;
- Gazette – Robert Hanson & John McCune – 6/27/1977;
- “MSU’s Hanson Had to Give College Presidency a Try” – 7/1977;
- “Tri-College Funding Task Force Appointed” – 11/2/1977;
- “Task Force will Study TCU Program Funding” – *the Concordian* – 11/4/1977;
- “Moorhead State Receives Praise for Cost Efficiency” – *the Forum* – 12/15/1977;
- TCU 1978:
- “Tri-College Newspaper Comments on Guide Covers” – *Binford’s Guide* – 3/1978;
- “Area Legislators in Chairs of Power” – *the Sunday Forum* – 3/5/1978;
- “Questionnaire Set on Tri-College” – 4/14/1978;
- “Solar Heat Talk Set” – 4/16/1978;
- “Russian Revolution Lecture Scheduled” – 4/26/1978;
- “Kenneth Raschke, ‘14 Years in Enough’ ” – *the Sunday Forum* – 5/7/1978;

“In Search of the TCU Student Union” – *the Spectrum* –
5/12/1978;
“Tri-College Offers Students Here Strengths from Three
Institutions” – *the Forum* – 5/16/1978;
“College Papers No Longer Radical” – *the Forum* – 5/16/1978;
“Higher Education - \$75 Million Annually into Community” –
5/16/1978;
“Annual Retreat By Chamber Serves as Catalyst of Action – *the
Forum* – 5/20/1978;
“Sillers Named to Tri-College Directors Board” – 7/26/1978;
“Study Shows Tri-College Program Attracts Students to Area
Schools” – *The Spectrum* – 12/14/1978;

- TCU 1979:

“‘Fat-Finding’ Mission Set” – *the Forum* – 1/23/1979;
“Area Officials Back Tri-College” – 1/24/1979;
“MSUM Staffer Denied NDSU Gym Use, Raps Tri-College
Program” – *the Forum* – 2/2/1979;
“Tri-College U. Exists Not for Recreation, but for Education” – *the
Forum* – 2/12/1979;
“TCU Under Microscope Of Appropriations Committee” – *the
Spectrum* – 2/9/1979;
“Legislator Reports Change in Sentiment on Coal Taxes” –
2/18/1979;
“New Research Center Aims at Aiding Students, Area” –
2/25/1979;
“Trice Receives Accreditation, Can Now Bestow College Degrees”
– 5/9/1979;
“300 Expected at Library Conference at Concordia” – 5/10/1979;
“Tri-College University is an Equal Opportunity Institution” –
5/15/1979;
“Tri-College: Dream Becomes Reality” – *The Sunday Forum* –
8/19/1979;
“Worden Named Head of GE University Relations” – *the Forum* –
8/31/1979;
“Minnesota Higher Education Board to Meet at MSU” – *the
Forum* - 9/18/1979;
“My Turn: Student Governments Should Cooperate” by John
McCune” – *the Advocate* – 10/11/1979;
“Student Senate Weekly Controversies Continue” – 10/23/1979;
“State Education Board to Hear NDSU Officials” – 12/12/1979;

- TCU 1980:

“NDSU May See Enrollment Peak Near 8,000 This Year” – *The
Sunday Forum* – 9/7/1980;
“Tri-College University Makes More Diverse Education Possible”

- 9/23/1980
- Editorial – “There’s No Recession in Enrollments in F-M Higher Education” – *the Forum* – 10/1980;
- Editorial – SU Parking – *the Spectrum* – 10/21/1980;
- “Local Economists Will Discuss Inflation Tuesday” – *The Forum* – 5/10/1980;
- 1970s-1980s;
- Unofficial TCU Activities;
- Center for Environmental Studies;
- the Bus - c. 1970s-1980s;
- Douglas Sillers Named to Tri-College Board – *It’s Happening* – 7/26/1978;

NEWS RELEASES

* University Committee:

- Re: Appointment of full time Provost - 6/30/1969;
- Re: Bush Foundation Grant - 11/6/1970;
- Re: Appointment of Commissioners - 1/4/1971;
- Keogh Named 1984-1985 Tri-College Provost – 4/24/1984;

NURSING PROGRAM

- Brochure - n.d.;
 - Reference Form - n.d.;
 - Brochure - Baccalaureate Nursing Programs at TCU - n.d.;
 - News Release – “Joint Nursing Program Model Proposed ; Major Planning Grant is Next Step” – n.d.
 - Memo – 10/17/1978;
 - featured in *Distinctions* (MeritCare) newsletter - 1/1987;
 - Tri-College Nursing Degree, NDSU Fact sheet – 1988;
 - Nursing, FY 1982-1983; 1983-1984; 1984-1985;
 - Nursing, FY 1985-1986;
 - Nursing, FY 1986-1987;
 - Nursing, FY 1987-1988;
 - Nursing, 1988-1989;
- * Agreements:
- Special Faculty Appointment Agreement – TCU Nursing/Concordia College & NDSU – 9/3/1985;
- * Handbooks:
- Nursing Consortium - informational handbook - Spring, 1990;
 - Student Nursing Handbook – 1987-1988.;
 - Nursing Student Handbook - 4/1988;
 - Nursing Faculty Handbook – 10/25/1988;
- * Newsletters:
- 1986-1989: Fall 1986; Spring 1987; Fall 1987; Spring 1988; Fall 1988; Spring 1989; Fall 1989;
 - 1990-1996: Spring 1990; Winter 1990-1991; Spring 1991;

Winter 1991-1992; Spring 1992; Spring 1993; 11/1993; Spring 1994; Spring 1995; Spring 1996;

* Newspaper Clippings:

- *Trice* – “Joint Nursing Program Plans Proceed; Lois Nelson Named Project Director - 15:2, 11/1984;

- *The Concordian* – “People: Dr. Lois Neson” - 11/20/1987

* Reports:

- NLN Self-Study Report – Tri-College University Nursing Program – 4/1990;

- NLN Self-Study Report - 1995;

- North Dakota Board of Nursing, Survey Visit Report - Nursing Education Programs - 1995;

* Seminars

- Physicians who Manage – 10/12/1990;

* Visits

- NLN Visitation—Tri-College University Nursing Program/Concordia & NDSU - 4/3-6/1990;

BOX 27

PAPER, THE (student paper)

- 1:1 – 3/16/1971;

- 1:2 – 3/19/1971;

- 1:3 - 3/23/1971;

- 1:4 – 3/27/1971;

- 1:5 – 3/30/1971;

- 1:6 – 4/2/1971;

- 1:7 - 4/6/1971;

- 1:8 – 4/14/1971 (2);

- 1:9 – 4/20/1971;

- 1:10 – 5/4/1971;

- 1:13 – c. 5/1971;

PERCUSSION ENSEMBLE

- Campus and Tour Concerts – 1988-1992;

- Dr. Eyler, Faculty Activity Reports – 1989-1992;

- Dr. Eyler, “Percussion Methods” Syllabus and other supplementary materials – Fall 1991;

- Dr. Eyler Performances – Solo/Conducting/Guest Soloist performances;

- Day of Percussion – Programs and Posters (some gaps);

- Marimba Choir Concerts – including guest performances;

- Eyler Publications – articles and compositions;

* Articles:

- “Marimba!” – *the Forum*, 10/21/1990;

- “TCU Percussion Program Grows Under Direction of Dr. David Eyler” – *Trice*, Spring 1990;

- "Musicians Create Sound Unlike Any Other" – *Trice*, 2/1992;

PRAIRIE WRITING PROJECT

- 2/1/1978 to 6/30/1978;
- 1978-1979;
- 1979-1980 (2 folders);
- 1980-1981;
- 1981-1982;
- 1982-1983;
- Endorsement letters, vitae;
- Gray Conference;
- Network;

PUBLICATIONS (SEE also name of program in larger list)

- *The Tri-College Student Cooperative* - c. 1972-1974;

* Bookmarks:

- Career Fair (10th Annual) - 11/18/1997;
- Career Fair (11th Annual) - 11/17/1998;
- Career Fair (14th Annual) - 11/6/2001;
- Career Fair (15th Annual) - 11/5/2002;

* Brochures/Postcards/Booklets/Flyers/Pamphlets (promotional) (Folder 1 - n.d.):

- Regional International Trade Association - n.d.;
- Hotel, Motel, Restaurant Management, NDSU and MSUM - n.d.;
- TCU - 1969 (2);
- Philosophy Lectures on Aesthetics - 1969-1970;

* _____ (Folder 2 - 1970s):

- Women's Bureau presents - Provocative Programs - c.1970s;
- 2nd Annual Conference for Computers in Education - 1971;
- "Com-pear-atively speaking...the educational pear is ripe" - The Tri-College Humanities Forum – 1974-1975;
- TCU: A Tale of Two Cities, Three Schools, Two States, One River and 14,400 Very Choosy Students - 1975;
- Summer Chamber Music Workshop poster/registration form – 6/1975;

* _____ (Folder 3 - 1980s):

- TCU: A Tale of Two Cities, Three Schools, Two States, One River and 15,900 Very Choosy Students - c. late 1970s - early 1980s;
- TCU: A Tale of Two Cities, Three Schools, Two States, One River and 19,200 Very Choosy Students - late 1980s;
- Teacher-Banker Workshop - 11/8/1985;
- Notice to All Teachers - Plan to Attend Minot State University's Conference on Economic Development (Sponsored by the Center for Economic Education) - 6/7-9/1988
- TCU: A Tale of Two Cities, Three Schools, Two States, One River, and 20,500 Very Choosy Students - 1975;... - 8/1988;
- TCU Hotel/Motel/Restaurant Management Program - 1989;

- Workshop for Physicians Who Manage - 6/4-9/1989;
- * _____(Folder 4 - 1990s):
 - Ten Percent Society Informational Brochure - 1/1992;
 - Blend the Resources...TCU - 1992 (2);
 - TCU - 1995;
 - Tri-College Native American Awareness Week - 8th Annual,
3/20-25/1995;
 - Tri-College 25th Anniversary Events - 9/10/1995;
 - Graduate/Professional School Information Day - 10/11/1995;
 - Career Fair - 1996;
 - Theology for Lunch - Fall 1996;
 - Career Fair (10th Annual) - 11/18/1997;
 - Sweet Honey in the Rock - 10/25/1998;
- * _____(Folder 5 - 2000s):
 - Career Fair (14th Annual) - 11/6/2001;
 - TCU - 2001 (2);
 - TCU - Languages - 5/2001;
 - TCU - Student Handbook - 10/2001;
- * Cards:
 - Happy Holidays from TCU - 2000; 2001; 2002;
- * Course Catalogs:
 - courses offered - 1970-1971;
 - 1978-1979; 1979-1981; 1981-1982 (Rev.); 1982-1983; 1983-1985; 1985-
1986; 1986-1988; 1988-1990; 1991-1993 (Unrevised); 1991-1993
(Revised Summer 1992);
 - Graduate Bulletin, MSUM - 1985-1987;
 - Graduate Bulletin, NDSU - 1987-1989;
- * Folders:
 - TCU - n.d.;
 - TCU - 1987:
 - Agenda for I-29 Connection Semi-Annual Meeting;
 - Concordia Info: Map with Parking Permit; Library Flyer;
 - Booklet "The Concordia Equation;"
 - Moorhead State Info: "Moorhead State University: A History";
 - Campus Guide; "Moorhead State University: An Introduction;"
 - NDSU Info: Biblio-Bits Newsletter;
 - Cities of Fargo-Moorhead Info: Map of Fargo, West Fargo, and
Moorhead;
 - Flyer of Fargo-Moorhead Area Attractions;
 - Booklet and Pamphlet "Ah....Moorhead";
- * Invitations:
 - 25th Anniversary Celebration - 11/20/1995;
 - Networking Luncheon - 11/6/2001;
 - George Sinner Public Policy Symposium, reception & program -

12/9/2004;

- Open house/welcome to Tim Flakoll, new provost - 3/17/2006;

* Programs:

- Late afternoon and evening program - Fall term, 1969;

aims & policies;

courses offered;

academic calendars;

library facilities information;

registration & fees;

- Sociology/Anthropology Convention:

c. 1974 – MSUM Ballroom;

c. 1975 – Memorial Union, NDSU;

c. 1976;

- "A Declaration of Interdependence" - lecture & activity series

celebrating International Women's Year and the American Revolution

Bicentennial - 9/25/1976;

- Percussion Ensemble and Marimba Choir, 1989;

- 1st Annual Tri-College Silent Auction - 3/15/1992;

- Celebrate with Gwendolyn Brooks - 9/25-26/1995;

- 25th Anniversary Celebration - 11/20/1995;

- 11th Annual Powwow - 4/4/1998;

RECIPROCITY AGREEMENT

- Proposal - n.d.;

* Memoranda:

- Change in reciprocity figures – 1/18/1983;

- MN-ND Reciprocity – 1/21/1983;

RED RIVER WRITING PROJECT, TASK FORCE

BOX 28

REGIONAL CONSORTIA

REGIONAL SCIENCE CENTER

- brochures, memos, meeting minutes/summaries, development group information, reports, fundraising, & general information;

REPORTS (SEE also surveys)

- Excerpts from Annual Report of Coordinating Provost of TCU to Hill Foundation – 8/31/1971;

- provost's report to the board of directors – 1972-1973;

- Report to the Special Meeting on Tuition Reciprocity, Dr. Albert Anderson, Coordinating Provost – 1/30/1974;

* Annual Reports:

- 1973-1974; 1974-1975; 1975-1976; 1976-1977; 1977-1978;

- 1991-1992; 1992-1993; 1994-1995; 1996-1997; 1998-1999;

- 2000-2001; 2001-2002; 2002-2003 (2 copies); 2003-2004; 2004-2005;

* NEH

- Humanities Planning—Final Report;
- * Self-Study Reports:
 - "The Tri-College University: A Study" - by Joel Charon, MSUM & Keith Wulff, Concordia - 7/5/1978 (Community Research Center);
 - 1978; 1983;

RETIREMENT STUDY (2 folders)

RETREATS

- * Academic retreat – 9/1-16/1973;
- * Board Retreat – 10/1/1975;
- * Roster of Retreat participants – 9/1977;
- * 6/1988;

SPEECH, LEARNING, HEARING SCIENCES AS A COVERED PROGRAM (SLHS)

SCHOOL PSYCHOLOGY PROGRAM

SHUTTLE SERVICE/TRANSPORTATION

- * Background information:
 - Transportation Contracts – Konen Cab Co., Inc. – 1973-1976;
 - Policy on Advertisint – 1/25/1977;
 - Bus Service agreement – TCU, City of Fargo, and NDSU - 1978-1979;
 - MINITEX's Last Mile Grant information - 2002-2003;
- * Bus:
 - Memoranda;
 - System evaluation – 4/4/1973;
 - Minutes – TCU Commissioners meeting – agreement, info. on bus service – 8/27/1975;
 - Bus Rider Survey: distributed on TCU bus 2/9 and 2/17/1976; Results – 2/18/1976;
 - Budget Information - 1977-1978;
 - Ridership: monthly count, articles, notes – Fall quarter, 1976; 1977-1978;
 - Tri-College University Bus Meeting information – 8/3/1978;
 - Handicapped transportation: notes, article and memorandum - c.1978-1983;
 - Schedules: 1978-1979; 1986-1987; 1988-1989; 1990-1991; 1991-1992;
- * Shuttle Service:
 - General information - n.d.;
 - Adding West Fargo Public Library to route - 5/2/2002;
 - Tri-College Shuttle Participants Meeting minutes 4/20/2004;
 - schedules 2003-2004; preliminary 2004-2005;
 - Statistics - 2003-2004;
 - Directories - 1997; 1998; 9/1999;
 - Drivers – 1974-1977;

SLIDE SHOW

- c. 1983;

SMALL BUSINESS ASSISTANCE/DEVELOPMENT CENTER

STAR SCHOOLS (THE NORTH STAR CONNECTION GRANT APPLICATION)

(ALEX) STERN FAMILY FOUNDATION

STUDENT ORGANIZATIONS (SEE also the name Of Organization)

* Ten Percent Society:

- Letter about purpose of organization - 3/22/1991;

BOX 29

STUDIES (SEE also Reports)

* Economic Impact Study;

- Highlights of the Study of the Economic Impact of C.C., MSUM, and
NDSU on the Fargo-Moorhead Community – c. 1982;

- Memoranda:

To persons concerned with TCU Economic Impact Study and TCU
Slide Show, from John McCune – 1/7/1982;

Regarding Dr. Vollmer's revision of figures based on 1982-1983
data, from John McCune – 6/1/1982;

- News Releases:

Economic Impact of Local Colleges on Fargo-Moorhead Economy
is \$336 Million, Study Shows – 5/2/1983;

Money Isn't Everything... Higher Education Contributes to the
Community in Many Other Ways, Tri-College Official
Says – 5/2/1983;

The Economic Impact of Three Local Colleges on the Fargo-
Moorhead Community – 1/26/1989;

- Newspaper Clippings:

"Tri-College Economic Study Shows \$336 Million Impact" – *the
Forum* – 5/3/1983;

* Fringe Benefit Study;

* Legal Study;

SURVEYS (SEE also Reports)

- Fargo-Moorhead Metropolitan Area Newcomer Survey - n.d.;

TASK FORCES & COMMITTEES (SEE also name of task force)

- "TCU like it is" – for the TCU University Committee, Dr Albert
Anderson- 1/1970;

- brief for Task Force members and schedule for site visitation by NEH -
3/8/1972;

- needs and responsibilities - c. Summer 1972;

- Bremer Task Force - late 1970s (2 Folders);

- Bremer Funding Task Force - 1977;

- Student I.D. Task Force meeting minutes – 4/12/1983;

- East Asian Studies Committee - memo - 10/18/1991;

- Russian Studies Committee Meeting - 11/26/1991;
- World Studies Committee - questionnaire on international research interests and cultural expertise - 12/1/1997;
- * Women's Equity in Education Committee
 - Background information, priorities for 1980-1981 grants (Women's Educational Equity Act Program); Grant information/application booklet, US Department of Health, Education and Welfare;
 - Memoranda to WEEC; Committee rating of priorities - 1978-1979;

TAX RETURNS

- 1972; 1973; 1974; 1975; 1976; 1977; 1978; 1980; 1982;

TELECONFERENCES

- Attendance listing and future teleconferences, 2003-2004;

TRI-COLLEGE UNIVERSITY ACADEMIC COUNCIL

* Information:

- 1977-1978;

* Meeting Minutes

- 1972-1973;
- 1973-1974;
- 1/17/1979;
- 12/13/1978;
- 11/30/1978;
- 10/18/1976;
- 12/5/1974;
- 5/28/1974;
- 4/30/1974;
- 2/14/1974;
- 12/12/1973;
- 10/3/1973;
- 1/17/1973;
- 4/6/1971;

*1978-1979:

- Minutes; year-end evaluation; grants, research and publications information;

TRICE - NEWS OF TRI-COLLEGE UNIVERSITY

- 3/1971; 9/1971; 10/1971; 11/1971; Winter Term 1971;
- 5/1972; 11/1972; Spring 1973; 10/1973; 11/1973; 12/1973; 10/1974; 11/1974;
- 3/1975; 11-12/1976;
- Spring 1979;
- 11-12/1981; Spring 1981; Spring 1982; 1982-1983 academic year; 2/1983; Spring 1983; 11-12/1983; 2/1984; Spring 1984; 11/1984; Spring 1985; February 1986; Spring 1986; Spring 1987; 1987-1988 Academic Year; Fall 1987;
- Spring; Fall; Winter 1988; 1988-1989 Academic Year;

- Fall, Spring; Winter 1989;
- Winter 1990;
- 12/1993; 1993-1994 Academic year; 1992-1993 Academic year; 9/1993;
- 4/1994; 9/1994; 12/1994; 1994-1995 Academic year;
- 4/1995; 9/1995;
- 4/1996;
- 9/1997;
- 1/1998; 5/1998;
- 11/2000;
- 3/2001;
- Special Issues, Student Directories - 1988-1989; 1989-1990; 1990-1991;
1993- 1994; 1997-1998; Spring 1998; 1998-1999;
- Special Issues, Career Fair - 1997, 1998;
- 2/2002; 5/2002; 11/2002; 3/2003; 5/2003; 12/2003; Summer 2004;

WOMEN UNITED

* Flyers:

- Networking Dinner - 10/25/1989;
- Networking Dinner - 4/26/1990;
- Networking Supper - 4/26/1995;
- Fall Networking Dinner - "The Power of Mentoring" - 10/21/1997;
- "Body Image: Our Physical and Mental Health" – 10/21/1998;
- The Spring Networking Dinner – "Life Journeys of Women in the
Sciences" - 3/18/1999;
- "Images of Women in the Media" – 4/10/2000;

* Meeting Minutes

- 9/27/1989 meeting;

WORLD SEMINARS

- "NAFTA" - Fall 1995;
- "Ethics and the Global Village" - Fall 1996;
- "Communicating in the Global Village" - Spring 1996;
- "Terrorism and the Global Village" - Fall 1998;
- "Global Population Issues" - Fall 2000;
- "Global Climate Change" - Spring 2000;
- "The Nordic Countries in the Global Community" - Fall 2002;
- "Africa Forgotten" - Spring 2002;

WRITING PROJECT