

Meeting:	Faculty Senate Library Committee			
Date/time:	Wednesday, February 5, 2014		3:00 PM	
Attendees:	Michael Robinson	Limin Zhang	Nicole German	Alissa Kuntz
	Michael Weber	Michael Chu	Maggie Mackowick	Beth Twomey
	Kim Owen	Kenton Rodgers	Brandon Marbeck	Carolyn Harvey Chris Martin
Not Present:	Bernie Saini-Eidukat, Senay Simsek, Josh Zetocha, Chris Kasper			
Note taker:	Robin Hellman			

AGENDA:

1. **Grants and Physical Changes**
2. **Library Budget**
3. **Professional Development**
4. **2015 Accreditation**
5. **Library Student Advisory Committee**
6. **New Hires & Upcoming Searches**
7. **Archives and Health Sciences Library Relocations**
8. **Sudro Expansion**
9. **Dean of Libraries Search**
10. **Extended Library Hours**
11. **Other**

AGENDA ITEM: GRANTS AND PHYSICAL CHANGES

Beth Twomey explain that the Library partnered with Melissa Stotz for impact grants. The Libraries will be installing wireless screen sharing technology in study rooms at the Library. This technology will work with a number of operating systems to include Mac, Android, and Windows. There will be a large monitor/screen in each room that will allow up to 30 people to be signed into one screen.

Beth also reported that the study rooms haven been outfitted, with help from the Provost, with new furnishings and a coat of paint. An earlier Libraries endowment grant allowed the purchase of whiteboards for group study rooms as well as graphing calculators that students can check out at the main Library. Chris reported that the use of the grant monies will allowed the Libraries' study rooms to become the best in the Upper Plains due to having state of the art technology. This is fantastic opportunity for the Libraries as the group study rooms receive a lot of usage and provide a good area of outreach.

Carolyn Harvey, Physical Sciences & Engineering Librarian, reported that together with Megan Browndorf, former Social Sciences Librarian, received an impact grant that is being used to fund a 3D printing lab. The four printers that have been purchased are MakerBot Hobbyist 3D printers. Ben Bernard, A/LA Department, has been providing technical advice throughout the process. Mike reported that a small group of staff have received training from Ben and are currently looking at issues such as costs, security, staffing, sustainability with software updates, etc. A soft launch is expected this spring. It is hoped to have all four 3D printers operational by fall semester. Printing costs will be approximately \$3.00 per hour. Staff is looking to make it as affordable as possible for students, while creating funding to sustain the services.

AGENDA ITEM: LIBRARY BUDGET

Alissa reported that funding for purchasing new resources came from the fall 2013 doubling of student library fee increase; a 3% on appropriated dollars and \$75,000 infusion; as well as the 10% reallocated funds. After FY13's deficit was covered and with the aid of the Subject Librarians the remaining funds were used to purchase new resources (list attached). An amount of the new monies was held back in order to cover approximately 7 – 9 years' worth of inflation for these new resources. This is necessary in order to sustain the new resources and also prevent any future cuts in

resources. Inflation, on average, ranges from 2% - 12%, depending on the resource. Each year, until the inflation is used up, it will be used to purchase one-time items and books. Our only other funding for books comes from our endowment interest. 50% - 75% of the interest is transferred over and distributed amongst our subject areas.

AGENDA ITEM: PROFESSIONAL DEVELOPMENT

Mike reported that in the past, use of professional development funding was very restricted. The restrictions have been lifted and staff are now attending various workshops/training for educational purposes. This allows staff a chance to network as well with colleagues. The Libraries were awarded \$50K from the Provost's Office in FY13, of which approximately \$43K was still available in FY14.

AGENDA ITEM: 2015 ACCREDITATION

Mike reported that contact has been made with Larry Peterson, Director of Accreditation and Assessment. Information has been shared with Larry regarding what the Library can provide him in preparing the reports for the accreditation. Larry shared that an Accreditation Report can be used in multiple ways such as providing awareness for a new library building.

AGENDA ITEM: LIBRARY STUDENT ADVISORY COMMITTEE

Mike reported that a Library Student Advisory Committee is being formed. This committee would have two librarians and 2-4 members of the student body. This committee would provide feedback to the Library on the needs of the students. An initial discussion will be held to determine if this was going to be redundant as there are already two student representatives on the Faculty Senate Library Committee. Mike indicated that he wasn't looking at members of the Student Government but more towards the general student population. The two librarians would serve as Ex-officio only. Mike indicated that once the Student Advisory Committee is formed, he would be interested in having them attend a Faculty Senate Library Committee Meeting.

AGENDA ITEM: NEW HIRES AND UPCOMING SEARCHES

Mike reported the following on positions that have recently been filled as well as future searches pending. He indicated that the Provost has been very supportive of the Libraries hiring endeavors.

- Amy Reese: Systems and Emerging Technologies Librarian. Amy started her employment on January 22.
- Alicia Kubas: Our current Stacks Supervisors will become the Government Docs Librarian. Alicia has recently completed her MLS and has been handling government doc projects for the past 10 months which made her an ideal candidate for this position.
- Yawen Kang: Acquisitions and Serials Librarian with an expected start date of February 26, 2014. She has previous work experience for NASA with experience in serials management and cataloging.
- Amanda May: Metadata and Cataloging Librarian with an expected start date of February 25, 2014. She is coming from MNSTC with experience in cataloging, serials, Access Services, systems and public services.
- Merete Christianson: Health Sciences Librarian with an expected start date of February 26, 2014. She is coming to us from Sanford Health Library in Bismarck.
- Searches currently are underway for Stacks Supervisor and Social Sciences Librarian.
- Recently met with the College of Business to let them know we will have be creating a new position for a Business Librarian. They will be doubling the size of Business Library and we are hoping to have position filled by fall. A Bachelors' in Business or related field is preferred and a Masters' in Library Science will be required.
- Have also been looking at the possibility of adding an additional Science Librarian position if monies are available.

AGENDA ITEM: ARCHIVES AND HEALTH SCIENCES LIBRARY

The NDSU Archives and Health Sciences Library have been relocated to an off-campus location. The new location was decided on by the NDSU President's office once it was known that the Skills and Technology Center would not be renewing NDSU's lease. The Archives which consists of a Reading Room and a closed Vault area are now located in the old Knox Lumber building on North 7th. The Health Sciences Library also needed to move from its former location in Sudro Hall due to their renovations and is located in the Archives Reading Room. This move is believed to be temporary for the Health Sciences Library. No public transportation is available to this new site; however, items that have been placed on reserve for Health Sciences' patrons can be picked up at the main library. Parking issues are currently being

worked on with Facilities staff. New lighting is being installed as well as a security gate. Five security cameras will be installed on the interior. The Center for Heritage Renewal has also been relocated to this building.

AGENDA ITEM: SUDRO EXPANSION

Mike talked about the Sudro Expansion which led to the move of the Health Sciences Library. This is necessary for accreditation purposes. NDSU's Nursing Program will expand in size when the addition of Sanford's Nursing School is finalized. NDSU has 96 slots and Sanford's program will add an additional 80. This growth in the nursing program is partially due to the population growth in western ND. In addition, the DNP and Master's programs are also seeing increased enrollment.

AGENDA ITEM: DEAN OF LIBRARY SEARCH

Mike indicated that RS Krishnan is heading up the search committee and that the Provost wants to keep the committee to approximately 9-10 people and is looking for individuals with broad vision for NDSU. It is hoped to have someone on board by next January with the search getting started this spring

AGENDA ITEM: EXTENDED LIBRARY HOURS

Mike reported that the Library has extended the operating hours by opening at 7:30 each weekday, rather than the previous opening time of 8:00. It was felt the earlier opening hours were needed to accommodate the students prior to the start of 8:00 AM classes. The Library will also open early to accommodate the Admissions Department's Tours.

AGENDA ITEM: OTHER

- Mike reported that the ND Fiction Collection, which was a closed collection located at the Archives, is moving to the main library. This collection will now circulate similar to the books in the Shott Collection with a 30 day circulation time. Additional information will follow.
- Mike reported that Beth Twomey has been working on tutorials with plagiarism, copy write, and also in expanding information literacy, English 120's and in expanding outreach with 189's. The charge with Librarians will be to become more active by going to classes and seeing what faculty and students need. We will be trying to hit areas that are important and hoping with the new Business Librarian we will be able to work heavily with Business to look at Business ethics. The Libraries hopes to be running smoothly when the new Dean comes onboard.
- Faculty Senate Library Committee Chair. Michael Weber, a representative from the Executive Faculty Senate, indicated that his charge is to convene a meeting and select a Chair for this committee. The chair of the committee is to be a faculty member. A brief discussion was held on why the former chair was the Dean of Libraries, Kenton explained that he was asked to be chair and declined due to workload and since no one else volunteered to be chair, the former Dean of Libraries took on the task. Committee members were asked to bring nominations for the Chair to the next meeting. Mike Robinson believes that whoever is chair of the Faculty Senate Library will sit on the Search Committee for the new dean as well.
- Upcoming Meetings: The question was brought up by Mike on how often this committee should meet. It was decided that a meeting every couple months during the school year would be appropriate. The next meeting will be in early March and a chair will be elected at the beginning of the meeting. An attempt will be made to add an additional meeting prior to the end of the semester also.

Adjourned at 2:45

New Electronic Subscriptions in Process

ACSESS DL*

Advances in Group Processes

AIAA eJournal Archive

ARTstor

Art Source

BioOne.2

CAB Abstracts-switch to unlimited seating

Cambridge Companions Online

ChemSusChem

Compendex - Engineering Village (Compendex)

DSM - V online

Education Source (instead of Educator's reference complete)

eHRAF World Cultures

Environmental Engineering Science

Foodborne Pathogens and Disease

Gender Watch

GeoScienceWorld

HaPI

IEEE / Xplore / Electronic Library (IEL)

International Index to Music Periodicals

International Journal of Pharmaceutical Compounding

Johns Hopkins Guide to Literary Theory & Criticism Online Reference

Journal of Nanoscience and Nanotechnology

Journal of Renewable Materials

JSTOR Arts & Sciences VII

Music Online Premium

Naxos Music Library

NBER Working Papers

NFPA Journal

Physiological & Biochemical Zoology

Plant Breeding Reviews

Proceedings of the Institution of Mechanical Engineers, Part D

PsycTHERAPY

Recent Patents on Materials Science

SportsDiscus - switch to unlimited seating

Textile History (journal)

The American Archivist (print and online database)

Tourism Review (journal)

Twentieth Century North American Drama

US Monthly Catalog

Water Science and Technology

Web of Knowledge w/Arts Edition & Backfiles-upgrade from Web of Science

WGSN
