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**Attendees:**

Andrew Croll, Ann Clapper, Danling Wang, Estelle Leclerc, Jeffrey Chen, Jessica Rose, Kim Owen, Joe Mocnik, Sean Burt (chair), Xinhua Jia, Swetha Thiyagarajan

**Absent:**

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**AGENDA TOPIC: Call to Order:**

The meeting was called to order by Sean Burt.

**AGENDA TOPIC: Approval of Minutes**

The minutes from 02/28/19 were approved with noted correction to date on page 1.

**AGENDA TOPIC: Updates from Dean of Libraries**

Dean Mocnik shared his appreciation for the work the committee has done in support of the Libraries. Collective efforts continue to help the Libraries move forward and fulfill objectives from the strategic plan. Updates shared:

- Gate counts increasing during Spring Semester
- Growth in the Libraries Digital Fabrication Lab were shared. Committee members were encouraged to stop by for a tour and also to share with their own students the availability of services.
- Reminder given of additional programming located in the Library building. This includes Center for Writers, Honors Program, Math Emporium and since January, Tutoring Services have been utilizing space as well.
- An invitation was given to attend two upcoming Libraries' events. The Gunlogson Presentations will be given at the NDSU Archives on 4/23/19 and on 4/26/19 the Libraries will be celebrating 50 years as a shared regional FDL P depository with UND.

**AGENDA TOPIC: Updates from Associate Dean of Libraries**

- LibQual+ survey: Hallie shared an overview of the survey results which ran from 2/11/19 through 3/15/19. She indicated that a random sampling of students, staff/faculty, and graduate students were surveyed during this time period. This year's survey will serve as a benchmark for future surveys. The goal will be to repeat the survey every other year. Further analysis is still being completed and will be presented to Libraries' staff in June.
  - No actionable items have come out of the survey at this point; however, the Libraries assessment committee is still working on analyzing the results.
  - Discussion was held on additional ways to get feedback. Holding open forum meetings and focus groups stood out as other favorable methods to pursue in the fall.

**AGENDA TOPIC: Updates and feedback from different academic and professional units by members of the committee**

- Swetha Thiyagarajan: The Career Center, due to changes in the state's economy, had planned to narrow their focus towards undergrads as they have a tendency to utilize the service more than graduate student. The Graduate School and Graduate Student Council jointly took an initiative to have this service continue to be available to the graduate students. As a result of a recent

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April 18, 2019  
10:00 AM- Library Room 110

survey sent to grad students, the Career Center has agreed to continue to have professionals available to help grad students with their CV's and other career-related needs.

- Sean Burt: The History, Philosophy and Religious Studies department within the college of AHSS (Arts, Humanities, and Social Sciences) continue to work on their resolution to support having the NDSU Archives relocated to campus.

## **AGENDA TOPIC: Election of Chair for 2019-2020**

Andrew Clapper volunteered to serve as the new Library Committee chair and this was unanimously approved.

## **AGENDA TOPIC: Other Business**

Dean Mocnik shared his appreciation for the work Sean Burt has done as chair of the committee.

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*Adjourned at 11:00*  
*Minutes recorded by Robin Hellman*  
*Approved 5/9/19 via email*