
Attendees: Andrew Croll, Ann Clapper, Danling Wang, Estelle Leclerc, Jun Chen, Jessica Rose, Kim Owen, Joe Mocnik, Sean Burt (chair), Xinhua Jia

Absent: Kim Owen, Ann Clapper

Guest: Hallie Pritchett

AGENDA TOPIC: Updates from Dean of Libraries, Joe Mocnik

Strategic Plan: Dean Mocnik provided the committee with an executive summary of the Libraries' Strategic Plan. The strategic plan was completed in the summer of 2018 and implementation began in August of the same year.

- The Libraries Strategic Plan was provided to the committee and is available electronically on the Libraries Website. An action item for the committee is to review the plan and provide any feedback to Dean Mocnik.
- Dean Mocnik indicated his willingness to attend department/college meetings to discuss the Libraries.

New Hires: In the past year, the Libraries has made the following replacement hires: Humanities Librarian, Research and Access Librarian, Sciences Librarian, Associate Dean of Libraries for Research and Learning, Emerging Technologies Services Coordinator, Web Developer, Stacks Supervisor, and Reserve Supervisor.

Retooling for the future: Dean Mocnik explained the Libraries is retooling itself following the development of the strategic plan. Currently the teaching and learning component is being examined and a Digital Scholarship Advisory Board has been formed to look exclusively at digital scholarship on campus. The Libraries has opened a Digital Fabrication Lab within the Main Library building and have just recently begun to provide augmented and virtual reality rooms. There also is a Presentation Studio available to students.

Staff: Dean Mocnik explained the staff at the Library is a wonderful group of individuals who believe in the work they are currently doing and the work that is needed to move forward. He explained that the strategic plan is the answer to the question of what we are doing and the Libraries Value Statement describe how we will do the work. Seventy five percent of the staff participated in Giving Day this past December.

AGENDA TOPIC: Update from Associate Dean of Libraries for Research and Learning Hallie Pritchett

Digital Scholarship: Hallie provided more detail on digital scholarship by providing the committee with an executive summary and goals. She indicated that the first meeting of the Advisory Board will be on March 1. This committee is made up of representation from various colleges and will be co-chaired by Interim Vice President for Research and Creative Activities, Jane Schuh and Dean Mocnik. Other changes under the digital scholarship initiative include:

- Business Learning Center Rebranding: Hallie shared that work is in progress to rebrand/repurpose the Business Learning Center in Barry Hall starting with renaming the space to Business and Applied Economics Resources Center. Data services would be included in this location.
- Institutional Repository: The Libraries is planning to expand the Institutional Repository to include datasets and work is being done with CCAST to make this happen.
- Special collection preservation is a part of the initiative as well. It is very important that older paper copies get digitized to make them available.
- Metadata and organization is very important in digital scholarship. This is an area where Libraries excel.

AGENDA TOPIC: Future User survey? When and which population?

Sean shared that the Library Committee surveyed faculty in 2016 and graduate students in 2018. Discussion was held on whether or not the undergraduate population should be surveyed this spring.

- Hallie reported that the Libraries just initiated the LibQUAL+ survey to a random sampling of 1500 undergraduates, 600 graduate students, and 600 faculty/staff. This current survey closes on 3/15/19.
 - Hallie stated the Libraries will share data once the Libraries' Assessment Committee reviews data and prepares their report.
 - At the request of the committee, Hallie will forward the questions asked in the LibQUAL+ survey to the committee. Sean requested that the committee review the survey to determine if there is a need for an additional survey.

- Dean Mocnik asked for a one-year hiatus on the Library Committee survey to avoid survey fatigue.

AGENDA ITEM: Composition of Committee and Schedule for Future Meetings

- Sean reported that his term on the Library Committee ends in May 2019 and there is a need for a new chair in the upcoming year. Current committee member were asked to contact him if they are interested in taking on this role.
 - Dean Mocnik thanked Sean for his work on the Library Committee
- The next Library Committee meeting will be in April. Sean will send out a doodle poll to organize a date and time.

AGENDA ITEM: Strategizing How to Deepen Engagement between Faculty/Staff and the Libraries

It was felt this agenda item was discussed in both the Deans report as well as the Associate Deans report. No further discussion needed.

AGENDA ITEM: Discussion of NDSU Archives and the West Building

Sean reported he is part of group who is drafting a resolution to move the NDSU Archives back to the main campus. The first goal this group hopes to accomplish is to get this resolution approved by their college.

- The Archives is located off came on 7th Avenue North where there are no bus routes
- The Archives should be accessible to students.

Adjourned at 12:00
Minutes recorded by Robin Hellman
Approved 4/18/19