

<b>Meeting:</b>	<b>Library Committee</b>		
<b>Date/time:</b>	April 28, 2017	10:00 AM	
<b>Location:</b>	Main Library		
<b>Attendees:</b>	Ben Bernard Bernie Saini-Eidukat (Chair) Fariz Huseynov	Joe Mocnik Kim Owen Sara Berger	Sean Burt Vickie Connor Xinhua Jia Bonnie Klamm
<b>Not Present:</b>	Ann Clapper, Jamal Omar, Yechun Wang		
<b>Note taker:</b>	Robin Hellman		
<b>Approved:</b>	9/29/17		

**AGENDA:**

- ❖ Approval of Minutes
- ❖ Final Report to senate on the Faculty Use Survey
- ❖ Discussion – Dean Mocnik
  - Support for bus services to Archives
  - How can committee support Library
  - Dream Library
- ❖ Election of Library Committee Chair

**AGENDA TOPIC: Review of Minutes**

The minutes were approved as written.

**AGENDA TOPIC: Final Report to Senate on the Faculty Use Survey**

Bernie reported that he will be writing a report to summarize the Library Committee’s year. Discussion was held on information to include in report and how survey results should be relayed.

- Discussion was held on where result of survey should live and whether or not the Library would consider adding survey information to their website.
  - Goal of survey was to have a baseline database with updates occurring every three years
  - Dean Mocnik was supportive of survey results on the website and shared his desire to have a dashboard where the survey results could be accessed.
  - Bernie will work with the Libraries to establish a link for survey information.
- Bernie will include the survey summary received from the Institutional Research & Analysis Dept. in his report. He will share the full report with committee members when it is complete.

**AGENDA ITEM: Discussion**

- Feels Libraries is in good shape, despite financial struggles and positions disappearing.
- Recruitment is in final stages for both the Head of Access Services and the Metadata & Cataloging Librarian positions.
- Dean Mocnik is still hoping to get approval to hire a Government Information Librarian.
- Library is in early stages of preparing for strategic planning.
  - The Libraries will need strong advocates and partners to work on process and Dean Mocnik is hoping to have a cross representation of students, colleges, alumni, & community to help.
  - An ask was put forth from the Alumni and Foundation for the Libraries’ to create a case statement which lists a priority of needs. An ad hoc group is using the five finger model to create document using an acronym of the word S.P.A.C.E.
- Dean Mocnik reported he continues to meet with donors.
  - The Libraries received a donation of funds from Mary Lou Shott to purchase new furniture for the Weber Reading Room.
- A solar panel grant application was submitted on 4/27/17.
- Dean Mocnik has been working with facilities on the lease renewal for the West Building. Renewing lease locks NDSU in for an additional five years.
  - Provost visited the building on 4/27/17 for a tour.
  - Challenges with the building include the size and adequacy of the space, issues with providing services after hours due to safety concerns with parking lot and building.
- Dean Mocnik would like to see the meetings for Library Committee rotated between the main Library and the branch sites.
- There is a continued need to figure out how to provide the position of Architecture and Visual Arts Librarian.

**AGENDA ITEM: Election of Library Committee Chair**

Sean Burt volunteered to serve as Chair of the Library Committee. The committee unanimously approved Sean for the chair position. Xinhua Jia volunteered to be a back-up for Sean as needed.