

Meeting:	<b>Faculty Senate Library Committee</b>	
Date/time:	Tuesday, December 2, 2014 @ 1pm	
Attendees:	Aaron Feickert Bernie Saini-Eidukat, Chair Brandon Marback Bridget Burke	Mark Harvey Mijia Yang Nichole Brunner
Not Present:	Amy O'Connor Kim Owen Limin Zhang	Maggie Lee Mackowick Nicole German Senay Simsek
Note taker:	Alissa Kuntz	
Approved:	3/4/15	

**AGENDA:**

- **Review of minutes of Oct 28, 2014**
- **Library status and new opportunities (Dean Burke)**
- **Action item: provide input to Strategic Planning Task Forces**
- **Short tour of Main Library spaces and discussion**
- **Adjournment**

**AGENDA TOPIC: Review of minutes of Oct 28, 2014**

**CONCLUSION:** Approved

**AGENDA TOPIC: Library status**

Dean Burke opened the meeting with an overview of the materials' budget and list of most expensive subscriptions (see handout):

- Acquisitions budget is approx. 3.2 million:
  - Handout illustrate subscriptions largest serial costs; top 11 add up to 70% of our serials budget.
  - These are choices we make; we collect data/usage on all of these databases/serials.
  - Ratio is 31:1; 3.1 million on subscriptions and 1K on books/one-time expenditures.
  - Does the data/usage stats support how much we spend?
    - Limited analysis has been done in the past. We have just hired a new Acquisitions and Serials Librarian and that person will be performing more in depth analysis and compilation.
    - We will look at the data and run some counter data.
  - Most of the top subscriptions are chemistry?
    - They are cross disciplined; used throughout all sciences and some social sciences.
  - We are evaluating the renewals.
  - Currently status quo; collecting data.

Dean Burke announced that a Dean's retreat has been scheduled to formulate a budget process and template. This doesn't necessarily mean that we will receive an increase, rather that there is a process. Justification will need to be presented by each college.

Bridget talked about the article that she forwarded onto the committee from the Provost, *Changes in an academic library*. She is soliciting feedback on “what can we do with our library space and services”, while keeping in mind that we will never build a 3 million book collection. Bridget would like to explore options on how to fill gaps in our collections with limited investments, such as a membership to Center for Research Libraries (see handout). The Center for Research Libraries could provide:

- Research level collections that can be borrowed within the consortium.
- Scholarly used collection.
- Loans periods are longer.
- Their collection is heavily on dissertations and newspapers.
- Typically we pay for subscriptions/databases/memberships per our FTE count; however, they charge based on our total materials budget. So, our costs would be relatively modest for the impact.
- Records are loaded into the catalog so they are easily searchable and accessible.
- How does it differ from ILL?
  - Can make consortia purchases; can bring us into another consortium so we can have more buying powers; loan periods are considerably longer; they advocate for their members; access on demand; ILL doesn't typically loan newspapers, pamphlets, etc.
- What has been included in this; social sciences heavy?
  - They provide one hour webinars that gives an overview of their available resources. It isn't all humanities/social sciences. Other areas may lean historical; it would serve broadly. Would serve the social sciences and humanities most, which doesn't have as many resources.
- Full access – everyone can use.
- Bridget will contact CRL about a visit to NDSU that would include meetings with faculty.
- Who makes this decision?
  - It would go through the Purchasing Office regarding the contract language.
- Membership from other institutions?
  - Over 200 members; Concordia is one of them.

**CONCLUSION:** Bernie asked for a count of support. All committee members present supported.

**AGENDA TOPIC: Action item: provide input to Strategic Planning Task Forces**

Bernie announced that we all have been called upon for our input.

- Would like to see infrastructure built into the strategic planning; how to successfully grow. Does that mean more money/funding?
- Aaron talked to Graduate Student Committee:
  - Longer hours were the consensus; graduate students hold odd hours. 24/7 would be ideal.

- Technology training events – if they could hold more of those during the evening hours/rotating hours for the professional students (students that hold daytime jobs).
- The Main Library is entering 24/7; starts Sunday, December 7, 2014:
  - We will have security from midnight on.
  - Card access from midnight to 7:30am.
  - Will be staffed by student volunteers.
  - Successful event; during heavy periods there are up to 500 students per night.

### **CONCLUSION:**

Bernie is wondering how to best schedule meetings for spring semester:

- Particular time/better times for next semester? Keep with doodle poll?
  - Yes, it seems to be the least worst option!
  - Meetings at other library branches – will do that next time. Plan for a longer meeting time, plus commute time.

Bridget – it is valuable when ideas are brought to the table. It helps me to determine what you need.

- There is a Dean retreat scheduled to formulate a budget process and template.

Bernie – Can we get the electronic resources usage stats for next meeting?

Brandon – It would be interesting to see the card access usage during 24/7 to determine who is using the space at that time.

### **AGENDA TOPIC: Short tour of Main Library spaces and discussion**

Bridget announced that the front/main entrance, Access Services, Weber Reading Room, elevator, stairwell, and lobby area will receive a renovation. A small ad hoc committee has started meeting with the Architect.

- This renovation is supported by President Bresciani and Provost Ingram. Was initially to improve just the entrance, but will now mirror the areas that the tours are given.
- Next meeting with the Architect is next week, December 9<sup>th</sup>.
- Multiple renovation versions will be put together, because the budget is unknown.
- It will also support the math emporium, so the elevator next to Circulation will be replaced and brought up-to-date. It will open to the lobby, verses staff space. This will help accessibility to the emporium and other lower level access points.
- The stairwell will receive a facelift.
- Will change out 4 doors for 2, making it less confusing to enter and exit the building.
- Change out paint and carpet.
- Separate staff space from public space.
- Hallway possible gallery space.

- Go from 3 service points to 2, which would open up current Interlibrary Loan space for other new services.

**CONCLUSION:**

- Bernie will attend the next meeting with the Architect, dependent on his schedule.
- Construction is to take place in summer of 2015; minimal student impact. We would have to have temporary entrance.
- The Committee felt this will allow for better public event space; possible movable panels for the Weber Reading Room.

**AGENDA TOPIC: Adjournment – 2:15pm**

**CONCLUSION:**

Bridget left the Committee with rather than her discussing her vision of a “dream library”, that we brainstorm on how to make this library best serve NDSU’s needs.