

Meeting:	NDSU Faculty Senate Library Committee	
Date/time:	Wednesday, March 4, 2015 @ 1:08pm	
Attendees:	Bernhardt Saini-Eidukat, Chair Brandon Marback Bridget Burke Gang Shen	Kim Owen Limin Zhang Margaret Mackowick Mark Harvey
Not Present:	Amy O'Connor Mijia Yang Nichole Brunner	Nicole German Senay Simsek Sri Lalitha Nathulapati
Note taker:	Alissa Kuntz	
Approved:		

AGENDA:

- Review of minutes from December 2, 2014 meeting
- Library status (Dean Burke)
- Strategic Planning
- Usage Statistics for our top Electronic Resources
- Budget Initiatives
- Short tour of NDSU Archives spaces and discussion
- Adjournment

AGENDA TOPIC: Review of minutes from December 2, 2014 meeting

Minute Discussion:

- What is the size of the Libraries' book collection?
  - Approx. 880,000
  - 1 million is reasonable
- 12/2/14's minutes stated that "we will never build a 3 million count book collection", why and what is that?
  - It is one century's worth of collecting. We are a growth institution, and it will come in different ways, with electronic access to retrospective materials.

CONCLUSION: Approved

AGENDA TOPIC: Library status (Dean Burke)

- Updates:
  - ACRL Workshop and scholarly communication
    - ACRL is the Association of College & Research Libraries. An organization that informs information professionals on how to better serve information needs in order to improve learning, teaching and research.
    - Will talk about author rights, and changes in the field.
    - The focus of this workshop is for our liaison librarians to become experts on how to communicate with faculty, so they know what the department's needs are.

- We have people from Graduate School, ITS, etc. that also have interest in this, and will be there.
  - Workshop is on April 10<sup>th</sup>, 8am-3pm @ the Alumni Center; can drop in and out as schedules permit.
  - Is open to invited guests; seating is limited to 80
  - Grant was written by the TCU Library Deans and Directors
  - Registration site will outline schedule; cumulative sessions vs. large keynote speaker
  - Primarily geared for librarians to grow their experience in communication with faculty; build tool kit for department collection needs
- Center for Research Libraries:
  - <http://www.crl.edu/>
  - Handout – attach
  - The initial site visit was tentative for April 2015, but now it is being scheduled for Fall 2015.
  - They have been around for quite some time with research collections that are unique. Now they have expanded on heritage and global research. Agriculture global research material where we could contribute greatly. Consortia purchasing.
  - We could become a member at relatively inexpensive cost
  - Bernie: What is the goal to this site visit?
    - BB – get large buy-in for use, and awareness of the resource. We also have an opportunity to talk about our expertise and what we have/don't have. If no one showed there would be concerns to move forward on the membership.
    - Bernie: Then it is our responsibility to forward this onto the departments.
    - Kim Owen: Extension participation – could they participation remotely?
    - Alissa – I will send to the Faculty and Staff listservs once we have a date.
- Library Facilities:
  - 2 Projects:
    - Furniture – We are replacing every piece of publically used furniture.
      - There is a combination of collaborative and single spaces
      - Delivery of furniture will being in May/June
    - Entrance and Circulation Renovation – Entrance will be remodeled and replaced that alleviates the confusion of entering, and removes the large exiting apparatus
      - Tentative construction start date is May 18, 2015.
      - Construction could last until Oct/November of fall semester

- Will add better access to the Math Emporium with expanding the stairwell and replacing the elevator.
- Will require a temporary entrance for the summer.
- First major improvement since 1980's
- Will remodel the entrance, circulation, stairwell and elevator.
- Scope of the project is functionality: wind remediation, navigation, ADA compliance, and a reduced security footprint.
- Circulation will be temporarily relocated to possibly ILL
- This design leaves us with other renovation possibilities for future changes and needs.

CONCLUSION: This will have a wonderful impact for the Library and its users.

#### AGENDA TOPIC: Strategic Planning

- Dean Burke:
  - Thank you to those that were involved in the strategic planning.
  - The libraries are mentioned in the plan 4-5 times; demonstrates a lot of goodwill.
  - Plan is still a draft, and discussions will start this spring.
  - The libraries are not ready for its own strategic plan.
  - Handout illustrates the discussions that have occurred.
  - Bernie: Digital Horizons?
    - BB – Website that host content from ND institutions (State Library), Concordia, and Prairie Public (PP). It holds a lot of ND archival material.
  - Bernie: Funding?
    - PP has been the largest contributor and they use it to host their entire collection; NDSU ~\$4,000 annually and website maintenance.
  - Brandon: Do you actively digitize?
    - BB: Yes, we scan here at the Archives.
    - Historical Society will go to individual sites and scan any historical material.
    - <http://www.digitalhorizonsonline.org/>
  - Mark: You are going to re-design the webpage?
    - BB: We aren't in-line with our peer institutions. We don't effectively advertise our core services and resources.
    - Goal is for next fall for major changes.
  - Gang: Thesis are published in electronic versions only?
    - BB: Yes.
    - BM: Some still require hardcopies, and the Bookstore has assisted with those publications.

#### AGENDA TOPIC: Usage Statistics for our top Electronic Resources

- AK: A list of our resources that cost \$50,000+ (See attached handout)
  - 11 titles that cost per use range from \$1.17 (Web of Science) to \$45.67 (Compendex)
  - Compendex is a new subscription in FY14, so awareness of the resource may factor into its cost per use.
  - Full-text requests are when someone opens or downloads an article; the use of the download is unknown.
  - The cost per use calculation for Web of Science is based off of its search results.
    - It is a citation database
    - Our link resolver will re-route the user to the article if it exists in another full-text journal in our collection
    - If not, then the patron can request the article via Interlibrary Loan
- BB: The cost per use shows that we are used.
  - There may be journals that have large cost per use, but they are a core title for certain departments. For example, some of our largest costs per use are with the Coating and Polymeric titles, but they are crucial for their teaching and research.
- KO: Any of these titles are state titles?
  - No.
  - BB: There currently isn't a Dean of Libraries at UND, but it would be ideal to collaborate with them to get consortia shared resources.

CONCLUSION: We will continue to monitor the use of our resources to insure that they meet NDSU's teaching and research needs.

#### AGENDA TOPIC: Budget Initiatives

- (BB) Dean's went through a 5 hour budget retreat back in January.
  - A revised budget process has not been established at this time.
  - I will be asking for an infusion to cover our inflation, former funding that we did not receive this year, and at minimum one additional position.
- Met with Interim Dean Schuh:
  - She included the libraries in the expansion of the Business College's program.
  - She has come up with what is essential to expand.
  - It is so important that the libraries are involved in program expansion.
- Was contacted by a new faculty member indicated that they needed certain resources to be successful.
  - This allows us to find a compromise, if need be, because the actual costs are typically not known.

- BB and Alissa to meet with the Provost and Budget Office April 2, 2015 to discuss current budget and FY16 forecasting and needs.
- BB: Will be attending the Depts. Chairs and Head's meeting
- Bernie: Sciences Librarian organized a round table to discuss:
  - Faculty needs
  - How faculty conduct their research
  - Meet people
  - It was well worth it. And encourage the other liaisons to do the same. Robert Correll, Sciences Librarian, has done a good job at attending the seminars.
    - Mark: Lisa attended researcher candidate's presentation.
    - BB: We can't support the faculty unless we know what you do.

CONCLUSION:

- Bernie: Attend the Provost's Open Forum and support the libraries.

AGENDA TOPIC: Other

- Next meeting? Schedule around the CRL visit?

CONCLUSION: CRL date is still unknown. Bernie will send out another doodle poll.

AGENDA TOPIC: Short tour of West Bldg (Annex storage and Archives) spaces and discussion

- Annex storage:
  - All material is cataloged
  - Primarily bound serials
  - Available via Pull Service; PDF's are emailed directly to NDSU account
  - Largest concern is access
- NDSU Archives:
  - Have all Spectrum since the start of publication
  - Fargo Forum on microfiche
  - ~700,000 photos
  - Architectural drawings for almost every building on campus
  - 2 primary collections:
    - Institute for Regional Studies – Archives is general history of ND
    - NDSU Archives is specific to NDSU material
  - One can find something by contacting an Archives staff member; however, most has been indexed.
  - The reading room holds ~20,000 books

AGENDA TOPIC: Adjournment

CONCLUSION: Adjourned at 2:30